

DATE: NOVEMBER 22, 1999

TO: PASADENA COMMUNITY DEVELOPMENT COMMISSION

FROM: CYNTHIA J. KURTZ, CHIEF EXECUTIVE OFFICER

SUBJECT: APPROVAL OF GRANT IN THE AMOUNT OF \$20,000 TO THE ECUMENICAL COUNCIL OF PASADENA AREA CHURCHES FOR THE PROVISION OF BAD WEATHER EMERGENCY SHELTER SERVICES

RECOMMENDATION:

It is recommended that the Pasadena Community Development Commission ("Commission") take the following actions:

- A. Approve a grant in the amount of \$20,000 to the Ecumenical Council of Pasadena Area Churches ("Ecumenical Council") from the Low and Moderate Income Housing Trust Fund for the provision of Bad Weather Emergency Shelter Services in accordance with the terms and provisions of a contract between the Commission and the Ecumenical Council;
- B. Authorize the Chief Executive Officer to execute, and the Secretary to attest, the contract with the Ecumenical Council for said services; and
- C. Approve appropriating \$20,000 from the Bad Weather Shelter (BWS)/Emergency Shelter Category, Account # 8170-810-684120-51501.

EXECUTIVE SUMMARY:

The Ecumenical Council of Pasadena Area Churches, a 501(c)(3) non-profit organization, has requested a grant in the amount of \$20,000 for the Bad Weather Shelter Program. The shelter is open each night from 8:00 p.m. to 7:00 a.m. when the overnight temperature is expected to be 40 degrees or lower and/or there is a 50% chance of rain expected in the evening hours during the months of November 1999 through March 31, 2000. The Bad Weather Shelter, located at the Pasadena Covenant Church, 539 N. Lake Avenue, will provide an estimated 1,700 units of shelter service (unit of service - one person, one night) for a total of 55 nights. Approximately 90 beds are available to house individuals and families. Soup, sandwiches, pastries, water, juice and coffee are provided for the guests.

This year the Bad Weather Shelter Program will continue its efforts to assist its guests through a health services component. The Program has entered into agreements with the Huntington Hospital and Passageways for the provision of these services. Approximately three (3) times per week during the season, Huntington Hospital will send a nurse or nurse practitioner. They will provide to the guests basic healthcare services for conditions such as colds, flu, and other upper respiratory infections, as well as medical intervention for other minor illnesses and injuries. Tuberculosis (TB) testing is also provided. Passageways, a multi purpose service center for homeless persons, a program of Pacific Clinics will provide mental health outreach workers on an as needed basis to assist those who wish to seek mental health services.

BACKGROUND:

The Bad Weather Shelter (BWS) was established in 1987 in response to the needs of the homeless population who lacked adequate refuge during the cold and rainy season. The Ecumenical Council of Pasadena Area Churches ("Ecumenical Council"), is the umbrella agency of emergency shelter organizations, social services providers, and volunteers, and will sponsor this year's BWS program. Last year seventeen organizations volunteered their time for the provision of the services. Six (6) members of those organizations together with the Ecumenical Council have created an advisory committee. They are: The Institute for Urban Research and Development, Union Station, Pacific Clinics - Passageways, Pasadena Covenant Church, Huntington Hospital, and the City of Pasadena - Housing Division. The purpose of this committee is to advise the Ecumenical Council on the location of shelter, availability of food, supplies, and organization of volunteers.

Since 1987, the Pasadena Community Development Commission has provided over \$136,000 for Bad Weather Shelter services. During the 1998-99 season the shelter was open 61 nights and provided shelter to approximately 325 individuals (unduplicated) for a total of 1,400 units of shelter.

The BWS budget for the 1999-2000 season as submitted by the Ecumenical Council totals \$38,848 for an anticipated 55 nights of operation. This year (1999-2000 season) the Ecumenical Council is requesting a grant of \$20,000 from the Commission. It is anticipated that the remaining funds will be obtained from the following sources:

Ecumenical Council	6,348
Federal Emergency Management Agency (FEMA)	9,000
Private donations	<u>3,500</u>
TOTAL	\$18,848

Housing Trust funds would be used to pay for program costs such as shelter staff, rent, utilities and accounting services.

Volunteers will mail and deliver flyers (English/Spanish) to local churches and shelters, community-based service centers, and public offices for the purpose of announcing the availability of the Bad Weather Shelter. Approximately 125 Pasadena area congregations will receive information bulletins regarding the Bad Weather Shelter. In addition, flyers will be delivered to the Jackie Robinson Center, Villa-Parke, El Centro de Accion Social, All Saints AIDS Service Center, libraries and public counters, including City Hall. A toll-free information hotline, which provides current bad weather shelter information in both English and Spanish will be available daily through March 2000.

STATISTICAL DATA:

In addition to meeting the established criteria for opening the shelter (i.e., opening when temperature is expected to be 40 degrees or lower and or if rain is expected during the evening hours), the shelter staff is proposing to provide 31 consecutive nights of shelter during the month of January 1 - 31, 2000. The purpose of being open for a consecutive time period will enable the shelter to meet several goals:

- 1) Provide continuous nightly food and shelter to needy persons during one of the coldest winter months of the year, and

- 2) Enable emergency shelter staff to (a) conduct a more indepth survey of those persons who utilize the shelter; (b) conduct needs assessments to determine their needs as homeless individuals, and (c) establish case management on an on-going basis for a greater period of time.
- 3) Enable staff to compile comprehensive statistical data of an actual population count of homeless individuals in the City of Pasadena, help in determining the kinds of services the homeless population is actually using and/or not using and the kinds of services that are needed. This information is also critical to verify the veracity of the Census Bureau's reporting of the community's homeless population.

This statistical data is required for community information purposes, and federal funding applications. In both cases, it is imperative that current and accurate data be readily available for use by the City of Pasadena. This data is also made available as a resource to the public and to local agencies seeking technical assistance in assessing needed services, grant writing and the processing of grant applications.

PROGRAM GOALS:

The following are the goals for Bad Weather Shelter for the 1999-2000 season:

- Provide 1,700 units of shelter
- Be open an estimated 55 nights
- Have available 90 beds
- Provide a meal for the guests each night the shelter is open
- Provide hotel/motel vouchers to families with small children for lodging when they present themselves at the Shelter
- Compile statistical data on the numbers of homeless individuals in Pasadena
- Establish Case Management with homeless individuals
- Make available information and social service referrals
- Independently gather data on the number of homeless individuals in Pasadena for comparison with the information that will be provided by the 2000 Census

HOUSING IMPACT:

There will be no net increase in the number of housing units. However, approximately 90 beds will be available to homeless individuals and families during the cold and rainy season (November 25, 1999 through March 31, 2000). The provision of the Bad Weather Shelter is consistent with the Community Development Commission's Affordable Housing Plan 1995-2000, the Commission's 1995-1999 Implementation Plan, the Community Development Committee's Fiscal Year 1999-2000 Priority Work Program, the City of Pasadena General Plan (Housing Element), the Northwest Pasadena Community Plan (Housing Element), and the City of Pasadena Consolidated Plan.

FISCAL IMPACT:

Approval of the subject recommendation will reduce the Commission's Affordable Housing Program BWS/Emergency Shelter Account # 8170-810-684120-51501 by \$20,000 to a balance of \$2,000.


Respectfully Submitted,


CYNTHIA J. KURTZ
Chief Executive Officer

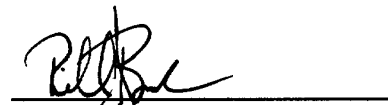
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