



subcontracting for services, program planning and policy development, general administration, and paid time off.


The term of this contract was from July 1, 1997 – June 30, 1998 at a maximum reimbursement of \$44,375. Invoice and expenditure information is due no later than eighteen (18) months after the end of the quarter for which claims are submitted. Actual revenues booked for FY 1998 were zero, since no claims were filed during that fiscal year. The FY 1998 contract must be filed in order for the City to receive reimbursement on the claims that have been submitted during FY1999 for that FY1998 contract period.

This contract fully complies with the competitive bidding, affirmative action in contracting and living wage ordinances, PMC 4.08, 4.09 and 4.11, respectively.

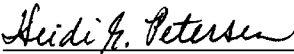
**FISCAL IMPACT**

This action by the City Council will increase estimated revenues and appropriations in the Public Health Department's proposed Administration Division FY 2000 recommended budget by approximately \$44,375, since the FY 1998 reimbursement will be received during the coming fiscal year.

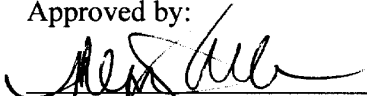
Respectfully submitted,

  
CYNTHIA J. KURTZ  
City Manager

Prepared by:

  
Heidi Petersen, Management Analyst  
Administration Division

Approved by:

  
Wilma J. Allen  
Acting Director of Public Health