



Agenda Report

TO: CITY COUNCIL

FROM: MAYOR BILL BOGAARD

SUBJECT: APPROVAL OF CONTRACT RENEWAL WITH CAROLYN CHANEY AND ASSOCIATES FOR LEGISLATIVE LIAISON SERVICES

RECOMMENDATION

It is recommended that the City Council approve a two-year contract renewal between the City of Pasadena and Carolyn Chaney and Associates for legislative liaison services with the Federal government, effective July 1, 2000, through June 30, 2002, without competitive bidding pursuant to City Charter section 1002(f) (Professional services) and automatically exempt from competitive selection pursuant to P.M.C. Section 4.09.060 (B) (4) (Lobbying Services).

BACKGROUND

On April 16, 1998, the City Council authorized the City Manager to execute a two-year contract renewal with Carolyn Chaney. Ms. Chaney has been the City's liaison with the Federal government since 1981. Among the services provided are research on relevant Federal issues and grant programs, assistance in lobbying with Congress and the Executive branch, and timely information on Federal policies and programs. The Council action was based upon a recommendation from the Legislative Policy Committee.

I am again recommending that the City Council approve a two-year contract renewal with Carolyn Chaney and Associates with a partial exemption from the City's Affirmative Action in Contracting Ordinance. The Ordinance specifically exempts legislative liaisons and lobbyists from the competitive selection process. Section 4.09.040 (b) (4) exempts "contracts for legislative liaison and lobbying services. Such contracts shall be exempt from the competitive selection process requirements of this Chapter and may be exempted in whole or in part from the other provisions of this Chapter."

FISCAL IMPACT

This exemption is being requested since it is acknowledged that effective liaisons depend upon developing working relationships and knowledge of specific issues over a period of time. Otherwise, this contract complies with said Ordinance.

This contract renewal contains an increase of 6.5% per year plus \$5,000 for out-of-pocket expenses. The first year contract is for \$76,135 plus expenses and the second year contract is for \$80,759 plus expenses. The proposed increases bring the contract in line with the marketplace and makes up for years in the early 1990's when no increases took place. Funding for this contract is included in the City Council's Operating Budget for FY 2001 and FY 2002.

Respectfully submitted,



BILL BOGAARD
Mayor

Prepared by:



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