

# Agenda Report

**TO:** CITY COUNCIL

**DATE:** March 15, 1999

**FROM:** CITY MANAGER

**SUBJECT:** CONTRACT BETWEEN VERDUGO FIRE DISPATCH SYSTEM AND CITY OF MONROVIA FOR FIRE AND AMBULANCE DISPATCH SERVICES

**RECOMMENDATION:** It is recommended that the City Council authorize the City Manager to execute the attached agreement between the Verdugo Fire Dispatch System, which is jointly administered by the cities of Glendale, Burbank and Pasadena, and the City of Monrovia to provide fire and ambulance dispatch services to the City of Monrovia.

**BACKGROUND:** The cities of Glendale, Burbank and Pasadena formed the Verdugo Fire Dispatch System under a joint powers agreement in 1987. The Verdugo Center, located in Glendale Fire Station 21, provides a state of the art fire and rescue dispatch service for the three cities which none of them could have afforded separately. Two years ago, the cities of San Marino and South Pasadena joined the System on a contract basis for dispatch services in their cities, paying their pro-rata share of costs based on the number of emergency dispatches Verdugo handled for each of those cities. Now, Monrovia wishes to contract with the Verdugo System for fire and rescue dispatch services. The Verdugo Dispatch Center has more than sufficient capacity to provide such services for Monrovia and even other neighboring cities without adding capital equipment and without diminishing the services provided to Pasadena and the other Verdugo cities. Having cities surrounding Pasadena in the Verdugo Fire Dispatch System will assist in providing rapid and coordinated responses to incidents, will provide the contracting cities with a reliable and modern dispatch system, and will bring financial assistance to Glendale, Pasadena and Burbank to offset their costs for operating and maintaining the Verdugo System.

Under the Joint Powers Agreement which governs the operation of the Verdugo System, contracts for provision of services must be approved by the governing bodies of the three Verdugo partners, Glendale, Burbank and Pasadena, and is therefore being presented to each of the three city councils for approval. This proposed agreement does not confer any authority on Monrovia to participate in the governance of the System, which remains solely with the three Verdugo partners; this is a contract for dispatch services only.

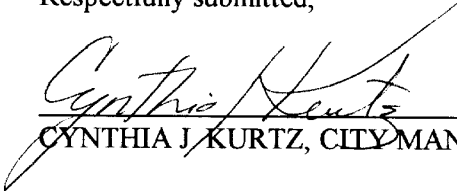
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MEETING OF 03/22/99

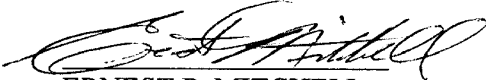
AGENDA ITEM NO. 4.A.5.

**FISCAL IMPACT:** There will be no cost whatever to the City of Pasadena. The City of Monrovia will pay the Verdugo System a total of \$115, 200 annually for dispatch services. In addition, Monrovia will pay a one time fee of \$5,000 to compensate for reconfiguring existing computer and radio equipment to accommodate that City. This fee is based on a calculated cost of \$33.70 per call times the number of calls anticipated to be handled on behalf of Monrovia, and also includes a 10% facilities charge paid to the City of Glendale for use of their fire station and personnel to house and operate the System. Because no additional capital equipment will be necessitated, the funds from Monrovia and any other cities who join the System will be used to pay the costs of any additional dispatch personnel which may be required. The remainder of those fees will be used to offset charges that the cities of Burbank, Glendale and Pasadena would otherwise have to pay for system operation or forthcoming system upgrades.

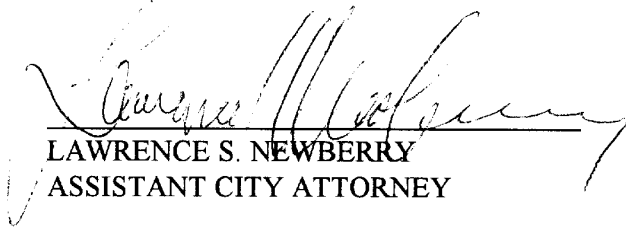
Respectfully submitted,

  
CYNTHIA J. KURTZ, CITY MANAGER

Approved by:

  
ERNEST P. MITCHELL  
FIRE CHIEF

Prepared by:

  
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