

Agenda Report

To: CITY COUNCIL **DATE:** August 14, 2000
FROM: CITY MANAGER
SUBJECT: Authorization to Issue a Purchase Order Contract to D & S Fueling, Inc. for the Fabrication and Installation of Four Fuel Island Canopies for the Public Works and Transportation Department

RECOMMENDATION

It is recommended that the City Council: i) accept the bid dated June 28, 2000 submitted by D & S Fueling, Inc., in response to specifications for the Public Works and Transportation Department, ii) reject all other bids and iii) authorize the Purchasing Administrator to issue a purchase order contract to D & S Fueling, Inc., in an amount not to exceed \$124,867.00.

BACKGROUND

This project provides for the installation of fuel island canopy covers and lighting at all existing city owned fuel islands, i.e. the City Yards, the Police Department, Fire Station #33 and the Civil Defense Center. In order to meet State and Federal Regulations, all fueling systems are required to be covered to prevent the accidental discharge of petroleum products into the storm drain system in the event of rain.

On June 15, 2000, a Notice Inviting Bids was published in *The Pasadena Journal*. In addition, specifications were sent to fifteen businesses on the Purchasing Division's vendor list and posted on the City's web page. Three responses were received and opened in the City Clerk's office on June 28, 2000.

The bid results are as follows:

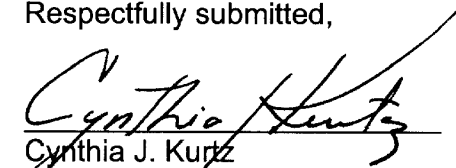
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|--------------------------|--------------|
| D & S Fueling, Inc. | \$124,867.00 |
| The Reynolds Group, Inc. | \$181,790.00 |
| Brice Parker Company | \$186,500.00 |

The bid that was submitted by D & S Fueling, Inc. was the lowest bid and is responsive to the requirements of the specifications. Based on this, it is recommended that the City Council authorize the issuance of a purchase order contract to D & S Fueling, Inc.

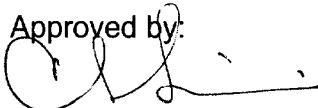
FISCAL IMPACT

Funds in the amount of \$124,867.00 are available for use in the Capital Improvement Program Budget for canopy coverage to all existing fuel islands (71123).

Respectfully submitted,

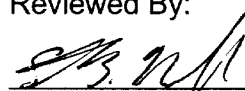

Cynthia J. Kurtz
City Manager

Approved by:



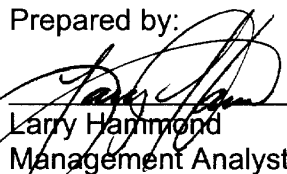
C. Bernard Gilpin
Director
Public Works and
Transportation Department

Reviewed By:



Steven B. Mermell
Purchasing Administrator

Prepared by:



Larry Hammond
Management Analyst