

# Agenda Report

**To:** City Council **Date:** July 12, 1999  
**From:** City Manager  
**Subject:** Purchase of Three New 1999 One-Ton Trucks with 8-Foot Utility Bodies

## Recommendation

It is recommended that the City Council:

- i) accept the bid dated April 20, 1999, submitted by Thorson Motor Center in response to specifications for the purchase of three new 1999 one-ton trucks with 8-foot utility bodies;
- ii) reject all other bids; and
- iii) authorize the Purchasing Administrator to issue a purchase order contract to Thorson Motor Center, in an amount not to exceed \$111,714.00.

## Background

The Water Services Division of the Water and Power Department currently has four troubleshooters who respond to customer calls, repair water services and meters, investigate water main problems, and maintain other water facilities on a seven days a week and 24 hours a day schedule. Each troubleshooter travels to locations throughout the Department's water service area in a pickup truck that carries tools, supplies, and materials. Because they carry a large amount of equipment, the trucks are subject to severe loading conditions. These vehicles are also required to travel to various off-road water facilities. These conditions significantly increase the wear and tear and reduce the expected life of the vehicles.

Of the four trucks currently being operated by troubleshooters, one is a 1991 model, two are 1992 models, and one is a 1997 model. The three older trucks have logged a large number of miles and for the past three years have incurred significant repair and maintenance costs on the brakes, tires, and transmission. The proposed three one-ton trucks will replace the three older ¾-ton trucks. The higher load rating on the new trucks will provide adequate capacity to meet normal load requirements. The three old trucks will be auctioned off through City authorized auction dealers. The Lifetime Vehicle Costs are shown in the table attached to the Agenda Report.

On March 25, 1999, a Notice Inviting Bids was published in *The Pasadena Journal*. In addition, specifications were mailed to fifteen dealers on the Purchasing Division's vendor list and displayed on the City's web page. Three responsive bids were received and opened in the City Clerk's office on April 20, 1999.

The bid results are as follows:

<b>Vendor</b>	<b>Thorson Motor Center</b>	<b>Robert Loud Ford</b>	<b>Wondries Chevrolet</b>
<b>Base Bid (Sales Tax Included)</b>	\$111,714.00	\$113,997.00	\$113,487.12
<b>Local Vendor Sales Tax Preference of 1% *</b>	\$1,032.00	\$1,053.09	None
<b>Discounts for Prompt Payment</b>	None	\$2,106.18 (2%)	\$1,500.00 (\$500.00/vehicle)
<b>Total Bid</b>	<b>\$110,682.00</b>	<b>\$110,837.73</b>	<b>\$111,987.12</b>


\*Pursuant to the Pasadena Municipal Code, local vendors receive a one-percent sales tax preference solely for the purpose of comparing bids.

The bid that was submitted by Thorson Motor Center was the lowest bid that is responsive to the requirements of the specifications. Based on this, it is recommended that the City Council authorize the issuance of a purchase order contract to Thorson Motor Center.

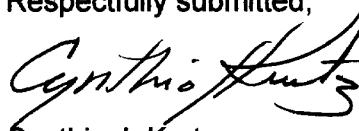
**Fiscal Impact**

Sufficient funds are available in the Water Division Reserve, Equipment Replacement Fund under Account Number 8505-402-881200-00-0673-00000.

Prepared by:

  
Danilo Angeles  
Engineer  
Water and Power Department

Respectfully submitted,

  
Cynthia J. Kurtz  
City Manager

Reviewed by

  
Steve Mermell  
Purchasing Administrator

Approved by:

  
Rufus Hightower  
General Manager  
Water and Power Department