

Pasadena General Plan Land Use and Mobility Elements Update

General Plan Update Advisory Committee

Scope of Work (“Job Description”)

Advisory Committee Membership Term

The General Plan Update Advisory Committee will be formed in March/April 2009 and is expected to continue through the City Council adoption of the Land Use and Mobility Elements update, estimated to be complete in the Spring/Summer 2010.

Advisory Committee Scope of Work

The City Council has directed the Committee to play two significant roles during the Land Use and Mobility Element update process: (1) guide the public outreach program to ensure widely diverse public participation and (2) engage with City staff and other relevant experts in the development of General Plan documents. Both roles will be significant and require a strong commitment of time throughout the update process.

Specifically, the Committee will review and comment on the General Plan update work plan, scope, community outreach strategy and various documents and work products leading to the General Plan updates. An important part of the role of the Committee is to report to their respective commissions/committees the progress and challenges of the General Plan update. The members of the Committee will also host various community outreach events and act as the “face” of the updates. The Committee will hold regular public Brown Act meetings and from time to time present updates to the City Council on the progress of the updates.

Advisory Committee Expected Time Commitment

The Committee will hold regular monthly meetings in the evening on the 2nd Tuesday of each month. The first of these meetings is scheduled for April 14, 2009. *Note: the Committee organizing meeting is scheduled for Tuesday, March 31st*. In addition to these monthly meetings, the Committee is likely to hold one or more additional meetings during several months of the update process where the work plan will be particularly heavy. Further, Committee members will be asked to host community outreach meetings.