



Agenda Report

February 10, 2020

TO: Honorable Mayor and City Council
FROM: Pasadena Community Access Corporation
SUBJECT: AMEND PASADENA MUNICIPAL CODE TITLE 2, CHAPTER 2.155 TO CLARIFY CITIZENS ADVISORY COMMITTEE TERMS OF SERVICE

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for this project; and
2. Direct the City Attorney to prepare and return within 60 days with an ordinance amending Chapter 2.155 of the Municipal Code, clarifying terms of service for the Pasadena Community Access Corporation's Citizens Advisory Committee, to ensure consistency with terms of service for City boards and commissions.

BACKGROUND:

On December 5, 2017 the Pasadena Community Access Corporation ("PCAC") Board appointed members to the PCAC's Citizen's Advisory Committee, which was established in 1987. The purpose of the Citizens Advisory Committee, as set forth in the Municipal Code, is to advise the PCAC Board of Directors on methods to "maintain continuing close liaison with the Pasadena community and remain responsive to the needs of the Community." Members were appointed with initial one, two and three-year initial terms as follows:

One-Year Term: Ann Erdman, Mic Hansen, Diana Peterson-More, Al Moses and Tim Winter

Two-Year Term: Geoff Baum, Rabbi Joshua Levine Grater, Phil Hopkins, Tom Selinski and Sheryl Turner

Three-Year Term: Barry Gordon, Robert Gorski, Roberta Martínez, Jan Sanders and Ishmael Trone

For most City boards and commissions, the Municipal Code provides that, among other things, members of boards or commissions (a) serve until June 30 of the ending year of their term; (b) may otherwise continue in office until a successor is appointed; and (c) may only serve two three-year terms.

In the Municipal Code, nearly all City boards and commissions (as well as the boards of the City's three operating companies) have terms that coincide with the Fiscal Year and members may serve until a successor is appointed.

To achieve a more uniform approach to terms of service, the Council should direct the preparation of the requested ordinance to bring the Citizens Advisory Committee in line with other City boards and commissions.

When this staff recommendation was first presented on March 11, 2019, the City Council expressed concerns with the PCAC's Citizens Advisory Committee, suggesting that it may be unnecessary and possibly eliminated. Following discussion, on the order of the Mayor, and by consensus of the City Council, the item was sent to the Economic Development and Technology Committee for discussion. Members of the PCAC Board of Directors and the Citizens Advisory Committee provided public comment in favor of this recommendation at the May 21, 2019 Economic Development and Technology Committee meeting. The committee unanimously voted to approve the staff recommendation and forward the item to the City Council for consideration.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Section 15060 (c)(2), 15060 (c)(3), and 15378. The proposed amendment to the PMC to define terms of service are organizational and administrative activities that will not result in direct or indirect physical changes in the environment. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

There is no fiscal impact anticipated from this proposed action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "G. Falardeau", written over a horizontal line.

George Falardeau
Executive Director CEO
Pasadena Community Access Corp.

Prepared by:

A handwritten signature in black ink, appearing to read "Chris Miller", written over a horizontal line.

Chris Miller
Chief Operations Officer
Pasadena Community Access Corp.