

Agenda Report

TO: CITY COUNCIL

DATE: JANUARY 24, 2000

FROM: CITY MANAGER

SUBJECT: AWARD OF CONTRACT TO PROMEDIX INC. FOR SUPPLY OF MISCELLANEOUS MEDICAL SUPPLIES IN AN AMOUNT NOT TO EXCEED \$150,000 PER YEAR

RECOMMENDATION:

It is recommended that the City Council: I) accept the bid dated October 22, 1999, submitted by ProMedix Inc., in response to Specifications for the supply of miscellaneous medical supplies, II) reject all other bids, III) authorize the Purchasing Administrator to issue a purchase order contract to ProMedix Inc., for a period of three years or until an amount not to exceed \$450,000 is expended, whichever comes first, IV) authorize the City Manager to extend the purchase order contract up to two additional one-year periods not to exceed \$150,000 per year, without further City Council consideration.

BACKGROUND:

The City of Pasadena operates four paramedic units. Each one of these units is stocked with various medical supplies and medications that are critical to the treatment of patients. Historically the City received these supplies and medications from Huntington Memorial Hospital without cost. Recently, however, as the result of an opinion issued by the federal office of the Inspector General concerning the possibility of inhibiting competition, many hospitals, including Huntington Memorial, have suspended the practice of providing medical supplies and medications to emergency service agencies without cost. Consequently, the City has been purchasing these items under informal purchasing arrangements until such time as a bid specification could be developed and issued.

On September 16, 1999, a notice inviting bids for furnishing and delivery of miscellaneous medical supplies was published in the *Pasadena Journal* and posted on the City's web page. In addition, specifications were sent to twenty businesses on the Purchasing Division's vendor list. A total of four bids were received at the bid opening of October 26, 1999.

The bids were evaluated based upon the grand total cost for furnishing and delivering medical supplies for one year. The quantities of the items use in the bid were general approximations used for price evaluation. The actual amount of materials that the Fire Department expects to use will be higher.

The bid results are as follows:

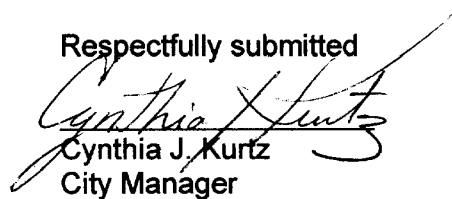
<u>BIDDER</u>	<u>AMOUNT</u>
ProMedix	\$ 83,832.26
Life – Assist, Inc.	\$ 89,807.52
Huntington Plaza Pharmacy	\$121,702.32
Inland Medical Supplies	\$216,296.04

ProMedix, Inc. has over 20 years of experience providing miscellaneous medical supplies and equipment to thousands of customers including over 3,000 accounts with other Fire Departments around the country. The bid that was submitted by ProMedix, Inc. was responsive to the requirements of the specifications. Based on this, it is recommended that the City Council authorize the issuance of a purchase order contract to ProMedix, Inc.

FISCAL IMPACT:

Funds for the purchase of medical supplies are provided for in the medical supplies billable account # 8101-105-364010.


Respectfully submitted


Cynthia J. Kurtz
City Manager

Approved By:


Ernest Mitchell
Fire Chief

Prepared by:


Alvin Blades
Captain II