

Agenda Report

TO: City Council June 21, 1999

FROM: City Manager

RE: Salary Resolution Amendment - New Classification of
Police Supervisor

Recommendation

It is recommended that a new classification of Police Supervisor be established in the Middle-Management Section of the Salary Resolution, at a top salary of \$42,490 per year, effective June 21, 1999. It is further recommended that the Council approve an amendment to the FY 99 Operating Budget to convert 5.00 FTE Jailor positions to 5.00 FTE Police Supervisor positions.

Background

The Police Department's Jail Section was previously supervised by one Police Investigator and one Police Sergeant who worked the most critical shifts. However, because of the continuous operation, there were extended periods when there was no direct supervision available.

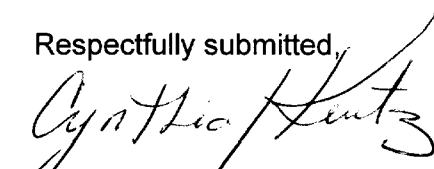
This year, the Jail Section is being restructured to provide for civilian supervision on a continuous basis and alleviate the need for sworn personnel performing this function. One civilian Police Administrator was appointed earlier this year to provide the oversight supervision and management of the Jail. The next step is to appoint five Police Supervisors who will provide the 24-hour direct supervisory coverage in the Jail. The one Police Administrator and the five Police Supervisors are replacing one Police Investigator, one Police Sergeant, and five Jailor positions.

The adoption of the Salary Resolution Amendment to establish the classification Police Supervisor is required before the Police Supervisors can be appointed. This will complete the restructuring of the Jail, which provides for (a) continuous supervision at the Jail, (b) the establishment of a civilian career ladder for employees now currently classified as Jailor, and (c) results in an overall cost savings to the City.

Fiscal Impact

In the FY '99 Budget adopted by City Council 2.00 FTEs (Police Investigator and Police Sergeant positions) were eliminated, and a Police Administrator was added. The five new Police Supervisor positions will replace five existing Jailer positions. The overall savings from this restructuring is \$12,229 per year.

Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

Approved:


for GALE H. HARRISON
Director of Human Resources


BERNARD MELEKIAN
Police Chief