



Department of Public Works

**Authorization to Enter Into Contracts for
As-Needed Sidewalk Repair Construction
Services in an Amount Not To Exceed
\$3,000,000 For Each Contractor**

City Council

November 9, 2020

Item #5





Objective

Department of Public Works

Enhance service delivery for sidewalk repairs the City provides its residents year round as part of:

- **Miscellaneous Sidewalk Repair Program**
 - > Property Owners pay the City to replace damaged sidewalk along their property frontage (PMC 12.04)
 - > Average \$400k annually over last 3 years
- **Annual ADA Sidewalk Improvement Program**
 - > General Fund appropriated by Council
 - > Up to \$1M annually
- **Excludes CDBG grant funded Program performed by the City's MASH employees**



Achieving the Objective

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Establish as-needed concrete construction services contracts with pre-qualified contractors

- Streamlines method to expeditiously mobilize construction services year round as residents pay and as need arises
- Enables the City to more efficiently bid and accelerate the replacement of damaged sidewalk
- Significantly reduces lag time between customer payments received and construction (from 10-14 months down to 3-6 months)
- Provides ready resources for emergency repair work



Two-Part Competitive Bid Process

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- PMC Chapter 4.08.135 – Request for Qualifications (RFQ)
- Part 1 – Advertise RFQ to solicit proposals; pre-qualify contractors that meet RFQ evaluation criteria; enter into contract with each for specified maximum amount and time.
- Part 2 – competitive price-based bidding on detailed specifications and plans amongst pre-qualified contractors
- Lowest responsive bidder able to commence work within two-weeks given the contract already executed in Part 1
- Eliminates repetitive document routing, advertising, contract award and execution for identical scope of work



RFQ Scope of Work

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- Repair damaged concrete facilities within the public right-of-way for various City CIP projects
 - > Removal and replacement concrete sidewalk, curb and gutter, ADA compliant curb ramps
 - > Minor grinding of concrete sidewalk
 - > Associated traffic control
- Maintain ready resources to mobilize within 5 working days



Minimum Qualifications Criteria

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Pre-qualified contractors must **meet all of the following minimum qualifications** specified in the RFQ:

- Possess State contractor's license, Class A or C-8
- Department of Industrial Relations (DIR) Registration
- Minimum 5 years of experience completing at least 3 similar concrete construction projects for governmental agencies; at least one project with a minimum contract amount of \$500,000
- In-house resources and commitment, listing work force and equipment, with ability to mobilize within 5 working days
- Meet City's insurance and bonding requirements
- Minimum 3 satisfactory governmental agency references



Outreach & Qualified Bidders

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- August 13, 2020 - Published in two local papers and advertised on Planet Bids
 - > 69 local vendors notified via email
 - > 49 vendors (two local) downloaded the RFQ
- September 10, 2020 - Seven proposals received, including one from a local vendor
- Three vendors met specified minimum qualifications

Company	City	Findings
FS Contractors, Inc.	Sylmar	Qualified
Gentry General Engineering, Inc.	Rancho Cucamonga	Qualified
CEM Construction Corp.	Montebello	Qualified



Fiscal Impact

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- The combined cost of these contracts is a maximum of \$3,000,000 over five years
- Only the lowest and responsive bidder will be performing the bid work
- Cumulative annual work ranges between \$400,000 and \$1,500,000, based on CIP funding budgeted each fiscal year (typically General Fund and private capital)



Recommendations

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1. Find the contracts proposed herein to be **categorically exempt under the California Environmental Quality Act (CEQA)** Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1 – Existing Facilities, which exempts minor alteration of existing public facilities where no expansion of the use will take place and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;



Recommendations – Cont'd

Department of Public Works

2. Authorize the City Manager to enter into a contract with **FS Contractors, Inc.** for As-Needed Sidewalk Repair Construction Services for an amount not to exceed \$3,000,000 over a five-year term, pursuant to Chapter 4.08.135 of the Pasadena Municipal Code – Request for Qualifications;
3. Authorize the City Manager to enter into a contract with **Gentry General Engineering, Inc.** for As-Needed Sidewalk Repair Construction Services for an amount not to exceed \$3,000,000 over a five-year term, pursuant to Chapter 4.08.135 of the Pasadena Municipal Code – Request for Qualifications; and



Recommendations – Cont'd

Department of Public Works

4. Authorize the City Manager to enter into a contract with **CEM Construction Corp.** for As-Needed Sidewalk Repair Construction Services for an amount not to exceed \$3,000,000 over a five-year term, pursuant to Chapter 4.08.135 of the Pasadena Municipal Code – Request for Qualifications.