

OFFICE OF THE CITY MANAGER

MEMORANDUM

August 7, 2000

**TO:** City Council  
**FROM:** City Manager  
**SUBJECT:** FY 2001 – 2006 Recommended Capital Improvement Program

The attached agenda report was pulled from the June 12, 2000 meeting of the City Council because the Finance Committee had not yet completed its review of the *FY 2001 – 2006 City Manager's Recommended Capital Improvement Program*. As a result of discussions at the two subsequent meetings of the Finance Committee (July 24, 2000 and July 31, 2000) staff and the Committee recommend the following changes to the *Recommended CIP*. In addition, the Finance Committee has also approved the *Water System* section of the CIP and approved amending the CIP to include changes requested by the Pasadena Center.

The Finance Committee is now forwarding to the City Council four more sections of the CIP for adoption. These sections are:

- Streets and Streetscapes;
- Street Lighting;
- Traffic Control and Facilities; and
- Water System.

Attachment I contains a new resolution and Exhibit B that incorporates the changes discussed in this memorandum. Exhibit B sets the specific spending limits for each capital project for FY 2001.

**Streets and Streetscapes; Traffic Control and Facilities**

Staff recommends removing \$100,000 of Commercial Development Fees from the "Southwest Traffic Implementation" project and moving it to the "Neighborhood Traffic

developments occurring in this area of the city and that private developer funds can be used. This allows us to free up this funding and move it to the NTMP project and increase to five the number of neighborhoods in the FY 2001 program. These five neighborhoods are: Bungalow Heaven; Northwest Revitalization Program; PCC; Northwest Neighborhood #3; and East Pasadena Lower Hastings Ranch.

The other funding change involves reducing the Gas Tax appropriation in the “Preventive Maintenance – Asphalt Streets” project by \$100,000 and moving it to the “Improvements of Alleys and Concrete Streets – City-Wide” project. This will delay by one year work on one street and allow the completion of two additional alleys in FY 2001.

Project	Type of Funding	Original Recommendation	Change	Revised Recommendation
Southwest Traffic Implementation	Commercial Dev. Fees	100,000	(100,000)	0
Neighborhood Traffic Management and Traffic De-emphasis Program	Gas Tax Commercial Dev. Fees	100,000 0	0 100,000	100,000 100,000
		TOTAL 100,000	100,000	200,000
Preventive Maintenance – Asphalt Streets	Gas Tax	825,000	(100,000)	725,000
Improvements of Alleys & Concrete Streets – City Wide	Gas Tax	400,000	100,000	500,000

### **Water System**

On July 24, 2000 the Finance Committee approved the *Water System* section with one change. The Committee would like to see a time-of-use study completed in FY 2001. The \$50,000 required for this study is to come from funds previously appropriated to the Geographic Information System (GIS) project and requires the approval of a journal voucher amending the FY 2000 – 2004 CIP. The journal voucher will reduce the Water Fund appropriation to the GIS project (#71126) by \$50,000 and appropriate it to the “Time-of-Use Study and Equipment” project.

### **Rose Bowl Improvements**

Rose Bowl staff presented their section of the CIP to the Finance Committee on July 24, 2000. The Committee decided to continue this discussion to August 14, 2000 at the City Council’s joint meeting with the Rose Bowl Operating Company.

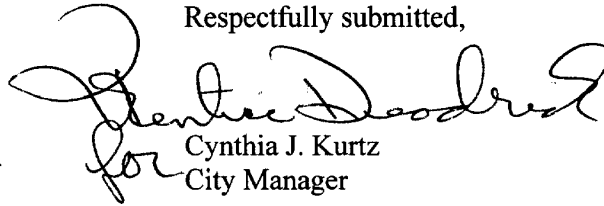
### **Pasadena Center Improvements**

Finally, the Pasadena Center Operating Company would now like to add twelve new projects to the *Pasadena Center Improvements* section of the FY 2001 CIP which was adopted by the City Council on May 22, 2000. This requires the adopted CIP be amended to include the new projects shown in Attachment II. The Finance Committee approved this on July 24, 2000.

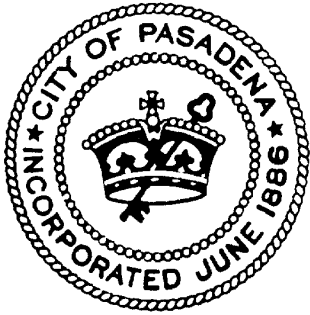
**Fiscal Impact**

Recommended appropriations in the *Streets and Streetscapes, Streeting Lighting, Traffic Control and Facilities, and Water System* section of the FY 2001 Capital Improvement Program total \$12,031,012. The recommended amendment to the *Pasadena Center Improvements* section appropriates \$740,000. The journal voucher amending the prior year CIP reduces past Water Fund appropriations to the GIS project by \$50,000 and appropriates to the "Time-of-Use Study and Equipment" project.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cynthia J. Kurtz", written in a cursive style. The signature is positioned above the printed name and title.

Cynthia J. Kurtz  
City Manager



# Agenda Report

**TO:** City Council

July 24, 2000

**THROUGH:** Finance Committee

**FROM:** City Manager

**SUBJECT:** Adopt a Resolution Approving the *FY 2001 - 2006 Capital Improvement Program*

## RECOMMENDATION

It is recommended that the City Council:

1. Adopt a resolution approving the *FY 2001 - 2006 Capital Improvement Program* as detailed in Attachments I, II and III; and
2. Amend the *FY 2001 - 2006 Capital Improvement Program* to include twelve new projects to the "Pasadena Center Improvements" section of the CIP.

## BACKGROUND

On December 13, 1999 a public participation hearing was held to begin the FY 2001 budget preparation cycle for the Capital Improvement Program (CIP). This hearing invites the public to comment on the process used to prepare the City's capital improvement projects. The *City Manager's Recommended FY 2001 - 2006 CIP* was submitted to the Finance Committee for review and recommendation for approval to the City Council on May 8, 2000. Also, on May 8, 2000, a public hearing on the *FY 2001 - 2006 Recommended CIP* budget was opened to allow members of the public to comment on the content of the budget. Concurrently, copies of the *Recommended CIP* were placed in all public libraries.

Six sections of the *FY 2001 CIP* were adopted by the City Council at their May 22, 2000 meeting. Those sections are:

- Municipal Buildings and Facilities;
- Street Lighting and Electrical System Undergrounding;
- Sewers and Storm Drains;
- Electric System;
- Pasadena Center Improvements; and
- Technology Improvements.

The remaining seven sections of the CIP are:

- Streets and Streetscapes
- Street Lighting
- Traffic Control and Facilities
- Parks and Landscaping
- Arroyo Projects
- Water System
- Rose Bowl Improvements

#### **FINANCE COMMITTEE REVIEW**

On May 22, 2000, the Finance Committee had additional questions and concerns about the following three sections of the *Recommended CIP*: "Streets and Streetscapes", "Street Lighting", and "Traffic Control and Facilities". The Committee asked that staff return to the June 12, 2000 meeting of the Finance Committee with these three sections. On June 12, 2000 the Finance Committee requested that the discussion of these sections be delayed until July 24, 2000.

In May when the CIP was first submitted to the Finance Committee, four sections were not presented: "Parks and Landscaping", "Arroyo Projects", "Water System" and "Rose Bowl Improvements". At that time, staff was in the process of evaluating the method used to distribute Residential Development Fees. Staff has since developed a proposal for a new distribution method and it was endorsed by the Recreation and Parks Commission on July 6, 2000. This new proposal will be presented to the Finance Committee on July 24, 2000. If approved, the proposal will be forwarded to the full City Council. Staff will then be able to calculate the amount of Residential Development Fees available for appropriation and will return to the Finance Committee and the City Council for adoption of the "Parks and Landscaping" and "Arroyo Projects" sections.

In May, the Water Division staff had not yet finished determining the full extent of the needs of the City's aged water system infrastructure. The analysis is now complete and the "Water System" portion of the CIP is being brought to the City Council. Also, the Rose Bowl staff was still formulating their capital plan and has since completed their proposal.

The Finance Committee is expected to complete the review of the "Streets and Streetscapes", "Street Lighting", "Traffic Control and Facilities", "Water System" and "Rose Bowl Improvement" sections of the CIP at their July 24, 2000 meeting and to recommend forwarding them to the City Council for adoption.

#### **PASADENA CENTER OPERATING COMPANY**

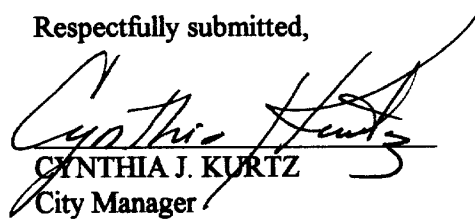
Finally, the Pasadena Center Operating Company would now like to add twelve new projects to the "Pasadena Center Improvements" section of the FY 2001 CIP budget which was adopted by the City Council on May 22, 2000. This requires the adopted CIP be amended to include the new projects shown in Attachment IV.

Attachment I is a Summary by Project Category showing the total dollars recommended for funding. Attachment II is a summary of each category showing recommended appropriations by project for FY 2001. Attachment III sets the specific spending limits for each capital project for FY 2001. This process of adopting a formal resolution complies with City Ordinances.

**FISCAL IMPACT**

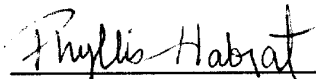
Recommended appropriations in the "Streets and Streetscapes", " Street Lighting", "Traffic Control and Facilities", "Water System" and "Rose Bowl Improvement" sections of the FY 2001 Capital Improvement Program total \$ 14,453,812. The recommended amendment to the PCOC section appropriates \$740,000.

Respectfully submitted,



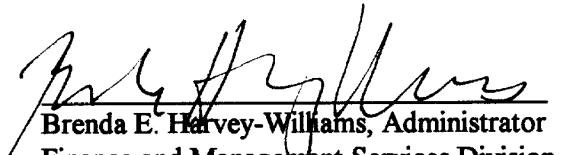
CYNTHIA J. KURTZ  
City Manager

Prepared by:



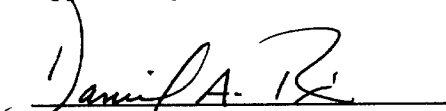
Phyllis Habrat, Management Analyst  
Finance and Management Services Division  
Public Works and Transportation

Reviewed by:



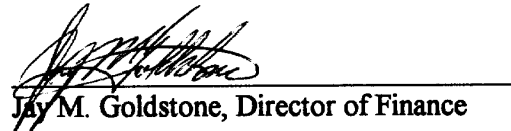
Brenda E. Harvey-Williams, Administrator  
Finance and Management Services Division  
Public Works and Transportation

Approved by:



Dan Rix, Acting Director  
Public Works and Transportation

Concurrence:



Jay M. Goldstone, Director of Finance