

## DESIGN COMMISSION MEETINGS FOR CALENDAR YEAR 2009

<b><u>MEETING DATES</u></b> [MONDAYS except as noted]	<b>Deadline to Submit Applications for Review by the Design Commission at a Noticed <u>Public Hearing</u>.</b>  <i>[NOTE: only for projects with a previously approved environmental study or a categorical exemption from California Environmental Quality Act]</i>	<b>Deadline to Submit <u>Other Applications</u> for Review by the Design Commission.</b>  <i>NOTE: Only for applications not requiring public notice or adoption of an environmental study (e.g., final design review)</i>
January 12	December 22, 2008	December 29, 2008
January 26	January 5	January 12
February 9	January 16	January 26
February 23	February 2	February 9
March 9	February 13	February 23
March 23	March 2	March 9
April 13	March 23	March 30
April 27	April 6	April 13
May 11	April 20	April 27
May 26 (Tues.)	May 4	May 11
June 8	May 18	May 22
June 22	June 1	June 8
July 13	June 22	June 29
July 27	July 6	July 13
August 10	July 20	July 27
August 24	August 3	August 10
September 14	August 24	August 31
September 28	September 4	September 14
October 12	September 21	September 28
October 26	October 5	October 12
November 10 (Tues.)	October 19	October 26
November 23	November 2	November 6
December 14	November 23	November 30
December 28	December 7	December 14

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- **These dates apply only to complete applications; no meeting dates are assigned to incomplete applications.**
- **Applications submitted before a deadline cannot be guaranteed a place on an agenda.**

○ **Applications requiring an environmental study cannot be assigned a hearing date until a draft study is completed and formally noticed for public review and comment. The time required to complete an environmental study varies and depends on the complexity of a project, the number of technical studies, reviews by the other City departments or State or regional agencies, etc.**

- **Applications reviewed by the Planning Director (staff) are generally processed within two weeks, unless the applications are for major projects or projects requiring an environmental study.**

**MEETING TIME: 5:30 p.m.** [may be 6:00 p.m. or later if there are site visits preceding the meeting or public hearings].

**MEETING PLACE:** George Ellery Hale Building, 175 North Garfield Avenue Hearing Room or the Pasadena Conference Center, 300 East Green Street (next to Civic Auditorium).

**CONTACT INFO:** Design & Historic Preservation, Permit Center, Hale Building

<http://www.ci.pasadena.ca.us/planning> (626) 744-4009

The municipal code requires a **14-day advance notice** for posting and mailing notices within **300 or 500 feet** of a project site. By State law, the notification period increases to **20 days** for projects with an initial study and **45 days**—or more—for projects with environmental impact reports

