

Agenda Report

TO: CITY COUNCIL **DATE:** June 5, 2000

FROM: CITY MANAGER

SUBJECT: AWARD THREE-YEAR CONTRACT FOR SECURITY AND SAFETY SERVICES FOR PARKING STRUCTURES, PARKS AND OTHER VENUES TO INTER-CON SECURITY SYSTEMS, INC. IN AN AMOUNT NOT EXCEED \$750,000.

RECOMMENDATION:

It is recommended that City Council authorize the City Manager to enter into a contract with Inter-Con Security Systems, Inc. for security, safety and crime prevention service for parking structures, parks and other venues. The contract is not to exceed \$750,000 the first year, and may have yearly 3% increases based on CPI adjustments. Competitive bidding was not required pursuant to Charter Section 1002(F), contracts for professional or unique services.

BACKGROUND:

The City has an on-going need for security services at various City facilities including, parking structures, parks, the City Yards and the ARTS transit services. On an as needed basis, some of the services will include patrolling of parking structures and lots, securing bathrooms and gates at City parks and staffing the entrance at City Yards. The current contract for these services will expire in June, 2000.

In order to provide for the continuation of these services, a request for proposals (RFP) was issued on April 20, 2000. The RFP was sent to thirty security firms throughout Southern California and publicized on the City's contract opportunity website. A total of four proposals were ultimately submitted to the City. Of the four firms submitting proposals, one was deemed non-responsive for failing to submit all required information and another for failing to meet the minimum experience requirements.

The two remaining proposals were evaluated based on the criteria established in the RFP. The following table summarizes the scoring:

Firm	Attributes & References	Work Program & Management	Price	EOE/ Affirmative Action	Local Preference	Total
Inter-con	16.5	32.8	28.3	5	5	87.6
Landmark	12.7	24.8	20	5	5	67.5

Based on the evaluation, Inter-con was determined to be the most qualified firm to provide services to the City. Inter-con's headquarters is located in Pasadena and the firm employs many Pasadena residents.

The proposed contract fully complies with the City's Affirmative Action in Contracting Ordinance, and the Pasadena Living Wage Ordinance. The proposed term is for a base of three years with two optional one-year extensions subject to the approval of the City Manager without further Council consideration.

FISCAL IMPACT:

Sufficient funds for the provision of security, safety and crime prevention services for the Department of Public Works and Transportation for FY 2001 are requested in the Recommended Operating Budgets of the Public Works and Transportation Department. Estimated cost for the security services for the upcoming year is \$750,000. Sufficient funds for these services in subsequent years will be included as part of the Recommended Operating Budgets for those years.

Respectfully submitted,




CYNTHIA KURTZ
City Manager

Prepared By:



Erica D. Adams
Assistant Planner

Reviewed By:



for David H. Grosse
Transportation Administrator

Approved By:



Ora Lampman, Interim Director
Public Works & Transportation