

Agenda Report

TO:

CITY COUNCIL

DATE:

MARCH 9, 1998

FROM:

PHILIP A. HAWKEY, CITY MANAGER

SUBJECT:

APPROVAL OF FY 1998 PURCHASE ORDER AGREEMENT INCREASE

WITH SMITH KLINE CLINICAL LABORATORIES FOR VACCINES

FOR TRAVEL ABROAD

RECOMMENDATION:

It is recommended that the City Council take the following actions:

- 1. Authorize the Purchasing Administrator to increase Purchase Order #093509 with Smith Kline Clinical Laboratories by the amount of \$25,000 with a total not to exceed \$49,900 to acquire vaccines for travel immunizations;
- 2. Approve a journal voucher increasing the estimated revenues in account # 6643 by \$57,675 from \$260,000 to \$317,675 and decreasing the estimated revenues in account # 6268 by \$57,675 from \$244,500 to \$186,825;
- 3. Grant a partial exemption from the Affirmative Action in Contracting Ordinance for competitive selection process only, pursuant to P.M.C. 4.09.060 (B) contract for materials and supplies available from a sole source; and,
- 4. Grant an exemption from formal bidding pursuant to City Charter, Article X, Section 1002 (c), Contracts for labor, materials, supplies and services available from a sole source.

BACKGROUND:

The Travel Immunization Program is directed through the City's Public Health Department, and serves people in the community who need immunizations to travel abroad for business, luxury, or family events/emergencies. This program offers a full scope of immunizations including protection against Hepatitis A, yellow fever, meningococcal infections and polio. Vaccine for Hepatitis A inoculations is produced and distributed only by Smith Kline Clinical Laboratories. The Pasadena Public Health Department is one of the few providers of travel immunizations in the community, and offers travel vaccines at a lower cost than private providers.

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AGENDA ITEM NO. 4.A.4.

During FY 1997, over 3,900 immunizations were administered to 3,480 clients. These individuals pay fees to cover the costs of the various immunizations, ranging in price from \$15 to \$90. The cost of the vaccine supply and the revenues to be generated from fees were included in the FY 1998 operating budget for the Public Health Department. However, the community need for these vaccines has exceeded our FY 1998 budget projections. Since the increased cost will be covered by fees collected, there will be no negative impact on the Health Fund.

AFFIRMATIVE ACTION:

Smith Kline Clinical Laboratories is the sole supplier for the Hepatitis A vaccine. It is essential that the City acquire these vaccines from Smith Kline Clinical Laboratories to maintain an adequate source of the vaccines required for travel and rabies prevention.

A discretionary partial exemption from the Affirmative Action in Contracting Ordinance is requested on the basis of PMC 4.09.060 (B), contract for materials and supplies available from a sole source.

FISCAL IMPACT:

This action by the City Council has no fiscal impact on the FY 1998 budget since these revenues and appropriations have been recognized the Public Health Department's Disease Prevention and Control Division budget account # 563100, and the net effect of the revenue changes is zero.

Respectfully submitted,

PHILIP A. HAWKEY
City Manager

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Public Health Division Manager

Approved by:

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Director of Public Health, Health Officer