

Agenda Report

August 7, 2000

TO: CITY COUNCIL

FROM: CITY MANAGER

RE: APPROPRIATION OF \$215,855 IN ASSET FORFEITURE FUNDS
FOR THE PURCHASE OF A MOBILE SUB-STATION

RECOMMENDATION:

It is recommended that the City Council:

- (1) Approve a journal voucher appropriating \$215,855 from the Asset Forfeiture Fund to the Fiscal Year 2001 Asset Forfeiture Operating Budget Account # 8505 207 407500.
- (2) Authorize the Purchasing Administrator to issue a purchase order in an amount not to exceed \$215,855 to the State of California Office of Criminal Justice Planning/1122 program for the purchase of a Mobile Sub-station. Competitive Bidding is not required pursuant to City Charter Section 100(H) contract with other governmental entities or their contractors.
- (3) Grant this contract an exemption from the competitive selection process of the Affirmative Action in Contracting Ordinance, pursuant to Section 4.09.060{C}, contracts for which the City's best interests are served.

BACKGROUND:

On January 31, 2000 the City Council approved the appropriation of \$200,000 from the Police Department Asset Forfeiture Fund to purchase a Mobile Sub-Station. Due to delays caused by design modifications and vendor identification, the Mobile Sub-Station was not purchased prior to the completion of Fiscal Year 2000. Therefore, the \$200,000 appropriation reverted back to the unappropriated Asset Forfeiture Fund balance. The Police Department has completed design development and due to some minor enhancements, requests the appropriation of \$215,855 into the Fiscal Year 2001 Asset Forfeiture Operating Budget, Account #8505 207 407500.

As presented on January 31, 2000, in an effort to enhance Community Service Policing and critical incident response, the Police Department has researched the purchase and utilization of a Mobile Sub-Station.

As a sub-station, this vehicle would be deployed by the Neighborhood Action Team, providing the police department increased interaction with citizens, and greater ability to solve long term criminal problems. The sub-station will be deployed to address specific neighborhood problems that require intense policing presence. It is projected that the sub-station will be deployed to a specific area for up to 14 days at a time.

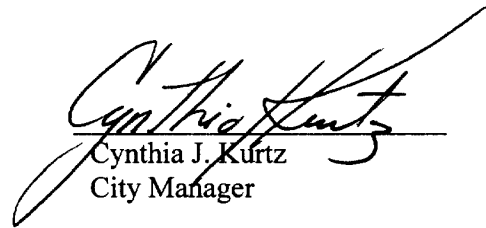
This vehicle will also serve as a command post. In this role the vehicle may be deployed to organize police responses to critical incidents. Examples of such occurrences include earthquakes, fires, hostage negotiations, civil unrest, Rose Parade Operations, etc. In this capacity, the mobile command post provides a working and meeting area for both police personnel and personnel from other city departments as may be required for a specific incident. Any costs associated with maintenance of this Mobile Sub-Station would be drawn from the Asset Forfeiture funds.

Presently, the State of California utilizes a Mobile Sub-Station of the type desired by Pasadena. As part of the State of California's Multiple Award Schedule, the City can take advantage of the state's pre-existing contract for this equipment and purchase a vehicle directly from the manufacturer, Lynch Diversified Vehicles in Burlington, Wisconsin. Lynch Diversified Vehicles is a builder of specialty vehicles for law enforcement agencies nationwide.

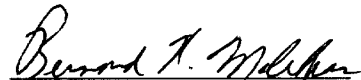
FISCAL IMPACT:

Approval of this recommendation will increase the Fiscal year 2001 operating budget by \$215,855. An expenditure of this amount would leave a balance of approximately \$649,145 in the Asset Forfeiture fund.


Respectfully Submitted,


Cynthia J. Kurtz
City Manager

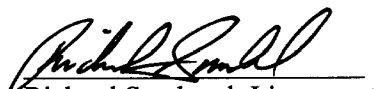
Approved by:


Bernard K. Melekian
Chief of Police

Reviewed by:


M. Goldstone
Director of Finance

Prepared by:


Richard Sandoval, Lieutenant
Field Operations Division