

Agenda Report

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: SALARY RESOLUTION AMENDMENT TO ESTABLISH THE POSITION OF CHIEF BUILDING OFFICIAL

RECOMMENDATION

It is recommended that the City Council amend the Salary Resolution by establishing the top management position of Chief Building Official.

BACKGROUND

Currently, the Planning and Permitting Department does not have a "titled" Building Official. The responsibilities of this legislated position have been delegated to the Deputy Building Official, which is not one of the department's top management positions in the department's organization. The Uniform Building Code gives broad powers to the Building Official to interpret and administer the Code. The Building Official should be at the highest level above those divisions which administer codes. While this is functionally occurring in the department, the department's organization is non-reflective of this.

The Planning and Permitting Department has extensive interaction with the public and there is a high level of interaction that is dispute related. Citizens, justifiably so, expect to have the ear of those in the top management positions of the department. As a result, a considerable amount of the Planning and Permitting Director's time is consumed with listening and responding to citizen concerns about code matters. A position of Chief Building Official would offer an alternative for citizens seeking relief to their concerns and would permit more of the Director's time to be focused on the high priority planning areas of the department.

The proposed control rate is consistent with Chief Building Officials in our labor market and is at an appropriate level in relation to other division managers in the department. These high priority items are described in Attachment A as well as some other internal reorganizations the department is proposing.

FISCAL IMPACT

The control rate for the position is \$90,000. The total cost, with benefits included is \$108,621 per year. Since the department will be eliminating the position of Deputy Building Official, the net annual increase is \$15,523. For the remainder of FY99, salary savings will be used to pay for this increase. In future years full funding for this position will be in the Building Services Fund and will be included as part of the City Manager's recommended budget.

Respectfully submitted,



CYNTHIA J. KURTZ
City Manager

Prepared by:

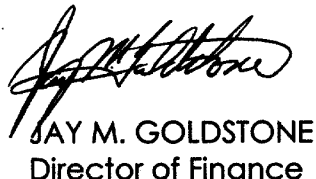


GALE HARRISON
Director of Human Resources

Concurrence:



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JAY M. GOLDSTONE
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