

Agenda Report

January 25, 2021

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: AUTHORIZE TO ENTER INTO A PURCHASE ORDER CONTRACT WITH ENNIS-FLINT, INC. TO FURNISH TRAFFIC DELINEATION MARKING MATERIALS AND SUPPLIES IN AMOUNT NOT TO EXCEED \$359,565 FOR UP TO FIVE YEARS

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15060(c)(2), 15060(c)(3) and 15378 of the State CEQA Guidelines and as such no environmental document pursuant to CEQA is required for the project; and
2. Accept the bid dated December 2, 2020 submitted by Ennis-Flint Inc. in response to Notice Inviting Bids for Traffic Delineation Marking Materials and Supplies; ii) reject all other bids received; iii) authorize the City Manager to enter into a purchase order contract with Ennis-Flint Inc. for an amount not to exceed \$215,739 (which includes a 10% contingency of \$19,614); and iv) authorize the City Manager to extend the contract for up to two additional one-year terms in the annual amount of \$71,913 (which includes a 10% contingency of \$6,538) subject to the approval of the City Manager for a contract duration of five years and a total contract amount of \$359,565, inclusive of Consumer Price Index increases.

BACKGROUND:

The Department of Public Works -Traffic Signs and Paint Section utilizes a variety of highway rated traffic paints and retro-reflective pavement markings to perform routine maintenance for the maintenance and upkeep of painted cross walks at intersections/ school crossings, roadway lane striping and curb markings. On average, the Section paints 108,000 linear feet of curb, 87,000 linear feet of cross walks, and 60 miles of lane striping annually.

On November 5, 2020 a Notice Inviting Bids for Traffic Delineation Marking Materials and Supplies was published in the paper as well as posted on Planet Bids. The posting generated notices to all vendors who have previously registered with the City of this particular commodity class. A total of four vendors downloaded the Specifications of which none were local. A total of four bids were received by the bid opening date, none were from local firms.

<u>Bidder</u>	<u>Amount (\$)</u>
Ennis-Flint Inc., Greensboro, NC	\$65,375
International Coating Company Inc., Cerritos, CA	\$69,538
Vista Paint Corporation, Fullerton, CA	\$71,094
Statewide Traffic Safety and Signs Inc., Garden Grove, CA	\$86,451

Ennis-Flint Inc. is the lowest responsible and responsive bidder that met all of the required bid specifications. The City has been doing business with Ennis-Flint since 2016 and received contract awards totaling \$58,506 for various paint and traffic related materials.

The contract amounts will be set as follows:

	Year 1 to 3	Year 4 Optional 1 st Extension	Year 5 Optional 2 nd Extension
Base Bid	\$ 196,125	\$ 65,375	\$ 65,375
Contingency Allowance	<u>\$ 19,614</u>	<u>\$ 6,538</u>	<u>\$ 6,538</u>
	\$ 215,739	\$ 71,913	\$ 71,913
		TOTAL <u>\$ 359,565</u>	

The contingency allowance is to cover any unforeseen circumstances, future planned special events and Consumer Price Index adjustments.

COUNCIL POLICY CONSIDERATION:

This purchase supports the City Council's strategic goal to maintain fiscal responsibility and stability; and ensure public safety.

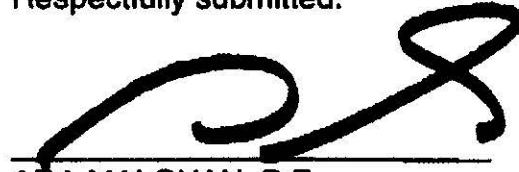
ENVIRONMENTAL ANALYSIS:

This action proposed herein is not subject to CEQA in accordance with Section 21065 of CEQA and State CEQA guidelines sections 15060(c)(2), 15060(c)(3) and 15378. This action would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore the proposed action is not a project subject to CEQA, as defined in section 21065 of CEQA and Section 15378 of the State CEQA guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

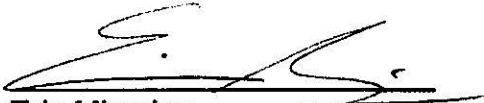
The total cost of this contract is \$359,565 and the total cost of this action will be \$215,739. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Department of Public Works, Street Maintenance Division budget (account 10122029-810100).

Respectfully submitted:



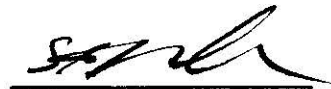
ARA MALOYAN, P.E.
Director of Public Works

Prepared by:



Eric Mirzaian
Public Works Administrator-Street
Maintenance

Approved by:



STEVE MERMELL
City Manager