



Linked in Friendship, Connected in Service

P.O. Box 91625 | Pasadena, CA 91109-3598
www.pasadenaaltadenalinksinc.org

March 7, 2021

Officers

L. Charmayne Mills
-Ealy
President

Pam F. Cosse
Vice President
Membership

Dr. Hilarie Dyson
-Green
Vice President
Programs

Cheryl Myers
Vice President
Development

Shaun Rowan
-Popoff
Recording
Secretary

Tanya Williams
Corresponding
Secretary

Mildred Dockery
Treasurer

Lola Warlick Bryant
Financial Secretary

Yvonne Hill
Parliamentarian

Shemika Jones
Historian

Alexis Abernethy
Chaplain

Barbara Bigby
Sergeant-at-Arms

Pasadena City Council
100 North Garfield Ave.
Pasadena, CA 91101

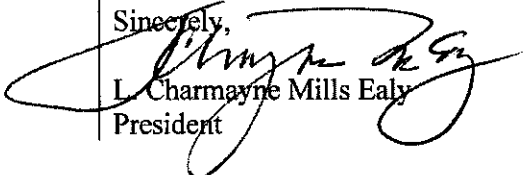
Dear Honorable Councilmembers,

On behalf of the members of the Pasadena Altadena Chapter of the Links Incorporated, I submit this letter of recommendation for Dr. Alexis Abernethy, Chief of Diversity, Equity, and Inclusion of Fuller Theological Seminary, for a Community Based Organization Seat on the Pasadena Community Police Oversight Commission(CPOC). Dr. Abernethy has been an active member of the Pasadena Altadena Chapter of the Links, Incorporated for sixteen years. During her tenure, Dr. Abernethy has served in many capacities but most noteworthy is her role as Chaplain and a leader of our Chapter's spiritual teachings and inspiration. Dr. Abernethy has also served as the coordinator of our Mentor Program for new members. She brings outstanding counseling skills and a wealth of knowledge for addressing our team building efforts.

This year, we celebrate 58 years of Friendship and Service here in the Pasadena – Altadena Community. Since 1963, we are proud to list a number of amazing, impactful programs sponsored by this Chapter, such as: our Annual Scholarship Program for deserving Pasadena Unified School District high school graduates, and the award – winning “Links Up for Success Program” for middle and high school girls now going into its 11th Year. In response to the recent COVID-19 pandemic, we are now supporting the local food pantries in addressing the growing food insecurities of families in Pasadena. We are dedicated to serving our community. We have a membership of 50 Active and Alumnae Members, educated, professional and committed to service.

Based on the commitment to our youth, community service, and her dedication to the Pasadena Community, we highly recommend Dr. Abernethy for a Community Based Organization Seat on the Pasadena Community Oversight Commission.

Sincerely,


L. Charmayne Mills Ealy
President

Martinez, Ruben

From: Tracey Blount
Sent: Friday, April 16, 2021 3:24 PM
To: PublicComment-AutoResponse
Subject: Candidate Patrice Marshall McKenzie

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you know the content is safe. Report phish using the Phish Alert Button. Learn more...<https://mydoit.cityofpasadena.net/sp?id=kb_article_view&sysparm_article=KB0010263>.

I am writing on behalf of Mrs. Marshall McKenzie in support of her application for the Police Oversight Commission.

Mrs. Marshall McKenzie is exceptionally well qualified as she very politically active in the Pasadena community, which includes understanding what is going on with its Police Department and the need for oversight for the good of the Department and the community. This is extremely important now more than ever given the ongoing issues around the Nation involving issues with police and use of force issues.

Mrs. Marshall McKenzie's intelligence, even-handedness, and unique perspective will only benefit the Police Department and the Pasadena community as she is a true and caring activist and advocate.

Thank you for your time and consideration. I'm hopeful you will make the appropriate selection.

Please contact me should you have any other questions.

Tracey Blount, Esq.

04/19/2021
Item 8

Martinez, Ruben

From: Christy Bradley
Sent: Friday, April 16, 2021 4:21 PM
To: PublicComment-AutoResponse
Subject: Support for Dr. Mikala Rahn

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

I would like to give my support to the appointment of Dr. Mikala Rahn to the Citizen Oversight Police Commission.

I met Dr. Rahn when I became involved with creating an educational project for Learning Works, the amazing organization that she founded about 15 years ago. Dr. Rahn has an incredible background and experience which I think makes her an ideal candidate for this Commission appointment. Her record of outstanding involvement and successful accomplishments in the community have given her valuable experience and knowledge so important for this type of Commission. She has the personality skills to deal with people of all educational, social and income levels and does so with sincerity. She has a way of warmly connecting with people. Dr. Rahn is also a great motivator, as indicated by the success she has had with Learning Works.

I urge you to appoint Dr. Rahn to the Citizen Oversight Police Commission.

Sincerely,

Christy Bradley

Pasadena 911105

04/19/2021
Item 8

Martinez, Ruben

From: Fajima Bedran
Sent: Saturday, April 17, 2021 10:43 AM
To: PublicComment-AutoResponse
Subject: In support of Mikala Rahn

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you know the content is safe. Report phish using the Phish Alert Button. Learn more...<https://mydoit.cityofpasadena.net/sp?id=kb_article_view&sysparm_article=KB0010263>.

My name is Fajima Bedran. I live on North Raymond Street in Pasadena. I have had conversations with Mikala, and and Father Greg Boyle regarding the issues that Pasadena faces. I work at Homeboy Industries, in mental health, alongside Dr. Rahn. I'm speaking in support of Mikala being appointed to the Commission representing the community-based organization Learning Works. She has extensive knowledge and experience in the community of Pasadena and issues related to policing. Her skills as a researcher and former school Board member will be very useful to forming this Commission. Dr. Rahn's work has been focused on people living in poverty who are disproportionately affected by policing. For the past 15 years, Learning Works has worked with people of color— youth, young adults and family members impacted by policing and incarceration. Improving community policing aligns directly with the organizations mission.

Thank you,
Fajima Bedran
Pasadena resident

Martinez, Ruben

From: Sam Yarbrough <
Sent: Saturday, April 17, 2021 3:20 PM
To: PublicComment-AutoResponse
Subject: Letter

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

Sent from my iPad

Date: April 17, 2021 at 2:54:09 PM PDT

Subject: Letter

Dear Mayor And Members of the Council,

My name is Samella Yarbrough and have lived and worked in Pasadena for more than 50 years. I live in John Kennedy's district and am a retired educator from Pasadena Schools. I have always felt it is important to be involved in the community, and as a result, I am an member of many organizations. I have been a member of Alpha Kappa Alpha Sorority Incorporated for almost 60 years. Additionally, I an active member of the Metropolitan Baptist Church, a volunteer at the Pasadena Playhouse, NAACP, and Martin Luther King Coalition to name a few.

I am writing to wholeheartedly support Patrice Marshall McKenzie for a seat on the Community Police Oversightt Commission. She was nominated by the Pasadena Chapter of the Sorority for a seat on this board.

I have seen her matriculate through high school, university and now the work-force, as well as lead our esteemed sorority. She is goal-oriented and has a vision for good government. The Pasadena Police Department could use her skills and expertise. Her work in the community speaks for itself, so I recommend her without reservation.

Sincerely,

,

Sam Yarbrough

04/19/2021
Item 8

Martinez, Ruben

From: Michelle White <...@...>
Sent: Saturday, April 17, 2021 5:50 PM
To: PublicComment-AutoResponse
Subject: Support for Patrice Marshall McKenzie

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

Dear Mayor and Members of the Council:

My name is Michelle and I have lived in Council District 5 and I serve the Pasadena community through my Pasadena Chapter membership of Alpha Kappa Alpha Sorority, Inc.

I am writing to support the nomination of Mrs. Patrice Marshall McKenzie for a seat on the Community Police Oversight Commission. Patrice exemplifies exceptional leadership qualities and is passionate about social justice and service for all, which is why she was nominated by Alpha Kappa Alpha Sorority's Pasadena chapter for one of the CBO seats. I have been a member of AKA for over 30 years and was initiated at UCLA.

If you are looking for a great candidate, Patrice has what it takes including a vision for good government in the eyes of the community at large. I agree with her views that the government cannot work effectively without the trust and support of the people. The Pasadena Police Department certainly could benefit from this partnership and collaboration! Patrice's goals for the Commission are to enhance accountability and transparency in policing, eliminate police violence and build community trust through civilian oversight. I believe her vision is one that will ensure the Pasadena Police Dept. is led in a fair and professional manner allowing law enforcement to operate and respond as intended, to protect and serve!

Thank you,
Mrs. White

04/19/2021
Item 8

April 17, 2021

RECEIVED

To Mayor Gordo and Members of the City Council:

2021 APR 19 AM 8:29

I bought my home 40 years ago in what is now District 3. In the late 1980s, I served on the City of Pasadena Library Commission at the behest of Councilman John Crowley. I moved away to take a job with the City of San Diego where I served as the Executive Director of the Citizens' Review Board (CRB) on Police Practices from 1994 through 1997. Part of my job was to interview candidates for the CRB and make recommendations for appointment to the City Manager to whom I reported.

I can tell you that Civilian Oversight is intensive and requires a commitment on the part of the citizen volunteers to learn a great deal about how law enforcement works, including policies and practices of the police department and who qualifies to work as law enforcement officers. As well, those charged with Civilian Oversight must be attuned to the community, must be respected and trusted by all affected stakeholders. In the case of the Pasadena Community Police Oversight Commission, the inaugural commissioners will also need considerable organizing skills as the municipal code does not provide for operating rules and regulations, nor provide guidance as to how the Commission interacts with the Police Chief, City Manager or City Council. Finally, but not less significantly, we are looking for Commissioners who have high ethical standards, the utmost in integrity and a reputation for respecting confidentiality. The Commissioners should have only one agenda: to help steer the Pasadena Police Department to be a fair and professional law enforcement agency that is responsive to community needs.

Mr. Mayor and City Councilmembers, I have just described to you the skill sets and characteristics of Mrs. Patrice McKenzie whose nomination for a CBO seat on the Commission I write to support. Mrs. McKenzie is nominated by Alpha Kappa Alpha Sorority, Pasadena Chapter. I joined the AKAs 56 years ago as an undergraduate UCLA student. Membership is a lifelong commitment so, like Vice President Kamala Harris, I have been committed to serving one community or another ever since. (Had to get that in 😊.)

Thank you for your consideration,

Staajabu Heshimu

Pasadena, CA 91103

04/19/2021
Item 8

Martinez, Ruben

From: James E Smith <tt2tuff@aol.com>
Sent: Saturday, April 17, 2021 6:33 PM
To: PublicComment-AutoResponse
Cc: tt2tuff@aol.com
Subject: Supporting Patrice Marshall McKenzie's Nomination to the Community Police Oversight Commission

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

Dear Mayor and City Councilmembers:

My name is Trude Todd and I have lived in Pasadena all my life. I am a resident of District 4 and a 45 year member of Alpha Kappa Alpha Sorority, Inc. The Pasadena chapter of AKA is the community organization that nominated Patrice Marshall McKenzie for a seat on the Community Police Oversight Commission.

Patrice Marshall McKenzie is the most recent past president of the Pasadena chapter and she is a fabulous leader. I have known her some 15 years and she has always been a passionate community advocate who led, and continues to lead, our members' involvement in voter registration and education, Census 2020, redistricting and other issues of vital importance to our community. It is because of her work on the Good Trouble Alliance, in partnership with the NAACP, that most of us even knew about the work being done to put in place Pasadena's Community Police Oversight Commission. The purpose of the Commission is to enhance accountability and transparency in Pasadena policing, eliminate police violence and build community trust through civilian oversight. I know that will be Patrice's goal. She is the right person to serve this Commission at this time. I hope you will give her your serious consideration.

Thank you,
Trude Todd

Note: I am recuperating from recent surgery so asked a relative to send this from his email address. I am able to read messages so if you need to contact me, my email address is tt2tuff@aol.com

04/19/2021
Item 8

Martinez, Ruben

From: Beverley Morgan-Sandoz
Sent: Saturday, April 17, 2021 7:11 PM
To: PublicComment-AutoResponse
Subject: Police Oversight Commission- Date of City Council Meeting Monday, April 19, 2021

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

The Honorable Victor Gordo, Mayor
City of Pasadena

Dear Mayor Gordo:

I write on behalf of the Commission on the Status of Women. The Commission acknowledges the manner in which the Council's Public Safety Committee reviewed, discussed, debated and finally reached resolution on the applications (representing community organizations) for the Police Oversight Commission. We note that nine of the thirteen applications were from women. From this list of 13, 7 applicants have or will be interviewed. Six of the 7 applicants are women.

We are aware that gender cannot be the sole criteria for making decisions; yet we are also students of history and know that gender has been used to exclude women from full participation in many areas, including civic endeavors.

As you deliberate and reach decisions on the 11 final candidates (3 representing community organizations and 1 member appointed by each of the 7 City Council members and 1 by the mayor), it goes without saying that the characteristics that you seek in Commission members are present in both male and female applicants, namely integrity, honesty, impartiality, community knowledge and commitment, accountability, ability to reach conclusions based on a broad set of facts and evidence, and an ability to speak truth to power.

The act of policing is largely a male bastion. Most police officers are male. The Public Safety Committee has no female members. Yet the results of ineffective policing impacts women greatly. An unarmed citizen (usually male) is injured or killed. A police officer (usually male) is injured or killed. The consequence is a wife, mother, and daughter, sister left to pick up the pieces. The female, generally the manager of the family is left to do the job alone. So what needs to be considered and included in your deliberations is the fact that the female voice is often missing when policing issues are discussed; yet it must be included because public safety involves quality of life issues and research shows women are keenly aware of these issues and understand how they impact family and community life.

So we look forward to a Commission reflective of Pasadena, reflective of inclusivity and diversity and which according to Chapter 2.60.030 is 50% women.

Thank you.

04/19/2021
Item 8

Beverley Morgan-Sandoz

Chair

Pasadena Commission on the Status of Women

Martinez, Ruben

From: Scott Phelps ✓
Sent: Saturday, April 17, 2021 9:16 PM
To: PublicComment-AutoResponse; Wilson, Andy; Madison, Steve; Gordo, Victor; Williams, Felicia; Masuda, Gene; Kennedy, John; Kennedy, John; Hampton, Tyron
Subject: In support of Mikala Rahn for the Police Oversight commission

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

Dear city council,

Mikala has worked with the affected youth, including gang members, for many years, personally advocating for them every step of their journey, whether that be helping with their education---including founding a charter school for dropouts---advocating for them in the courts, working closely with the police, providing them with resources for their families, anything that the youth need. She has also completed the PPD citizens academy program.

She has an extremely informed view of the interaction between police and youth, and a balanced one.

The commission would benefit from her years of experience working with the youth in Pasadena that interact with the police and the justice system. In addition, she has worked closely with Homeboys and Father Greg Boyle and provided education for his youth.

I hope you will include her on the commission as the police, the community, the young people, everyone would benefit from her experience.

Sincerely,

Scott Phelps

Martinez, Ruben

From: pasadenacivilrights -
Sent: Sunday, April 18, 2021 12:40 AM
To: PublicComment-AutoResponse
Subject: Fw: City of Pasadena
Attachments: Pasadena CA Code of Ordinances.pdf; City of Pasadena Staff Report regarding purchases based on Race and Gender.pdf

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

Re: City Council Meeting on April 19, 2021, Item 8.

Please insert this correspondence into the public record.

Reproduced below is a copy of a civil rights complaint filed against the City of Pasadena for, in part, engaging in sex discrimination in violation of U.S. Department of Treasury regulations and Federal law in the formation of the City of Pasadena Community Police Oversight Commission as well as a complaint that the City of Pasadena is collecting race and sex data as part of its purchasing process for the purpose of discriminating on the basis of race and sex.

April 18, 2021

United States Department of Treasury
Mariam G. Harvey
Office of Civil Rights and Diversity
1500 Pennsylvania Avenue, NW
Washington, DC 20220

Via Email: mariam.harvey@do.treas.gov

Ms. Harvey:

This is a federal civil rights complaint pursuant to the U.S. Treasury's (Department) Office of Civil Rights and Diversity (OCR) discrimination complaint resolution procedures.

The City of Pasadena is set to receive more than \$50 million in federal COVID-19 relief funds. These funds should be halted pending investigation of this complaint.

I am bringing this complaint against the City of Pasadena (Pasadena) located in Pasadena, CA pursuant to the nondiscrimination provisions that apply to all programs and activities of recipients and sub-recipients of federal financial assistance. In programs that receive financial assistance from the Department of the Treasury, discrimination is prohibited on the bases of race, color, national origin, age, sex, disability, or limited English proficiency. Further, I am bringing this complaint against the City of Pasadena located in Pasadena, California for discrimination

based on race, color or national origin in programs or activities that receive Federal financial assistance in violation of (Title VI), 42 U.S.C. § 2000d et seq.

I am making this complaint as a resident of the City of Pasadena that opposes discrimination based on race and sex in municipal government.

First, attached to this complaint is supporting evidence that the City of Pasadena is tracking the expenditure of City purchases by race and gender. You should investigate whether the City is collecting this information for the purposes of engaging in race and sex discrimination.

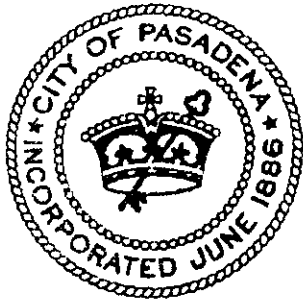
Second, attached to this complaint is supporting evidence that on October 5, 2020 the City of Pasadena created an ordinance (Ord. No. 7368) establishing a Community Police Oversight Commission. The ordinance states in Section 2.60.030.5 that “At least 50 percent of the filled positions on the commission shall be women...”, thus clearly establishing a law that discriminates based on sex.

As the Department of Treasury is no doubt aware, Pasadena’s race and sex data collection as part of Pasadena’s purchasing procedures as well as Pasadena’s recently created ordinance with a gender requirement raises the concern that the City of Pasadena has or will receive federal funds in violation of Department’s own regulations as well as in violation of Title VI of the Civil Rights Act of 1964, which declares that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

Accordingly, I ask that the Office of Civil Rights halt all federal funds being paid to the City of Pasadena, that the Office of Civil Rights promptly investigate the allegations in this complaint and act swiftly to remedy the City of Pasadena’s unlawful policies and practices, and order appropriate relief.

I regret that this complaint is anonymous, but the City Manager and City Attorney of the City of Pasadena have a long-standing practice of retaliating against complainants.

Thank you for your prompt assistance with this request for investigation and resolution.



Agenda Report

April 12, 2021

TO: Honorable Mayor and City Council

FROM: Department of Finance

SUBJECT: REPORT ON CITY PROCUREMENT- CALENDAR YEARS 2020 AND 2019

RECOMMENDATION:

It is recommended that the City Council receive the report on City procurement for calendar years 2020 and 2019.

BACKGROUND:

Pursuant to the Pasadena Municipal Code, a statistical report on City procurement is to be submitted to the City Council.

The total procurement dollars awarded by City departments for calendar year 2020 was \$162,412,568 and the total procurement dollars awarded by City Departments for calendar year 2019 was \$138,116,199. The totals provided herein exclude purchased power, water and natural gas commodity purchases, attorney services agreements, contracts with other governmental entities, petty cash purchases, and other transactions considered to be non-procurement related.

Breakdown of Procurement Spending for Calendar Year 2020

The following tables provide analysis of total procurement by general procurement categories, City Departments, and City Operating Companies. On March 16, 2020, the City Manager proclaimed a Local State of Emergency to empower the City to effectively respond to the coronavirus disease, COVID-19. In keeping with the City's Emergency Operations Plan, emergency procurements related to the COVID-19 pandemic have been tracked in the department named "Emergency Operations Center."

Pasadena Business Spend

The City procured \$12,040,111 of materials, labor and services through Pasadena businesses in calendar year 2020. The table below includes citywide totals by general procurement categories and Pasadena business totals including purchasing cards which totaled \$2,178,001.

Report Category	Total	Pasadena Businesses	%
Labor & Materials	\$32,592,976	\$1,933,390	5.9%
Equipment & Supplies	\$41,713,596	\$3,231,923	8.1%
Services	\$88,105,996	\$6,874,798	7.8%
	\$162,412,568	\$12,040,111	7.4%

In calendar year 2020, there were 185 Pasadena businesses who secured one or more contracts with the City. The top five Pasadena businesses by total contract value include contracts in the following general commodities, Civil Engineering, Automotive Repair, Information Technology, and Medical Services.

VENDOR NAME	AMOUNT
Tetra Tech Inc	\$1,500,000
Golden Hands Auto Body Inc	\$674,091
Birdi Systems Inc	\$653,513
Glen John Apramian Md Inc	\$602,999
Tricade Technology Solutions	\$577,887

In calendar year 2020, procurements from Pasadena businesses by City Departments, and City Operating companies were made through contracts, purchase orders, or purchasing cards. There were several unique procurements that increased local percentages. The Public Health Department had \$615,272 in total local spending, with their highest local procurement including the purchase of Security Services. The Parks Recreation and Community Services Department had \$2,495,364 in total local spending, with their highest local procurement including the purchase of Meal Services. The Human Resources Department had a total of \$684,141 in local spending, with their highest local procurement including the purchase of Medical Services.

Local percentages, which include purchasing card transactions (\$2,178,001) by departments is as follows:

Departments	Local %
City Attorney/City Prosecutor	0.5%
City Clerk	10.3%
City Council	3.0%
City Manager's Office	19.4%
Emergency Operations Center	34.6%
Finance	4.5%
Fire	4.2%
Housing	8.9%
Human Resources	46.2%
Information Technology	14.6%
Library	11.2%
Parks, Recreation, and Community Services	55.8%
Planning	11.5%
Police	4.4%
Public Health	55.2%
Public Works	6.3%
Transportation	4.0%
Water & Power	1.6%

Operating Companies	Local %
PCOC	23.0%
PCAC	32.5%
RBOC	6.1%

Women/Minority Business Enterprise (M/WBE) Spend

Citywide totals by general procurement categories for calendar year 2020: In calendar year 2020, 389 W/MBE businesses were successful in securing one or more contracts with the City. It may be important to note that there is no certification administered for M/WBE classifications in the City of Pasadena, businesses in this category self-identify as an M/WBE. Furthermore, as purchasing cards do not track demographic information, purchasing card totals (\$2,178,001) are not included below. Overall, the City procured \$25,497,807 of materials, labor and services from women and minority owned businesses, the table below provides the percentage by category:

2020	TOTAL	*M/WBE	%
Labor & Materials	\$32,592,976	\$2,640,265	8.1%
Equipment &Supplies	\$39,796,669	\$6,286,544	15.8%
Services	\$87,844,922	\$16,570,998	18.9%
	\$160,234,567	\$25,497,807	15.9%

The top five MWBE businesses by total contract value include contracts in the following Civil Engineering, Plumbing Supplies, and Construction are outlined below:

VENDOR NAME	AMOUNT
Koa Corporation	\$4,118,880
Ardurra Group Inc.	\$1,512,890
Yao Engineering Inc.	\$1,054,785
Plumbers Depot Inc.	\$583,512
F.S. Contractors	\$549,570

The table below includes percentages of procurements made from MWBE businesses from City Departments, and the City Operating Companies in calendar year 2020.

Departments	MWBE %
City Attorney/City Prosecutor	5.5%
*City Clerk	70.9%
City Manager's Office	26.6%
Emergency Operations Center	39.3%
Finance	9.0%
Fire	18.7%
Housing	3.5%
Human Resources	26.8%
Information Technology	25.7%
Library	21.8%
Parks, Recreations and Community Services	25.7%
Planning	16.4%
Police	23.5%
*Public Health	43.4%
Public Works	19.4%
Transportation	35.4%
Water & Power	8.7%
Operating Companies	MWBE %
PCOC	0.5%
PCAC	11.6%
RBOC	8.1%

**The City Clerk's Office made a rare large purchase to lease "Mail Room Equipment," which led to the percentage increase. The Public Health Department purchased consulting services, which increased their MWBE percentage.*

Breakdown of Procurement Spending for Calendar Year 2019

In calendar year 2019, the procurement spend was \$138,116,199. The following tables provide breakdowns of total procurement dollars by general procurement categories, City Departments, and the City Operating Companies and breakdown of expenditures for Pasadena, Women and Minority owned businesses.

Pasadena Business Spend

The City procured \$11,303,440 of materials, labor, and services through Pasadena businesses in calendar year 2019. The table below includes Citywide totals by general procurement categories including Pasadena business totals with purchasing cards.

2019	TOTAL	*Pasadena Businesses	
Labor & Materials	\$36,554,241	\$510,667	1.4%
Equipment & Supplies	\$38,849,072	\$1,089,809	2.8%
Services	\$62,712,885	\$9,702,964	15.5%
	\$138,116,198	\$11,303,440	8.2%

*Purchasing Card transactions totaled \$1,982,376 for calendar year 2019.

In calendar year 2019, there were 219 Pasadena businesses who secured one or more contracts with the City. The top five Pasadena businesses by total contract value include contracts in the Security, Marketing, Homeless Services, and Temporary Staffing.

VENDOR NAME	AMOUNT
Select Patrol Agency Inc	\$3,992,464
Day One Inc	\$638,089
Union Station Homeless Services	\$429,461
Jada Systems Inc	\$400,000
Jba International Llc	\$400,000
Trinus Corporation	\$400,000

The table below includes local procurement percentages by City Department, and the City Operating Companies.

Departments	Local %
City Attorney/City Prosecutor	4.2%
City Clerk	35.5%
City Council	53.8%
City Manager's Office	22.8%
Finance	26.0%
Fire	26.8%
Housing	8.0%
Human Resources	31.8%
Information Technology	10.1%
Library	34.6%
Parks, Recreation and Community Services	23.8%
Planning	34.2%
Police	36.0%
Public Health	14.6%
Public Works	20.6%
Transportation	27.8%
Water & Power	20.5%
Operating Companies	
PCOC	15.2%
PCAC	36.4%
RBOC	12.9%

Women/Minority Business Enterprise (M/WBE) Spend

In calendar year 2019, there were 469 women/minority owned businesses who secured one or more contracts with the City. As mentioned previously, in the City of Pasadena, businesses in this category self-identify as an M/WBE. Furthermore, purchasing card data does not track minority information and is therefore not included. The table below includes citywide totals by general procurement categories, of which \$27,773,496 procurement dollars were awarded to women/minority owned businesses.

2019	TOTAL	*MWBE	
Labor & Materials	\$34,821,588	\$10,707,673	30.8%
Equipment & Supplies	\$38,849,072	\$5,870,679	15.1%
Services	\$62,463,162	\$11,195,144	17.9%
	\$136,133,822	\$27,773,495	20.4%

*Purchasing Card transactions totaled \$1,982,376 for calendar year 2019

The top five M/WBE businesses by total contract value include contracts in the following general commodities: Engineering; Construction; Landscaping; Large Equipment Vehicles; and Staffing.

VENDOR NAME	AMOUNT
Perry C. Thomas Construction Inc.	\$6,183,049.00
R I C Construction Co Inc.	\$2,205,900.00
Mariposa Landscapes Inc.	\$1,032,645.00
Haaker Equipment Company	\$749,156.00
Day One Inc.	\$638,089.00

The table below includes percentages of procurements made from M/WBE businesses from City Departments, and the City Operating Companies in calendar year 2019.

Departments	MWBE %
City Attorney/City Prosecutor	0.5%
City Clerk	36.8%
City Manager's Office	24.6%
Finance	11.9%
Fire	7.9%
*Housing	77.7%
Human Resources	10.5%
Information Technology	7.1%
Library	13.9%
*Parks, Recreation and Community Services	40.3%
Planning	9.0%
Police	10.1%
Public Health	40.3%
Public Works	14.5%
Transportation	28.3%
Water & Power	1.3%
Operating Companies	MWBE %
PCOC	0.3%
PCAC	26.1%
RBOC	14.1%

**There was no single anomaly that contributed to an increased percentage in any department. Among other purchases, the Housing Department made a combination of purchases including Consulting, Software, and Equipment Maintenance, which led to their percentage increase. The Parks, Recreation and Community Services Department made a combination of purchases including Office Supplies, Bus Transportation, and Flooring.*

Pasadena First Buy Local

Effective January 1, 2020, if a material or supply is available locally, departments will be able to use the purchasing card at a Pasadena business for purchases under \$3,000. Among other commodities, procurements under \$3,000 can generally include: construction materials; office supplies; tools and equipment. Staff continues to schedule one on one meetings with Pasadena businesses and is currently planning a virtual "Doing Business with the City" workshop for the summer of 2021. The City of Pasadena continues its commitment to Pasadena, Women and Minority owned businesses, Purchasing works with departments and evaluates formal solicitations to identify areas where purchases can be grouped differently to allow for additional competition and awards.

FISCAL IMPACT:


There is no fiscal impact as a result of this action nor will it have any indirect or support cost requirements. There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



MATTHEW E. HAWKESWORTH
Director of Finance

Prepared by:



Erika Estrada
Purchasing Administrator

Approved by:



STEVE MERMELL
City Manager

2.60.030 - Membership—Appointment and terms.

- A. The commission shall consist of 11 members appointed by the city council as follows:
1. Each of the 7 councilmembers and the mayor shall nominate 1 member for a total of 8 members.
 2. Three members shall be nominated representing community-based organizations.
 3. Each member shall be a resident of the city.
 4. All nominations are subject to ratification by the city council.
 5. At least 50 percent of the filled positions on the commission shall be women, if feasible.
 6. The city council shall, by resolution, establish a policy for the appointment of members to the commission.
- B. Members shall be appointed for a term of 3 years, which shall be staggered. The initial members shall be appointed to terms of 1, 2, and 3 years, respectively. Four members shall be appointed to serve a three-year term; four members shall be appointed to a two-year term; and the remaining members shall be appointed to a one-year term. Thereafter, all members shall serve a term of three years. Members shall serve no more than 2 consecutive terms. A term of less than 1 year shall not be considered a full term. Terms expire on June 30th of the applicable years. A member shall continue in office for the term for which he/she was appointed or until his/her successor is appointed. No member who has served 2 consecutive terms shall be eligible for reappointment to the commission prior to the passage of a two-year interval.
- C. If a member ceases to reside in the city prior to the expiration of a term, the member may complete the term only upon approval by the city council pursuant to Section 2.45.020.
- D. Any member of the commission may be removed by the city council at its pleasure.

(Ord. No. 7368, § 2, 10-5-2020)

Martinez, Ruben

From: Khalilah El-Amin <khalilah@pasadenacouncil.org>
Sent: Sunday, April 18, 2021 7:35 AM
To: PublicComment-AutoResponse
Subject: Patrice Marshall McKenzie for a seat on the Community Police Oversight Commission

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

Dear Mayor and Members of the Pasadena City Council:

My name is Khalilah El-Amin and I live in Council District 4. I grew up in Pasadena, went away for college, and have now lived, worked and volunteered in Pasadena for the past 20 years.

I am writing to support the nomination of Patrice Marshall McKenzie for a seat on the Community Police Oversight Commission. Mrs. McKenzie was nominated by the Pasadena Chapter of Alpha Kappa Alpha Sorority Inc, a chapter for one of the CBO seats. I have been a member of AKA for 20 years.

Alpha Kappa Alpha Sorority has a long history of valuing community service and we believe strongly that the CBO seats on the Commission should be held by those who have exhibited extensive service in the community, especially on issues of justice and equality. I believe Mrs. McKenzie's work with the NAACP, The Good Trouble Alliance, Pasadena City College, Pasadena Unified School District, Union Station Homeless Services and a host of other community and faith-based organizations make her best suited to represent the community on the Commission.

Mrs. McKenzie is a leader. As the president of the Pasadena chapter, I saw her skills as a servant leader. She understands how people must work together to make their organizations effective and efficient. She is passionate about her work, and compassionate about the people she works with. She is a good listener, she excels as a collaborator and I have seen her willingness and ability to help our organization and others set and achieve goals. She has excellent planning and time management skills. I believe Mrs. McKenzie's skill set will be most valuable to the Commission and I ask for your vote on her nomination.

Regards,
Khalilah El-Amin

04/19/2021
Item 8

Martinez, Ruben

From: Elise Preston Mallory
Sent: Sunday, April 18, 2021 2:43 PM
To: PublicComment-AutoResponse
Subject: #8 - APPOINTMENT OF THREE COMMUNITY-BASED ORGANIZATION NOMINEES TO THE COMMUNITY POLICE OVERSIGHT COMMISSION

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you *know* the content is safe. Report phish using the Phish Alert Button. [Learn more...](#)

Dear Pasadena City Council,

Thank you for reading my comments.

I am a member and past President of the Pasadena Chapter of Alpha Kappa Alpha Sorority, Inc., and I'm supporting **Patrice Marshall McKenzie** to be selected as a community-based organization member on the Police Oversight Committee. When I look at the 11 seats for this committee, you made a decision to have 3 seats come from Community-Based organizations so you would know that you have people on the commission that have the pulse of the community that is most impacted and affected by Police bias that has led to the need for this commission.

With this in mind, I believe that it is critical as you select community-based members for this important commission that you look at the body of work of people being considered, and the impact that they have historically had in the community. With this in mind, I support **Florence Annang, Juliana Serrano and Patrice Marshall McKenzie** for this committee.

Today, I want to speak specifically for **Patrice** who is a product of Pasadena who has consistently served the community from high school forward to today.

The Pasadena Chapter of AKA has been serving this community since 1960 and has consistently been a 'go-to' partner by other organizations in the community and local politicians to achieve objectives that benefit our community that we all have the honor of serving. Everything from scholarships to educational programs to health programs for the underserved in our community are being led by AKA.

Being a 24 year member of AKA, Patrice has been a major driver of helping us to step up and meet the needs of our community by leading many projects for our organization.

AKA has been closely monitoring and advocating for this commission that is much needed. Truthfully, we are tired of dying for walking, driving and thinking while black.

We need the voice of Patrice on this commission and the skills that she brings to the table as a listener, convener and problem solver.

I realize that you have a tough choice in front of you, but the track record of on-going community involvement for members being chosen under Community-based organizations should reign king. If you follow this, Patrice stands out as a Pasadena leader with empathy, commitment and a history of service to help Pasadena be the best that it can be.

Other skills that need to be filled can come from council member appointees and bringing consultants in as needed.

Thank you for your time and consideration!

Best,

Elise Preston Mallory

Martinez, Ruben

From: Christine Lumb <
Sent: Sunday, April 18, 2021 4:38 PM
To: PublicComment-AutoResponse
Subject: Citizen Oversight Police Commission

CAUTION: This email was delivered from the Internet. Do not click links or open attachments unless you know the content is safe. Report phish using the Phish Alert Button. Learn more...<https://mydoit.cityofpasadena.net/sp?id=kb_article_view&sysparm_article=KB0010263>.

I, a member of the Pasadena Garden Club, would highly recommend Dr. Mikala Rahn for this position.
Sincerely,
Christine Lumb

Sent from my iPhone

04/19/2021
Item 8