

Agenda Report

TO: CITY COUNCIL **DATE:** AUGUST 14, 2000

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO INCREASE THE NOT TO EXCEED AMOUNT OF CONTRACT NUMBER 16,849 WITH SAPPHOS ENVIRONMENTAL INC. FOR THE PREPARATION OF THE MASTER ENVIRONMENTAL IMPACT REPORT(MEIR) FOR THE ARROYO SECO MASTER PLAN AND AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH OGDEN ENVIRONMENTAL FOR THE PREPARATION OF BIOLOGICAL PROTOCOL SURVEYS FOR THE MEIR FOR AN AMOUNT NOT TO EXCEED \$56,000.

RECOMMENDATION:

1. Authorize the City Manager to increase by \$197,878 the not to exceed amount of Contract number 16,849 with Sapphos Environmental Inc., thereby increasing the not to exceed amount of the Contract from \$134,964 to \$332,848 for the preparation of the Master Environmental Impact Report for the Arroyo Seco Master Plan;
2. Authorize the City Manager to enter into a contract with Ogden Environmental for the preparation of biological protocol surveys for the Master Environmental Impact Report (MEIR) for the Arroyo Seco Master Plan for an amount not to exceed \$56,000.
3. Approve a journal voucher appropriating \$157,000 from the Non-Department account to the Arroyo Seco Master Plan Environmental Impact Report account number 301-77475.
4. Approve a journal voucher authorizing the finance Director to transfer \$40,671 from salary savings in the Planning and Permitting Department (account 101-444100) to the Arroyo Seco Master Plan Environmental Impact Report account number 301-77475.

BACKGROUND:

In November 1998, the City contracted with the firm Sapphos Environmental Inc. to prepare the Master Environmental Impact Report (MEIR) for the Arroyo Seco Master Plan. Sapphos Environmental Inc. was chosen as a result of a competitive selection process and a contract of \$134,964 was awarded to the firm.

Based on new information and the need for an expanded scope of services to the Arroyo Seco Master Plan, staff has concluded that the original appropriation for the completion of the MEIR was inadequate. Staff recommends that the following additional items be included in the Sapphos scope of work for the MEIR:

Interagency coordination. Interagency coordination and documentation between the Los Angeles County Department of Flood Control, the Army Corps of Engineers and other jurisdictions needs to be augmented due to the complexities involved with the flood control channel.

Preparation of Initial Study. The original contract did not include the preparation of a single Initial Study for the combined Arroyo Seco Master Plan. City staff has determined with concurrence by the City Attorney that the California Environmental Quality Act (CEQA) requires a single "cumulative" Initial Study which is beyond the expertise of City Staff.

Rose Bowl Shuttle Alternatives. Issues associated with the Rose Bowl Shuttle route will now be incorporated into the Arroyo Seco Master Plan. This additional scope of work to the CAMP will require the MEIR to analyze the impacts of multiple Rose Bowl Shuttle alternatives including the existing Westgate route and two additional routes (yet to be determined).

Additional Public Meetings

This amendment will also bring the community outreach process for the MEIR commiserate with the separate master plan elements.

Staff anticipates the completion of the draft Master EIR in June of 2001. This is a delay of approximately three months which is due to the complexity of the work associated with preparing the CEQA documentation for the Arroyo Seco Master Plan.

Incorporating these items into the MEIR have increased the costs of preparing the document significantly. Specific increased costs associated with the additional items to the Sapphos contract described above are as follows:

1.	Interagency Coordination and documentation	\$33,9782
2.	Preparation of Single Initial Study	\$47,0003
3.	Additional work for shuttle analysis	\$31,793
4.	Additional Public Outreach	\$28,900
	<u>TOTAL</u>	<u>\$141,671</u>

At the same time the original contract was awarded to Sapphos, Barton-Aschman was awarded a separate contract for \$56,207 to prepare a traffic analysis for the MEIR. This contract was terminated before Barton-Aschman had completed any work on this project however. In the place of Barton-Aschman, staff has directed Sapphos Environmental Inc. to use the services of Linscott, Law and Greenspan (LLG) which is a local Engineering firm with considerable credibility and expertise in the Arroyo Seco based on their work with the Central Arroyo Master Plan (CAMP). In addition to the new work

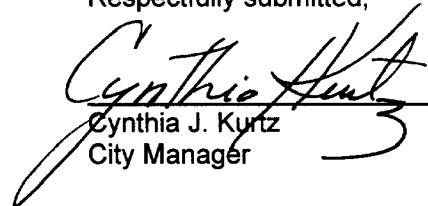
items listed above (totaling \$141,671), \$56,207 will be transferred to the not to exceed amount and the Sapphos Environmental Inc. contract to fund the subcontract with Linscott, Law and Greenspan for a total Sapphos Environmental contract of \$197,878

Also at the same time the various biological inventories were being completed for the various components of the Arroyo Seco Master Plan, staff was not aware that further biological analysis would be mandated by federal regulators in order to meet the requirements of the Endangered Species Act and other federal legislation. The City is required to provide Sapphos Environmental Inc. with these protocol surveys for the MEIR analysis. A Request for Proposal (RFP) was prepared by the City and sent to six (6) firms for the preparation of directed biological protocol surveys in support of the MEIR. The most qualified firm to do this work is Ogden Environmental. The scope of work to complete the federally mandated biological protocol surveys shall not exceed \$56,000.

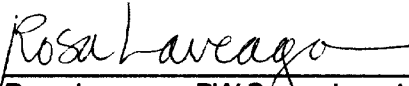
FISCAL IMPACT:

This action will reduce the non-departmental balance and increase the appropriation to the Arroyo Seco Master Plan Environmental Impact Report Account No. 301-77475 by \$141,671. There are sufficient funds existing within this account to cover the balance. The action will also reduce the Planning and Permitting Account No. 101-444100 by \$40,671. There are sufficient funds existing within this account to cover this expenditure.

Respectfully submitted,

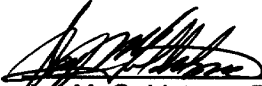

Cynthia J. Kurtz
City Manager

Prepared by:



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Concurred:



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Approved by:



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