

AR	APPLICATION REQUEST FORM PASADENA SOLAR INITIATIVE (PSI)	 PASADENA Water & Power <small>SERVING THE COMMUNITY SINCE 1906</small>
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For details on the PSI program and Pasadena Water and Power's electrical requirements, visit www.PWPweb.com/solar or call (626) 744-6970. Application Received _____ [Internal Use Only]	Please mail to: Pasadena Water and Power Att: Pasadena Solar Initiative 150 S. Los Robles Ave. Suite 200 Pasadena, CA 91101
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1. Customer Information

Residential
 Commercial
 Non-Profit / Government
 Low-Income / Affordable Housing

 Customer Name/Company Physical Address of Solar System

 Phone Fax Email PWP Electric Account

2. Company or Installer information

Self-Installation [If checked, skip this section and continue in Section 3.]

 Company Address

 Contact Phone Cell Phone Fax

 Email Contractor License # Expiration Date

3. System Information

Retrofit
 New Construction
 Lease
 PPA
 Battery-Backup
 Tracker
 BIPV
 Ground-Mounted

4. Inverter Information *

Inverter 1	Manufacturer	Model	Quantity	Rating (W)	Efficiency (%)
_____	_____	_____	_____	_____	_____
Inverter 2	Manufacturer	Model	Quantity	Rating (W)	Efficiency (%)
_____	_____	_____	_____	_____	_____

5. Solar Panel Information *

PV Module Mfr.	Model	Qty	Rating (STC)	Azimuth	Tilt	CEC-AC kW	Design Factor	Inverter #
_____	_____	_____	_____	_____	_____	_____	_____ %	_____
PV Module Mfr.	Model	Qty	Rating (STC)	Azimuth	Tilt	CEC-AC kW	Design Factor	Inverter #
_____	_____	_____	_____	_____	_____	_____	_____ %	_____
PV Module Mfr.	Model	Qty	Rating (STC)	Azimuth	Tilt	CEC-AC kW	Design Factor	Inverter #
_____	_____	_____	_____	_____	_____	_____	_____ %	_____

6. PSI Incentive Category

EPBB Incentive: \$ _____ / Watt
 PBI Incentive: \$ _____ / kWh

7. Incentive Calculation (EPBB) PWP I se OnlyQ

Total CEC-AC Rating _____ W-AC X Design Factor _____ % X Incentive Rate \$ _____ / W = Reserved Amount \$ _____ Reservation Date _____ / _____ / _____

8. Incentive Calculation (PBI) PWP I se OnlyQ

Estimated Annual Output _____ kWh X Incentive Rate _____ / kWh X # Payments 5 = Estimated Total Incentive \$ _____ Reservation Expiration Date _____ / _____ / _____

*Attach additional sheets as needed Continue on Page 2

9. Supporting Documents Attached to Application

- EPBB Incentive Calculator Report(s)
- Generic Single Line Diagram (for all systems up to 10 kW-AC) - or 1 Set of Electrical Drawings
- Detailed Site Plan
- Shading Analysis Report(s)
- Two original copies of Net-metering and Interconnection Agreements signed by person in the utility account
- Signed copy of the purchase agreement or contract
- Copy of PWP electric bill
 - HOA Letter (if applicable)
 - Payment Assignment Letter (if applicable)

10. Total System Cost

Total System Cost - Before Incentives: \$ _____

Other Incentives (don't include PSI incentive): \$ _____ Source(s): _____

Total System Cost - After Other Incentives : \$ _____

11. Declaration Under Penalty of Perjury

The undersigned declare under penalty of perjury that:

1. Information provided in this form is true and correct to the best of my knowledge;
2. Above-described solar PV generating system will be solely owned or leased by the Customer and is intended to offset part or all of the Customer's electrical needs at the site of the installation;
3. Customer intends to own, operate, and maintain solar system as described above for a minimum of ten (10) years at address listed above.
4. Customer has received a copy of this completed form;
5. Customer has read and understands the Pasadena Solar Initiative program requirements;
6. Customer agrees to comply with all provisions of PWP's Net Metering and Interconnection Agreement; and
7. Reservation is non-transferrable to another project and the photovoltaic generating system will be installed at the premise and sold or leased to the customer listed above.

Customer	Installer
Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Date: _____	Date: _____

INSTRUCTIONS FOR COMPLETING APPLICATION REQUEST FORM (AR)

Section 1. Customer information

- Check customer sector and indicate if system is new construction and or Low income.
- Provide name of customer as it appears on electric account, physical address where solar system will be installed, phone, fax number, email address, and PWP electric account.

Section 2. Installer information

Check box if self-installation.

If installed by a contractor, complete the contractor's contact information including license # and expiration date.

Section 3. System information

Check appropriate boxes applying to PV installation.

Section 4. Inverter information

Provide inverter manufacturer, inverter model, number of inverters, Power Rating in watts, and efficiency.

Section 5. Solar Panel information

- a. Identify the number of solar panels in the proposed installation with different orientation, tilt, equipment, etc and complete information separately for each separate panel.
- b. Complete and print a copy of EPBB Incentive Calculator Report (www.csi-epbb.com) for each separate solar panel. Follow instructions posted in the PWP website (Step 3d) to complete the EPBB Incentive Calculator. Use information from the appropriate Shading Analysis Report to complete the EPBB Incentive Calculator Report.
- c. For each solar panel, provide the PV module manufacturer, module model number, quantity of PV modules in the panel, and STC nameplate rating. Also include Azimuth angle, Tilt angle, CEC-AC Rating in kW, and Design Factor. This information can be found in the EPBB Incentive Calculator Report.
- d. If proposed system has more than one inverter, Indicate Inverter number associated with each panel.

Section 6. PSI Incentive Category

Check Pasadena Water & Power website (www.PWPweb.com/solar) to verify the most updated incentive levels.

Section 7 and Section 8. Incentive Calculation

PWP will complete these sections.

Section 9. Supporting Documents

Use checklist in this section to indicate documents submitted with each application. No application will be processed until all the applicable documents are submitted to PWP.

Section 10. Incentive Requested

Provide the system's total installed cost (before PSI incentive). Identify incentives expected or received from other sources. The "Total Request" should therefore be based on the PWP incentive level in place at the time the application is received by PWP and the system cost after subtracting other incentives.

Section 11. Declaration Under Penalty of Perjury

- Form must be signed by customer under penalty of perjury or it will be rejected.
- Customer and Installer must print and sign their names on the Application form.

Please mail required document to:

Pasadena Water and Power

Attention: Pasadena Solar Initiative
150 S. Los Robles Ave. Suite 200
Pasadena, CA 91101