

Agenda Report

November 1, 1999

To: City Council

From: City Manager

Re: Expenditure of Asset Forfeiture Funds to facilitate the movement of the Police Department's Special Enforcement Section to the Hens Teeth development.

RECOMMENDATION

It is recommended that the City Council approve a journal voucher appropriating \$104,000 of Asset Forfeiture funds from the unappropriated fund balance, to the FY2000 Asset Forfeiture operating fund budget (account # 403130). Regardless of the location ultimately selected, it is highly likely that significant tenant improvements and security concerns would need to be addressed.

BACKGROUND

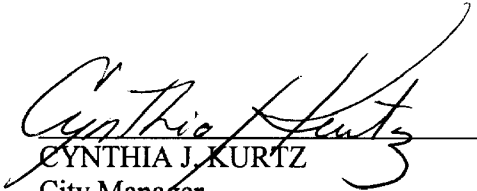
The police department's well established commitment to Pasadena's youth was reinforced over the past year by a significant increase in the number of personnel dedicated to the department's Youth and Family Services Unit. This expansion resulted in an increased need for office space, which has not yet been satisfactorily addressed. In searching for potential space it was determined that moving the Department's Special Enforcement Section to an off-site location would serve two purposes. The first benefit of such a move is that it would provide the needed space for Youth and Family Services. The second is that it would create an additional presence of perhaps the department's most effective enforcement unit in the area that would most benefit from such a presence.

In consideration of the above factors a plan has been developed to move the Special Enforcement Section in its entirety to the Hens Teeth development located at Los Robles and Woodbury. The funds requested in the aforementioned journal voucher are necessary to render the Hens Teeth location suitable to meet the needs of the police department. Specifically, \$75,000 is required for carpentry, electrical, and security needs, \$26,000 for the first year's lease, and \$3,000 to install a cable link to the location.

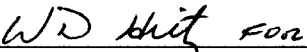
FISCAL IMPACT

Sufficient funds currently exist within the unappropriated Asset Forfeiture Fund balance to support this recommendation. The expenditure of \$104,000 in Asset Forfeiture funds will reduce the Asset Forfeiture fund balance to \$515,500.

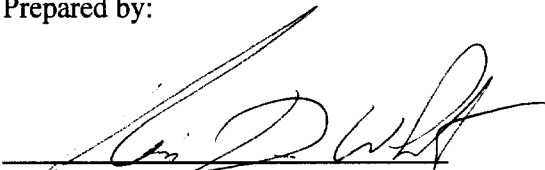
Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

Approved by:


BERNARD K. MELEKIAN
Chief of Police

Prepared by:


Kevin D. White, Commander
Special Operations Division