

# Ordinance Fact Sheet

TO: CITY COUNCIL

DATE: April 6, 1998

FROM: ACTING CITY MANAGER

SUBJECT: AN ORDINANCE OF THE CITY OF PASADENA CHANGING THE TITLE OF CHAPTER 4.04 OF THE PASADENA MUNICIPAL CODE TO "DISPOSITION OF SALVAGE AND SCRAP PROPERTY," AMENDING SECTION 4.04.020 OF THE PASADENA MUNICIPAL CODE RELATING TO SALE AND TRANSFER OF SALVAGE AND SCRAP PROPERTY, GENERALLY, AND ADDING A NEW SECTION 4.04.075 TO SAID CODE ENTITLED, "TRANSFERS OF SALVAGE PROPERTY TO PASADENA UNIFIED SCHOOL DISTRICT."

TITLE OF PROPOSED ORDINANCE:

AN ORDINANCE OF THE CITY OF PASADENA CHANGING THE TITLE OF CHAPTER 4.04 OF THE PASADENA MUNICIPAL CODE TO "DISPOSITION OF SALVAGE AND SCRAP PROPERTY," AMENDING SECTION 4.04.020 OF THE PASADENA MUNICIPAL CODE RELATING TO SALE AND TRANSFER OF SALVAGE AND SCRAP PROPERTY, GENERALLY, AND ADDING A NEW SECTION 4.04.075 TO SAID CODE ENTITLED, "TRANSFERS OF SALVAGE PROPERTY TO PASADENA UNIFIED SCHOOL DISTRICT."

BACKGROUND:

On January 26, 1998, the City Council directed the City Attorney to amend the Surplus Equipment and Goods Ordinance to authorize the Finance Director to transfer salvage property to the Pasadena Unified School District without having to seek the approval of City Council in each instance. Such alternate methods of disposal, including donation of salvage property to public schools in the City, have been deemed to be serving a valid public interest.

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MEETING OF 4/6/98

AGENDA ITEM NO. 9.A.2.

PURPOSE OF ORDINANCE:

The proposed ordinance will allow the Purchasing Administrator, with the concurrence of the Finance Director, to transfer salvage property to the Pasadena Unified School District, when appropriate, without seeking the approval of City Council. The existing ordinance requires that the City Council approve any donations of salvage property to an institution such as a school board and make a finding that a valid public purpose is served in so doing.

The title of this Chapter of the Municipal Code is being changed from "Surplus Equipment and Goods" to "Disposition of Salvage and Scrap Property" to conform to the terminology used in the balance of the ordinance.

The proposed amendment will facilitate a reduction in excess inventory throughout the City, as well as saving a significant amount of staff time, in accordance with the City's stated goal of Organizational Effectiveness and in keeping with the City's stated goal of supporting the Pasadena Unified School District.

REASON WHY LEGISLATION IS NEEDED:

The Pasadena Municipal Code may only be amended by ordinance. Section 4.04.020 is being amended to allow for exceptions, such as that set forth in the new, proposed Section 4.04.075.

PROGRAMS, DEPARTMENTS OR GROUPS AFFECTED:

The Purchasing Division will be primarily affected by this proposed amendment of the ordinance. However, each department within the City will be potentially affected by this proposed ordinance if they have salvage property that can be utilized by the Pasadena Unified School District.

ENVIRONMENTAL IMPACT:

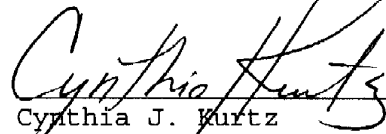
The Environmental Administrator has determined that the proposed ordinance is exempt from the California Environmental Quality Act (CEQA) under the General Rule that CEQA applies only to activities which may have a significant effect on the environment (section

15061(b)(3). The proposed ordinance changes a process in order to expedite the transfer in ownership of existing surplus City equipment and goods; it can have no physical impact on the environment.


FISCAL and SERVICE IMPLICATIONS:

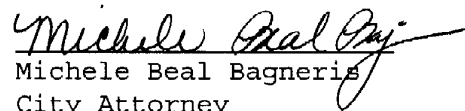
Amending the ordinance to allow for the expeditious transfer of salvage property to the Pasadena Unified School District will reduce staff costs associated with preparing agenda reports requesting City Council authorization.


Respectfully submitted,

  
Cynthia J. Kurtz  
Acting City Manager

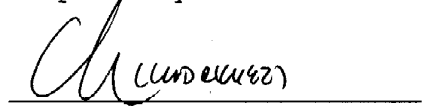
Concurrence:

  
Steve Mermell  
Purchasing Administrator

  
Michele Beal Bagnieris  
City Attorney

  
Jay M. Goldstone  
Director of Finance

Prepared by:

  
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