



# Agenda Report

October 23, 2000

TO: City Council  
FROM: City Manager  
RE: Amendment to Salary Resolution to Add Two Classifications

## RECOMMENDATION

It is recommended that the City Council adopt a resolution to amend the Salary Resolution to establish two new classifications, Rangemaster and Facilities Maintenance Coordinator, effective October 23, 2000.

## BACKGROUND

Rangemaster – This new classification will be assigned to the Police Department and is responsible for assisting in the maintenance and operations of a pistol and rifle range facility. The Rangemaster is a specialized position which requires a knowledge of the use and care of firearms and ammunition, as well as the ability to instruct and supervise personnel who practice at the range. The salary is recommended at a maximum of \$19.80 per hour, which maintains an appropriate salary relationship with other technical positions in the Police Department. This classification will be placed in the Technical and Administrative Section of the Salary Resolution.

Facilities Maintenance Coordinator – This new classification will be assigned to the Public Works and Transportation Department and is responsible for the oversight of contractors who perform housekeeping duties in City facilities, and provides administrative support of property maintenance and building repair services. The maximum salary is recommended at \$48,928 per year and is internally equitable with other comparable positions within the department. This classification will be placed in the Management Professional Section of the Salary Resolution.

FISCAL IMPACT

The establishment of these two new classifications does not create additional positions, but rather, converts two other budgeted and funded positions to the new classification titles. There are no additional costs associated with the establishment of these positions.

Respectfully submitted,

  
CYNTHIA KURTZ  
City Manager

Approved:



PATRICIA GIEMANN  
Interim Director of Human Resources