

Agenda Report

October 5, 2020

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACTS WITH GENERAL PUMP COMPANY, INC. AND LAYNE CHRISTENSEN COMPANY TO PROVIDE LABOR AND MATERIALS FOR ON-CALL WELL AND PUMP MAINTENANCE FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed authorization is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15301 (Class 1 - Existing Facilities) and 15302 (Class 2 - Replacement or Reconstruction) and that there are no features that distinguish this project from others in the exempt classes and, therefore, there are no unusual circumstances;
2. Authorize the City Manager to enter into a contract, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, with General Pump Company, Inc. ("General Pump") for on-call well and pump maintenance in an amount not to exceed \$2,708,750 for five years, whichever comes first, which includes the base contract amount of \$2,462,500 and a contingency of \$246,250, to provide for any necessary change orders; and
3. Authorize the City Manager to enter into a contract, as the result of a competitive selection process, pursuant to Pasadena Municipal Code Section 4.08.047, with Layne Christensen Company ("Layne Christensen") for on-call well and pump maintenance in an amount not to exceed \$2,708,750 for five years, whichever comes first, which includes the base contract amount of \$2,462,500 and a contingency of \$246,250, to provide for any necessary change orders.

BACKGROUND:

Pasadena Water and Power ("PWP") currently operates five active wells, which provide approximately 30% of the City's water supply, and 19 booster pump stations. Service and maintenance for these wells and pumping equipment; particularly the repair of the pumps and motors, requires specialized trade skills and heavy machinery and equipment. Large cranes and rig operators are necessary for lifting the

pumps that are hundreds of feet below the surface.

When a pump breaks down, timely repair is essential. These contracts allow for the most efficient means to address such need. This work includes pump removal and installation, groundwater well rehabilitations, well casing repairs and installations, and/or repair services to pumps at various locations within PWP's water service area.

On July 27, 2020, a Request for Proposals ("RFP") was issued, seeking qualified firms to provide the well and pump maintenance. The RFP was posted on Planet Bids with proposals due on August 18, 2020. Three proposals were received. No local vendors could be identified to do this work.

An evaluation of the proposals using the criteria set forth in the RFP was conducted. The proposals were evaluated in accordance with the stated criteria outlined in the RFP and were scored as follows.

<u>Firm Name</u>	<u>Location</u>	<u>5-year Price Proposal</u>	<u>Total Score</u>
General Pump Company, Inc.	San Dimas, CA	\$2,462,500	85
Layne Christensen Company	Redlands, CA	\$3,369,000	76
Legend Pump & Service Inc.	San Bernardino, CA	\$2,845,250	69

A complete summary of the ranked proposals is included in Attachment A. Based upon the evaluation, and as outlined in the RFP, PWP selected a primary firm and a secondary firm that best demonstrate the well and pump maintenance capabilities and experience that are needed. The RFP was structured so that if the primary firm is unable to perform the work or fails to respond to the initial request accepting the work within a 48 hour period, the City reserves the right to open negotiations with the secondary firm to accomplish the work. The two tiered contract structure ensures continuous well and pump maintenance support to the City's water facilities.

It is recommended that General Pump be awarded the primary contract for a five year period for an amount not to exceed \$2,708,750. It is also recommended that Layne Christensen be awarded the secondary contract for a five-year period for an amount not to exceed \$2,708,750. Regardless of the firms used, the not to exceed amount for this work is \$2,708,750. PWP will track contract orders to ensure the total \$2,708,750 limit is not exceeded.

Since 1999, the City has awarded General Pump ten contracts, collectively valued at approximately \$3,720,000, one of which is currently active. No prior contracts have been awarded to Layne Christensen.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

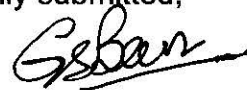
The proposed contract has been determined to be categorically exempt from CEQA pursuant to the State CEQA Guidelines, Section 15301 (Class 1 - Existing Facilities) and Section 15302 (Class 2 - Replacement and Reconstruction). Section 15301 exempts actions such as maintenance, repair, operation, etc. relating to existing facilities or structures where there is negligible or no expansion of the use. Section 15302 exempts the replacement and/or reconstruction of existing facilities or structures including utility systems and/or facilities involving negligible or no expansion of capacity. The proposed work, which consists of maintenance, rehabilitation, and replacement of existing facilities, is necessary to maintain current operations of the water system and will not expand the overall capacity. Further, there are no features that distinguish this project from others in the exempt classes and, therefore, there are no unusual circumstances.

FISCAL IMPACT:

The total cost of this action will be a maximum of \$2,708,750 over five years, which includes the base contract amount of \$2,462,500 and a contingency of \$246,250, to provide for any necessary change orders. PWP will limit the combined contract values for General Pump and Layne Christensen at \$2,708,750. Funding for this action will be addressed by using existing and future budgeted appropriations in the Water Capital Fund 412- Capital Improvement Programs 1073 (Booster Improvements), 1074 (Well Improvements), and 1095 (Local Non-Potable Water Project). PWP anticipates spending approximately \$540,000 annually for the maintenance provided by one or both of these firms.

There is no anticipated impact to operational programs or capital projects as a result of this action.

Respectfully submitted,



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STEVE MERMELL

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