

Agenda Report

TO: CITY COUNCIL

DATE: AUGUST 2, 1999

FROM: CYNTHIA J. KURTZ, CITY MANAGER

SUBJECT: APPROVAL OF AMENDMENT TO FEDERAL FISCAL YEAR (FFY) 1999 WOMEN, INFANTS, AND CHILDREN (WIC) SUPPLEMENTAL FOOD PROGRAM AGREEMENT WITH THE STATE DEPARTMENT OF HEALTH SERVICES IN THE AMOUNT OF \$17,560

RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the City Manager to execute an amendment to the FFY 1999 Women, Infants, and Children (WIC) Program Agreement with the State Department of Health Services (SDHS) in the amount of \$17,560 for the period of October 1, 1998 through September 30, 1999; and,
2. Approve a journal voucher increasing the estimated FY 2000 revenues and appropriations in the WIC operating budget account #564200 by \$17,560 from \$694,336 to \$711,896.

BACKGROUND:

The Women, Infants, and Children (WIC) Program is a federally funded, state-administered public health services program which provides nutritional counseling, education, and supplemental food vouchers for pregnant women and lactating women and their children up to five years old. The program is medically supervised, and its services are provided within strict medical and nutritional guidelines. One of the major goals of this effort is to ensure that program participants receive high quality counseling and information contributing toward their maintenance of good physical health and/or altering detrimental nutritional patterns.

The WIC Program of the City of Pasadena Public Health Department provides WIC program vouchers and nutrition and breast-feeding education to WIC-eligible residents of Pasadena, Altadena, Sierra Madre and South Pasadena. An average monthly caseload of 6,500 participants is served. WIC participants are properly oriented to WIC program services, referred to other health and social service providers, and encouraged to receive ongoing care.

CITY COUNCIL

Amend FFY 1999 Women, Infants, and Children Program (WIC) Agreement with SDHS

August 2, 1999

Historically, the federal government funding level for this program has not been adjusted to account for cost of living increases and increases to the costs of materials, supplies and services. Consequently, WIC programs have been challenged to maintain service levels when operating costs are rising. An across the board funding increase of 2% has been approved to offset program costs of inflation. The Pasadena WIC funding has been increased by \$17,560. The majority of the increase (\$9,840) will be used to increase seven (7) staff positions from part-time (.80 FTE) to full-time (1.0 FTE). The balance will be spent on operating expenses (\$6,920) and indirect costs (\$800) for grants accounting. The adjusted funding level is expected to continue in subsequent funding years.

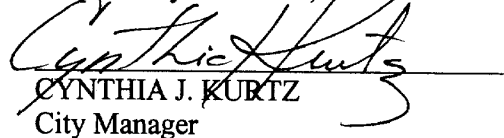
Since the WIC Program is Federally funded, the term of this Agreement is consistent with the Federal Fiscal Year (FFY) calendar which runs from October 1, 1998 through September 30, 1999 (FFY 1999), overlapping two City fiscal calendars, FY 1999 and FY2000. Although the increased revenues of \$17,560 will be included in the adjusted FY 2000 budget for the Public Health Department, the entire allocation must be spent by September 30, 1999. At that time the Health Department will return to City Council to approve the contract for FFY 2000.

This contract is exempt from the Affirmative Action in Contracting Ordinance pursuant to Section 4.09.060 (A), exempting contracts with other governmental entities for labor, material, supplies or services.


FISCAL IMPACT:

This action by City Council will increase the estimated revenues and appropriations in the Public Health Department's FY 2000 Women, Infants and Children adopted budget account #564200 by \$17,560 from \$694,336 to \$711,896.

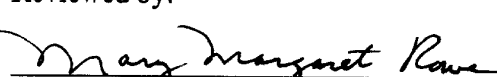
Respectfully submitted,


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