

Agenda Report

TO: CITY COUNCIL

DATE: AUGUST 14, 2000

FROM: CITY MANAGER

SUBJECT: STATUS REPORT ON THE PROPOSED PREFERENTIAL PERMIT PARKING PROGRAM IN MENTOR/CATALINA/ARDEN NEIGHBORHOOD

RECOMMENDATION:

Information only.

BACKGROUND:

On July 17, 2000 staff reported on the proposed Preferential Permit Parking program for the Mentor/Catalina/Arden neighborhood and the City Council heard public comment from both residents and representatives from Polytechnic School and Caltech. Due to the concerns raised by the two schools, the City Council decided to revisit this issue on August 14, 2000 and instructed staff to work with both residents and schools in searching for some immediate and long-term solutions to the parking problem.

On July 25, 2000, a neighborhood meeting was hosted by the Polytechnic School on campus. Residents addressed concerns on street parking, speeding, and special events at Polytechnic. The Polytechnic School discussed its near-term and long-term approaches/solutions to the parking problems. The meeting notes are shown in Attachment 1. A follow-up neighborhood meeting is scheduled on August 29, 2000 at Polytechnic.

Staff has examined those issues raised by the Polytechnic School legal council (dated July 17, 2000), particularly relating to the conformance of City Ordinance 10.31 and the established procedures. A checklist was developed (Attachment 2) to identify any missing steps. Staff concluded that proper procedures have been followed; however, a supplemental traffic/parking analysis in the same area would fulfill procedural requirements and further validate the appropriateness of a preferential permit parking program. Two sets of parking surveys are scheduled:

- ❖ **“Updated Baseline” condition – Non-school/Summer:**
Two weekdays (Tuesday and Wednesday) plus one weekend in Late August 2000
- ❖ **“Regular School” condition:**
Two weekdays (Tuesday and Wednesday) plus one weekend in Late September 2000.

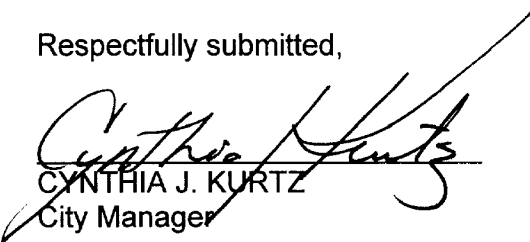
Results of the supplemental traffic/parking analysis will be made available to residents, Polytechnic School and Caltech. Staff will present the results/recommendations to the Transportation Advisory Commission in October and to the City Council in October/November 2000.

Staff has also researched the Polytechnic School's Conditional Use Permit (CUP) background information pertaining to transportation management program. In December 1991, the Polytechnics School submitted a Transportation Management Program report as required by the CUP. These conditions include:

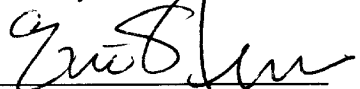
- ❖ Designating an on-site Employee Transportation Coordinator (ETC)
- ❖ Conducting annual employee surveys
- ❖ Providing Ridematching services
- ❖ Providing transit/carpool/vanpool incentives
- ❖ Monitoring and reporting annually as required by the City

Staff was told that former ETC has left the school over a year ago and a new ETC will be appointed after the school begins in September 2000. As of the required annual report activities, the last annual TDM report submitted by Polytechnic was in 1995.

Respectfully submitted,


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