

Agenda Report

April 12, 2021

TO: Honorable Mayor and City Council
THROUGH: Finance Committee (April 12, 2021)
FROM: Finance Department
SUBJECT: AMENDMENTS TO THE FISCAL YEAR 2021 GENERAL FEE SCHEDULE

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required; and
2. Adopt a resolution amending the Fiscal Year 2021 General Fee Schedule as detailed in the background section of this report, which is retroactive to February 19, 2019 as discussed in the resolution.

BACKGROUND:

Proposed Amendment to General Fee Schedule:

The Fiscal Year ("FY") 2021 General Fee Schedule was adopted by the City Council on June 1, 2020. While the General Fee Schedule is typically reviewed and updated annually, revisions are made periodically throughout the year as needed.

The Inclusionary In-Lieu Fees were properly adopted by resolution on September 10, 2001. On January 30, 2006 the City Council adopted a new resolution for Inclusionary In-Lieu Fees setting the revised methodology for setting and increasing the fees over time. Beginning with FY 2007, the Inclusionary In-Lieu Fees were included in the Schedule of Taxes, Fees and Charges and was updated annually through the Public Hearing process, as required by the State Code for Taxes, Fees and Charges.

The fees in question are not new fees, but are being moved from the Schedule of Taxes, Fees and Charges to the General Fee Schedule. Inclusionary In-Lieu Fees are part of Pasadena Municipal Code Chapter 17 and require a resolution and annual

adjustments by CPI. The next update to CPI will occur in May of 2021 when the General Fee Schedule is amended for FY 2022. See table below for a complete list of fees.

		Schedule of Taxes, Fees and Charges		General Fee Schedule
Fee #		FY 2020 Adopted (5/13/19)	FY 2020 Revised (8/19/19)	FY 2021 Recommended (4/12/21)
	IN LIEU FEE (per square foot)			
	10-49 Rental Units			
981	Sub-area A	TBD	\$50.92	\$50.92
982	Sub-area B	\$1.26	\$33.87	\$33.87
983	Sub-area C	\$28.14	\$35.28	\$35.28
984	Sub-area D	\$25.59	\$50.92	\$50.92
	50 + Rental Units			
985	Sub-area A	TBD	\$70.72	\$70.72
986	Sub-area B	\$1.26	\$47.03	\$47.03
987	Sub-area C	\$38.40	\$48.99	\$48.99
988	Sub-area D	\$35.85	\$70.72	\$70.72
	10-49 For Sale Units			
989	Sub-area A	\$48.63	\$52.43	\$52.43
990	Sub-area B	\$17.90	\$31.10	\$31.10
991	Sub-area C	\$29.44	\$32.24	\$32.24
992	Sub-area D	\$23.03	\$52.43	\$52.43
	50 + For Sale Units			
993	Sub-area A	\$67.86	\$72.82	\$72.82
994	Sub-area B	\$24.31	\$43.19	\$43.19
995	Sub-area C	\$40.96	\$44.78	\$44.78
996	Sub-area D	\$32.00	\$72.82	\$72.82

COUNCIL POLICY CONSIDERATION:

This proposed action supports the City Council's strategic planning goal of maintaining fiscal responsibility and stability through the periodic review and update of the General Fee Schedule and by ensuring that, where appropriate, the City is reimbursed for the cost of providing selected services.

Amendments to the FY 2021 General Fee Schedule

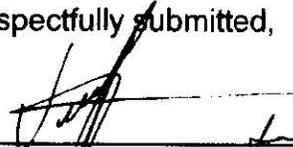
April 12, 2021

Page 3 of 3

FISCAL IMPACT:

Upon adoption of the resolution, this action does not have a fiscal impact as the General Fee Schedule revenues are expected to remain flat.

Respectfully submitted,



MATTHEW E. HAWKESWORTH
Director of Finance

Prepared by:



Byanca Banaga
Administrative Analyst
Department of Finance

Approved by:



STEVE MERMELL
City Manager

Attachment: (1)

1) Attachment A – FY 2021 General Fee Schedule