

CITY OF PASADENA  
City Council Minutes  
December 14, 2020 – 1:30 P.M.  
City Hall Council Chamber

**SPECIAL MEETING**

The virtual meeting was convened pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, and was held solely by videoconference/teleconference.

**OPENING:** Mayor Gordo called the special meeting to order at 1:35 p.m. (Absent: None)

**CLOSED SESSION:** On the order of the Mayor, the special meeting recessed at 1:36 p.m., to discuss the following closed session:

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL regarding pending litigation pursuant to Government Code Section 54956.9(d)(1)**

**Name of Case: Frank v. City of Pasadena**

**LASC Case No.: BC666535**

The above closed session item was discussed, with no reportable action at this time.

On order of the Mayor, the special meeting reconvened at 2:21 p.m. The pledge of allegiance was led by Councilmember Williams.

**ROLL CALL:**  
Councilmembers:

Mayor Victor M. Gordo  
Vice Mayor Andy Wilson  
Councilmember Tyron Hampton  
Councilmember John J. Kennedy  
Councilmember Steve Madison  
Councilmember Gene Masuda  
Councilmember Felicia Williams

Staff:

City Manager Steve Mermell  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

**SPECIAL ITEMS – COVID-19**

Councilmember Madison connected to the meeting

**COVID-19 UPDATE ORAL REPORTS FROM CITY MANAGER, PUBLIC HEALTH OFFICER, AND DR. LORI MORGAN, PRESIDENT OF HUNTINGTON HOSPITAL**

Steve Mermell, City Manager provided introductory comments; Dr. Lori Morgan and Dr. Kimberly Shriner, representing Huntington Hospital, provided information and statistics related to COVID-19 patients at the hospital, as well as staffing concerns; Dr. Ying Ying Goh, MD, Director of Public Health, reported on the COVID-19 pandemic, providing information and data on the number of cases and deaths, hospitalizations and ICU admissions occurring in

Pasadena, as well as at the state and national scale; with all responding to questions.

Dr. Goh spoke on the need for the community to avoid gathering with individuals who do not live in the same household, and cancelling non-essential travel and social plans, and highlighted important information regarding California's Regional Stay Home Orders, sectors allowed to operate with restrictions, and update on the COVID-19 vaccination; and responded to questions.

Councilmember Madison requested that City police officers, firefighters, members of the Hope Team, and all other City employees that (due to the nature of their job duties) are at the greatest risk of contact, be prioritized for COVID-19 vaccination. He asked staff to consider some manner of identifying (perhaps a wrist band, etc.) a person that has been vaccinated, in order to safely open sectors of the City.

Vice Mayor Wilson requested that staff distribute and post on the City's website, the data and guidance on California's vaccination plan; and asked staff to provide information on the number of Intensive Care Unit (ICU) beds that are being used by COVID-19 patients. He spoke in support of the concept of identifying individuals who have been vaccinated to assist the City and such sectors as restaurants to safely serve patrons that have been vaccinated. Vice Mayor Wilson asked staff to be extra vigilant in providing film permits to studios filming in the City and ensure such operations are following COVID-19 safety protocols.

Councilmember Hampton spoke on the need to vaccinate seniors and grocery store workers first, as they are in the highest risk category in terms of contracting COVID-19.

Mayor Gordo expressed concerns with individuals who may refuse the COVID-19 vaccination, and spoke on the need for staff to dedicate resources for an outreach plan to distribute information in multiple languages regarding the safety and efficacy of the vaccine. He asked staff to provide to the City Council an outline of staff's outreach plan.

City Clerk Jomsky read aloud comments advocating for allowing "public space" for patrons to eat their to-go food, inquired on the opening of City libraries, advocating for the reopening of restaurants, and provided comments/suggestions on the matter from the following individuals:

Elisia Kissinger, Pasadena resident  
Paul Little, Pasadena Chamber of Commerce  
Gregg Smith, Pasadena resident  
Erika Foy, Pasadena resident

City Manager Mermell reported that the City announced the allowance of restaurateurs to set up tables and chairs on the public right-of-way and on the streets to allow patrons to eat their meals, noted that the City will continue to provide curbside pickup at City libraries, and responded to questions.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

## CEREMONIAL MATTERS

Councilmember Madison spoke on the passing of Joe A. Uchida, founder of the Bellefontaine Nursey located in the City, and long-time Pasadena resident; Warner Henry, founder of Henry Wine Group, who was an enthusiastic advocate for the arts; and Bill Christian, Pasadena resident, Board member of the West Pasadena Residents Association, and the Arroyo Seco Foundation. He requested that the meeting be adjourned in memory of these three individuals.

Mayor Gordo also requested that the meeting be adjourned in memory of those that have suffered due to death and illness caused by COVID-19.

## UPDATE ON CITY EFFORTS TO ENFORCE COVID-19 HEALTH PROTOCOLS

City Clerk Jomsky reported that one letter from Jonathan Jaffery, Pasadena resident, was received expressing COVID-19 safety concerns regarding filming activity in residential communities, which was distributed to the City Council, posted on-line, and made part of the public record.

City Manager Mermell provided introductory comments, and Manuel Carmona, Deputy Director of Health, and Israel Del Torro, Code Compliance Manager, presented a PowerPoint presentation on the item, with all responding to questions.

Vice Mayor Wilson expressed concerns regarding reported complaints where only 20% of those complaints yielded some form of COVID-19 violation, as well as with the City allowing public spaces to be used by restaurant patrons, which he believes may lead to health issues.

City Manager Mermell stated that staff would reevaluate the data related to COVID-19 complaints; and would provide information on the ability to consume alcoholic beverages in public spaces.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

## **STATUS OF THE BAD WEATHER SHELTER AND ALTERNATIVE SHELTER AND COLD WEATHER HOMELESS SERVICES**

**Recommendation:** The agenda report is provided for information only; no City Council action is required.

City Manager Mermell provided introductory comments, and William Huang, Director of Housing, and Jennifer O'Reilly-Jones, Program Coordinator II, presented a PowerPoint presentation on the item, with all responding to questions.

Councilmember Kennedy recommended that the City's largest unused properties be used to provide shelter to homeless individuals, including providing adequate staffing, and determine if the City has the appropriate devices to check the temperatures of each individual entering or staffing a shelter. He spoke on the need to provide emergency funding to the Housing Department to enable the distribution of motel vouchers as an alternative way to provide shelter to the homeless during cold weather events.

City Clerk Jomsky reported that a number of letters and emails providing comments/suggestions on the need for the City to provide bad weather shelter services, the City's health protocols, and support for the expansion of the motel voucher program to serve as an alternative bad weather shelter solution, which were distributed to the City Council, posted on-line, and made part of the public record from the following individuals:

Raquel Calderon, representing Pasadena For All  
Thomas Petersmeyer, representing Neighborhood Church  
Scott O'Conner, representing Neighborhood Church  
Amara Onoiwu, Housing & Homeless Outreach Coordinator  
with Lake Avenue Church  
Samantha J. Sumampong, residence not stated  
Nathan Wong, residence not stated  
Peter Cote, Pasadena resident  
Ann Kocarek, residence not stated  
Greg Nussen, Pasadena resident  
Jennifer McCormick, residence not stated  
Robyn Popp, Pasadena resident  
Nora Salem, residence not stated  
Pastor Gretchen Saalbach, representing First Baptist Church  
of Pasadena  
Pastor Brita Pinkston, representing Pasadena Foursquare  
Church  
Donna Sider, Pasadena resident  
Juliana, Pasadena resident  
Art Del Castillo, Pasadena resident

He also read aloud comments providing comments/suggestions on the need for the City to provide bad weather shelter services, and support for the expansion of the motel voucher program to serve as an alternative bad weather shelter solution from the following individuals:

May Lee, Pasadena resident  
Mary Christine Boomhower, Pasadena resident  
Sonja K. Berndt, Pasadena resident  
Mathew Barbato, South Pasadena resident  
Angel M. Castillo, Pasadena resident  
John Srebalus, South Pasadena resident  
Jackson Loop, Pasadena resident  
Ada L. Ramirez, Pasadena resident  
Katherine Eiler, Sierra Madre resident  
Michael Lira, Pasadena resident  
Helen Stafford, Pasadena resident  
Ethan Crane, Pasadena resident  
Steve Rosin, Pasadena resident  
Joanne Long, Pasadena resident  
Alex Davis, Altadena resident  
Alex Fleming, Pasadena resident  
Brita Pinkston, Pasadena resident  
Areta Crowell, Pasadena resident  
Max Boyle, Altadena resident  
Douglas Yamashita, Pasadena resident  
Chris Fennessy, Pasadena resident  
Peishi Cheng, Pasadena resident  
PJ Johnson, Pasadena resident  
Sarah Cruz, Altadena resident  
Amara Ononiwu, Housing & Homelessness Outreach  
Coordinator for Lake Avenue Church  
Leah Bartels, Glendale resident  
Ferne Hayes, Pasadena resident  
Lexine Mackenzie, Temple City resident  
Topher Mathers, Pasadena resident  
Athony Manousos, Pasadena resident  
Adriana Bautista, Pasadena resident  
Melissa Kent, Pasadena resident  
Ramirez, Pasadena resident  
J, Pasadena resident  
Tina Fredericks, Pasadena resident  
Sarah, Pasadena resident  
Leticia Santoyo, Pasadena resident  
Alana Dunn, Pasadena resident  
Nora Salem, Pasadena resident  
Teresa Eilers, Pasadena resident  
Chelsea Helena, Pasadena resident  
Jordan Rabe, Los Angeles resident  
Will Dickson, Pasadena resident

Andrew C. Good, Pasadena resident  
Scott O'Connor, Altadena resident  
Margaret Munoz, Sierra Madre resident  
Patricia Munoz, Sierra Madres resident  
Thomas McNamara, Sierra Madre resident  
Jill Suzanne Shook, Pasadena resident  
Allison Henry, Pasadena resident  
Kimberly Douglas, Pasadena resident  
Jochen Strack, Pasadena resident  
Ed Washatka, representing Pasadenans Organizing for  
Progress (POP!), Housing Justice Committee  
Rick Cole, Pasadena resident  
Sharon Gallego, Pasadena resident

Councilmember Hampton spoke on the need to provide housing for homeless individuals, and suggested using hotels in the City and Pasadena Unified School District school sites with gyms. He thanked the Housing Department staff for their work in assisting the homeless population.

Rabbi Joshua Grater spoke on the difficult decision to close the Bad Weather Shelter, however, stated that he is confident the motel vouchers will be well received; and stated that he, along with his staff, will be out looking for individuals in need of shelter on the days the Bad Weather Shelter would have been operating; and responded to questions.

Councilmember Madison expressed concerns with the adequacy of the information provided in the staff report regarding homeless-service resistant individuals, as especially vulnerable to COVID-19, as he does not believe there is sufficient data to make such a determination.

Mayor Gordo spoke on the need to also provide transportation to homeless individuals who have been issued motel vouchers.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

**AUTHORIZATION TO EXTEND THE TERMS AND ADD FUNDS TO PURCHASE ORDER NOS. 1210371, 1210372, 1210374 TO EXTEND THE PROVISION OF MOTEL VOUCHERS TO INDIVIDUALS EXPERIENCING HOMELESSNESS**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "General Rule" that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the amendments to Purchase Order No.1210371 (Union Station Homeless Services), Purchase Order No. 1210372 (The FID Group dba Friends In Deed), and Purchase Order No. 1210374 (Housing Works) to: a) extend the terms through June 30, 2021; and b) add Emergency Solutions Grant CARES (ESG-CV) funding totaling \$419,134 as listed in Table A of the agenda report to continue to provide motel vouchers to people experiencing homelessness who are identified as high risk for serious illness or death from the novel coronavirus known as COVID-19, and to the extent that these could be considered a separate procurement, award without competitive bidding, as professional or unique services pursuant to City Charter Section 1002(F), and grant the amendments an exemption from competitive selection pursuant to P.M.C. Section 4.08.049(B), contract for which the City's best interests are served; and (3) Authorize the City Manager to execute future amendments to Purchase Order Nos. 1210371, 1210372, and 1210374 to add additional ESG-CV grant funding equal to one-third of the proposed total amounts in Table A of the agenda report without competitive bidding or competitive selection as outlined in Recommendation No. 2 of the agenda report.

City Clerk Jomsky reported that a number of letters and emails providing comments/suggestions on this item regarding the need for the City to provide bad weather shelter services to homeless individuals in the City was distributed to the City Council, posted on-line, and made part of the public record from the following individuals:

Raquel Calderon, representing Pasadena For All  
Thomas Petersmeyer, representing Neighborhood Church  
Scott O'Conner, representing Neighborhood Church  
Amara Onoiwu, Housing & Homeless Outreach Coordinator  
with Lake Avenue Church

He also read aloud comments providing comments/suggestions on the need for the City to provide bad weather shelter services to homeless individuals in the City and providing comments/suggestions from the following individuals:

Bert Newtwn, Pasadena resident  
Adriana Bautista, Pasadena resident

City Manager Mermell provided introductory comments, and Jennifer O'Reilly-Jones, Program Coordinator II presented a PowerPoint presentation on the item, and responded to questions. Bill Huang, provided information on the use of motel vouchers to prevent the spread of COVID-19 for homeless individuals, and responded to questions.

Mayor Gordo stated that he would work with staff to schedule a special City Council meeting on this item if additional authority is required; and confirmed with the City Manager that if additional funding is required for the motel vouchers in order to meet the demand, the City Manager has stated he has the authority to increase the amount to ensure there are sufficient vouchers.

Following discussion, it was moved by Councilmember Williams, seconded by Councilmember Kennedy, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy, Madison, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**AMEND EXISTING PURCHASE ORDER NO. 1210226 WITH ELLIS EQUIPMENT INC., AND PURCHASE ORDER NO. 1210219 WITH MERIDIAN RAPID DEFENSE GROUP LLC. FOR ON-STREET DINING PROGRAM EQUIPMENT RENTALS**

**Recommendation:** It is recommended that the City Council:

- (1) Find this action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3), Review for Exemption;
- (2) Authorize the City Manager to amend Purchase Order No. 1210226, with Ellis Equipment Inc., from \$225,908 to a revised amount of \$375,908;
- (3) Authorize the City Manager to amend Purchase Order No. 1210219, with Meridian Rapid Defense Group LLC., from \$70,475 to a revised amount of \$130,475;
- (4) Appropriate \$210,000 from the General Fund operating reserve for the on-street dining program equipment rentals to the Department of Transportation Fiscal Year 2021 Operating Budget; and
- (5) To the extent this transaction could be considered a separate procurement subject to competitive selection, as competitive bidding is not required pursuant to City Charter Section 1002(F), Contracts for Professional or Unique Services, grant the proposed amendment to the purchase order with Ellis Equipment Inc., and Meridian Rapid Defense Group LLC., an exemption from the Competitive Selection process set forth in the Competitive Bidding and Purchase Ordinance pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served. (Budget Amendment No. 2021-21)

City Manager Mermell summarized the staff report as part of his oral presentation on the item, and responded to questions. Laura Cornejo, Director of Transportation, provided information on the

Economic Development Administration (EDA) grant to provide support for on-street dining, and responded to questions.

Councilmember Wilson asked staff to ensure that the leasing of equipment rentals allows the City flexibility to terminate the rental if the grant funding is approved prior to the end of a 6-month rental agreement.

City Clerk Jomsky read aloud comments from Brian Wallace, Pasadena resident, in support of the staff recommendation.

Mayor Gordo asked staff to pursue actions, considering state and county regulations, related to future alfresco dining in the City, and suggested staff provide a report on this issue to the Legislative Policy Committee (LPC).

Councilmember Williams and Mayor Gordo requested that LPC review state and local emergency orders to ensure the orders are relevant and current, and to ensure the City is following its own policies.

Following discussion, it was moved by Councilmember Kennedy, seconded by Councilmember Masuda, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy, Madison, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **CONSENT CALENDAR**

### **RECOGNIZE REVENUE AND APPROPRIATE FUNDS OF \$1,756,732 TO THE FISCAL YEAR 2021 OPERATING BUDGET FOR THE ACCEPTANCE OF WORKFORCE DEVELOPMENT GRANT FUNDS AND APPROVAL OF A CONTRACT AMENDMENT TO PROVIDE INDIVIDUAL TRAINING ACCOUNT SERVICES**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;
- (2) Authorize the City Manager to enter into a contract between the City of Pasadena (administrative entity for the Foothill Workforce Development Board) and the State of California Employment Development Department for the receipt of:

- a. Workforce Innovation and Opportunity Act Adult Program Year 2020-21 grant funds in the amount of \$518,652 over a 24-month term;
  - b. Workforce Innovation and Opportunity Act Dislocated Worker Program Year 2020-21 grant funds in the amount of \$502,874 over a 24-month term;
  - c. Workforce Innovation and Opportunity Act Rapid Response Program Year 2020-21 grant funds in the amount of \$340,056 over a 24-month term;
- (3) Authorize the City Manager to enter into a contract between the City of Pasadena (administrative entity for the Foothill Workforce Development Board) and the County of Los Angeles Workforce Development, Aging and Community Services for the receipt of Youth at Work Program Year 2020-21 grant funds in the amount of \$271,650 over a 12-month term;
- (4) Authorize the City Manager to enter into a contract between the City of Pasadena (administrative entity for the Foothill Workforce Development Board) and the South Bay Workforce Investment Board (administrative entity for the City of Inglewood) for the receipt of Transitional Subsidized Employment Program Year 2020-21 grant funds in the amount of \$123,500 over a 12-month term;
- (5) Authorize the City Manager to enter into a contract amendment between the City of Pasadena (administrative entity for the Foothill Workforce Development Board) and the South Bay Workforce Investment Board (administrative entity for the City of Inglewood), for an increase of \$300,000 for a new contract amount not-to-exceed \$3,160,000; and (Contract No. 31641-3)
- (6) Amend the Fiscal Year 2021 Career Services Division Operating Budget to recognize revenues and appropriate expenditures in the amount of \$1,756,732. (Budget Amendment No. 2021-22)

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH ALLSTAR FIRE EQUIPMENT TO PROVIDE SELF-CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT AND SERVICING FOR AN AMOUNT NOT-TO-EXCEED \$625,000**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the action; and
- (2) Accept the bid dated October 20, 2020, submitted by Allstar Fire Equipment in response to specifications for self-contained breathing apparatus (SCBA) equipment and servicing, reject all other bids received, and authorize the City Manager to enter into a five-year contract with Allstar Fire Equipment for an amount not-to-exceed \$625,000. (Contract No. 31949)

**AMEND CONTRACTS WITH ORACLE AND WATERSMART TO CONTINUE OFFERING BEHAVIORAL ENERGY- AND WATER-EFFICIENCY AND CUSTOMER ENGAGEMENT PROGRAMS BY UP TO 36 MONTHS, UNLESS TERMINATED EARLIER BY THE CITY**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption or General Rule);

(2) Authorize the City Manager to amend City Services Contract No. 31483, the Master Service Agreement with Oracle America, Inc., ("Oracle"), to continue providing Opower Home Energy Reports and customer engagement/behavioral program services by up to 36 months through June 30, 2024, with options to terminate at the end of June 2022 or June 2023; and, increase the maximum contract amount by \$1,190,000, which includes annual service fees for three years totaling \$1,099,500 and a contingency of \$90,500 for configuration and additional services that may be needed, to the existing contract amount of \$2,500,000; for a new total not-to-exceed amount of \$3,690,000; (Contract No. 31483-1)

(3) Authorize the City Manager to extend Contract No. 30133 with WaterSmart Software Inc., ("WaterSmart") by up to 36 months through February 9, 2024, with options to terminate at the end of June 2022 or June 2023; and, increase the maximum contract amount by \$414,300, which includes annual service fees totaling \$354,000 and a contingency of \$60,300 for configuration and additional services that may be needed, for a new total not-to-exceed amount of \$414,300 in order to continue offering the WaterSmart home water reports and customer engagement program; and (Contract No. 30133-2)

(4) To the extent these could be considered as separate procurement activities, grant the proposed contract amendments an exemption from the competitive selection process pursuant to P.M.C. Section 4.08.049(B), contracts for which the City's best interests are served.

**APPROVAL OF COMMUNITY DEVELOPMENT BLOCK GRANT EMERGENCY BUSINESS GRANT PROGRAM FUNDING AGREEMENT TO PASADENA COMMUNITY FOUNDATION**

**Recommendation:** It is recommended that the City Council take the following actions:

(1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;

(2) Authorize the City Manager to execute Community Development Block Grant Program Reimbursement Agreement No. 31919 with Pasadena Community Foundation, a California

non-profit corporation for an amount not-to-exceed \$425,000 to administer the Emergency Business Grant Program. (Contract No. 31919)

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH ENERGY SERVICES LLC, A WHOLLY OWNED SUBSIDIARY OF MITSUBISHI POWER AMERICAS INC., FOR LABOR AND MATERIALS TO INSTALL A NEW WATER INJECTION SKID AND EMERGENCY DIRECT CURRENT POWER SYSTEM FOR GAS TURBINES 1 & 2**

**Recommendation:** It is recommended that the City Council:

- (1) Find that contracting with Mitsubishi Power Americas, Inc., ("Energy Services") for the installation of a new water injection skid on Gas Turbine 1 ("GT-1") and an emergency Direct Current ("DC") power system for GT-1 and Gas Turbine 2 ("GT-2") are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301, Class 1, Existing Facilities and that there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances;
- (2) Authorize the City Manager to enter into a contract, without competitive bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, with Energy Services for labor and materials to install a new water injection skid for Gas Turbine ("GT") 1 and emergency DC power system for GT-1 and GT-2 in an amount not-to-exceed \$310,863; and
- (3) Grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served. . (Contract No. 31952)

**CONTRACT AWARD TO CIVIC CONSTRUCTION ASSOCIATES FOR LA PINTORESCA PARK RENOVATION FOR AN AMOUNT NOT-TO-EXCEED \$1,300,000**

**Recommendation:** It is recommended that the City Council:

- (1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination, and that there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances; and
- (2) Accept the bid dated November 19, 2020, submitted by Civic Construction Associates in response to the Project Plans and Specifications for the La Pintoresca Park Renovation, reject all other bids received, reject all bids for La Pintoresca Park Renovation project received on October 14, 2020, and authorize the City Manager to enter into such contract for an

amount not-to-exceed \$1,300,000, which includes the base contract amount of \$1,166,564 and a contingency of \$133,436 to provide for any necessary change orders. (Contract No. 31948)

**APPROVAL OF THE WATER AND POWER DEPARTMENT'S 2021 WILDFIRE MITIGATION PLAN**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is statutorily exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 21080(b)(4) of CEQA and Section 15269 (Emergency Projects) of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
- (2) Accept and approve the annual update of the Wildfire Mitigation plan for 2021 for the Water and Power Department ("PWP") as an approved operating manual to mitigate the utility's risk of causing a catastrophic wildfire.

**CONTRACT AWARD TO AFFORDABLE GENERATOR SERVICES, INC., FOR GENERATOR MAINTENANCE AND REPAIR FOR AN AMOUNT NOT-TO-EXCEED \$437,750 FOR UP TO FIVE YEARS**

**Recommendation:** It is recommended that the City Council:

- (1) Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
- (2) Accept the bid dated November 10, 2020, submitted by Affordable Generator Services, Inc., (AGS) for Generator Maintenance and Repair, reject all other bids received, and authorize the City Manager to enter into a contract with AGS for an amount not-to-exceed \$262,650 (which includes a \$7,650 contingency) over a three-year period with the option for two additional one-year extensions in the annual amount of \$87,550 (which includes a \$2,550 contingency), at the discretion of the City Manager, for a maximum total contract length of five years and a total contract amount of \$437,750. (Contract No. 31946)

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH S.D. MYERS LLC FOR PREVENTATIVE MAINTENANCE SERVICES FOR LIQUID FILLED ELECTRICAL EQUIPMENT FOR THE WATER AND POWER DEPARTMENT**

**Recommendation:** It is recommended that the City Council:

- (1) Find the proposed action to be categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15301 (Existing Facilities) and that there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances; and
- (2) Authorize the City Manager to enter into a contract, as the result of a competitive selection process, as specified by Section 4.08.047 of the Pasadena Municipal Code, with S.D. Myers LLC

for preventative maintenance of liquid filled electrical equipment in an amount not-to-exceed \$302,034, for three years, or whichever occurs first, with two optional extensions of one year or \$100,678 each. (Contract No. 31947)

**CONTRACT AWARD TO CREATIVE HOME DBA CHI CONSTRUCTION FOR WATER MAIN INSTALLATIONS**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Section 21080.21 and State CEQA Guidelines Sections 15301 (Existing Facilities) and 15302 (Replacement or Reconstruction); and
- (2) Accept the bid dated November 3, 2020, submitted by Creative Home dba CHI Construction in response to Specifications WD-20-19 for water main installations; reject all other bids received; and authorize the City Manager to enter into a contract not-to-exceed \$2,358,422, which includes the base contract amount of \$2,144,020 and a contingency of \$214,402 to provide for any necessary change orders. (Contract No. 31955)

Item discussed separately

**AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT THROUGH MARCH 15, 2022 WITH THE AMERICAN PUBLIC POWER ASSOCIATION FOR THE DISTRIBUTION BATTERY PROJECT**

**AUTHORIZATION TO SUBMIT A FUNDING APPLICATION WITH THE STATE OF CALIFORNIA IN RESPONSE TO A NOTICE OF FUNDING AVAILABILITY FOR HOMELESS HOUSING, ASSISTANCE AND PREVENTION ROUND 2 GRANT FUNDS**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3), the "General Rule" that CEQA only applies to projects that may have an effect on the environment;
- (2) Authorize the submittal of an application in the amount of \$302,105 in response to the Notice of Funding Availability ("NOFA") issued by the State of California Business, Consumer Services and Housing Agency to receive Homeless Housing, Assistance and Prevention Round 2 funding for eligible programs and activities that serve people experiencing homelessness; and
- (3) Authorize the City Manager to certify or execute, and the City Clerk to attest, the application and all other documents, agreements and amendments related to the application and subsequent State award.

**QUARTERLY INVESTMENT REPORT – QUARTER ENDING SEPTEMBER 30, 2020**

**Recommendation:** This report is for information only.

**ANNUAL ADJUSTMENTS TO THE FISCAL YEAR 2021  
SCHEDULE OF TAXES, FEES, AND CHARGES RELATED TO  
NEW YEAR'S DAY AND THE ROSE BOWL**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed rate increases are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3); and
- (2) Approve the scheduled rate increases effective February 1, 2021 for the Grandstand Permit Application, the Rose Bowl Admission Tax, and for the New Year's Day Related Business Grandstand Seat Surcharge as set forth in the body of the agenda report.

**RESIGNATION OF VICTOR M. GORDO FROM THE ROSE  
BOWL OPERATING COMPANY BOARD (City Council  
Nomination)**

**RESIGNATION OF EDGAR J. GUTIERREZ FROM THE  
RECREATION AND PARKS COMMISSION (District 1  
Nomination)**

**APPOINTMENT OF VICTOR M. GORDO TO THE FIRE AND  
POLICE RETIREMENT BOARD (City Council Nomination)**

**APPOINTMENT OF MARTHA CELIS TO THE SENIOR  
COMMISSION (Huntington Hospital Senior Care Network  
Nomination)**

**RECOGNIZE VACANCY CREATED ON SANITATION  
DISTRICTS OF LOS ANGELES COUNTY BOARD OF  
DIRECTORS (DISTRICTS 15, 16 AND 17)  
WITH CONCLUSION OF TERRY TORNEK'S TERM ON THE  
PASADENA CITY COUNCIL AND APPOINTMENT OF VICTOR  
M. GORDO TO THE SANITATION DISTRICTS OF LOS  
ANGELES COUNTY BOARD OF DIRECTORS (City Nomination)**

**RECOGNIZE VACANCY CREATED ON THE FOOTHILL  
TRANSIT BOARD OF DIRECTORS WITH CONCLUSION OF  
MARGARET McAUSTIN'S (MEMBER) AND TERRY TORNEK'S  
(ALTERNATE) TERMS ON THE PASADENA CITY COUNCIL,  
AND APPOINTMENT OF FELICIA WILLIAMS AS THE CITY OF  
PASADENA'S REPRESENTATIVE TO THE FOOTHILL  
TRANSIT BOARD OF DIRECTORS (City Nomination)**

**REVISION OF DESIGNATED CITY OFFICIALS AND  
EMPLOYEES REQUIRED TO FILE CONFLICT OF INTEREST  
STATEMENTS**

**Recommendation:** It is recommended that the City Council adopt a resolution updating those who will be required to file conflict of

interest statements as pertaining to positions within various City departments. (Resolution No. 9822)

**REPORT ON ACTION BY NEWLY ELECTED COUNCILMEMBER FELICIA WILLIAMS TO VACATE SEATS NOMINATED BY COUNCIL DISTRICT 2 ON THE PLANNING COMMISSION AND ROSE BOWL OPERATING COMPANY BOARD IN ACCORDANCE WITH PASADENA MUNICIPAL CODE SECTION 2.45.050**

**Recommendation:** It is recommended that the City Council receive and file this report.

**APPROVAL OF MINUTES**

October 5, 2020  
October 12, 2020  
October 19, 2020

**CLAIMS RECEIVED**

Claim No. 13,646	Kenyatta Pace	\$	8,493.99
Claim No. 13,647	Mary Pelentay		Not stated
Claim No. 13,648	Joanne C. Picard		Not stated
Claim No. 13,649	Pavaman Bilgi		5,000.00
Claim No. 13,650	Jolene Chavira		2,851.26
Claim No. 13,651	Arturo Sanchez		6,052.93
Claim No. 13,652	Law Office of Kevin S. Conlogue, representing Keith Anderson		10,000,000.00
Claim No. 13,653	Law Office of Kevin S. Conlogue, representing Lorena McCaigue		10,000,000.00

Following discussion, it was moved by Councilmember Madison, seconded by Councilmember Williams, to approve all items on the Consent Calendar, with the exception of Item 16 (Authorization to Enter into a Grant Agreement Through March 15, 2022, with The American Public Power Association), which was discussed separately:

AYES: Councilmembers Hampton, Kennedy, Madison, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**CONSENT ITEM  
DISCUSSED SEPARATELY**

Councilmember Madison recused himself due to a potential conflict and disconnected from the meeting at 6:47 p.m.

**AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT THROUGH MARCH 15, 2022 WITH THE AMERICAN PUBLIC POWER ASSOCIATION FOR THE DISTRIBUTION BATTERY PROJECT**

**Recommendation:** It is recommended that the City Council:  
(1) Find that the proposed authorization is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA guidelines, Section 15301(a) Existing Facilities, and that

there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances;

- (2) Authorize the City Manager, or his designee, to enter into a grant agreement contract with the American Public Power Association ("APPA") to receive grant funds in the amount of \$125,000, for the Distribution Battery Project; and
- (3) Designate the City Manager, or his designee, as the authorized representative with signature authority for the grant agreement and all contract documents pursuant to the grant. (Contract No. 23,465)

Vice Mayor Wilson asked staff to provide him with additional information on the arrangement made with Caltech (in terms of Caltech recovering of their costs) associated with the Distribution Battery Project.

Following discussion, it was moved by Councilmember Kennedy, seconded by Councilmember Hampton, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: Councilmember Madison  
ABSTAIN: None

## **PUBLIC HEARINGS**

Councilmember Madison reconnected to the meeting.

### **PUBLIC HEARING: DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (2019-2020 PROGRAM YEAR) FOR PROJECTS FUNDED FROM COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SOLUTIONS GRANT, AND HOME INVESTMENT PARTNERSHIP ACT**

**Recommendation:** It is recommended that upon close of the public hearing the City Council:

- (1) Find that the recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines per Section 15061(b)(3), the "General Rule" that CEQA only applies to projects that may have a significant effect on the environment; and
- (2) Approve the submission to the U.S. Department of Housing and Urban Development, of the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2019-2020 Program Year for projects funded under the Community Development Block Grant, Emergency Solutions Grant, and the HOME Investment Partnership Act programs.

City Clerk Jomsky opened the public hearing; reported that the public hearing notice was published in the Pasadena Journal and Pasadena Press on December 10, 2020; and no correspondence was received by the City Clerk's Office on the item. He read aloud

comments from Sonja K. Berndt, Pasadena resident, advocating for additional assistance and support for unsheltered residents.

Following a brief discussion, it was moved by Councilmember Masuda, seconded by Vice Mayor Wilson, to close the public hearing:

AYES: Councilmembers Hampton, Kennedy Madison,  
Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

William Huang, Director of Housing, provided information on how staff distributes the CAPER report to the public; and responded to questions.

Following discussion, it was moved by Councilmember Masuda, seconded by Vice Mayor Wilson, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy Madison,  
Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**PUBLIC HEARING: ZONING CODE AMENDMENTS TO UPDATE REGULATIONS FOR ANIMAL SERVICES USES**

**Recommendation:** It is recommended that the City Council:

(1) Find that the Zoning Code Amendments are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 15305 (Class 5 – Minor Alterations to Land Use Limitations) and State CEQA Guidelines Section 15061(b)(3), that there are no features that distinguish this project from others in the exempt class, there are no unusual circumstances, and none of the exceptions to the exemptions apply;

(2) Adopt the Findings of Consistency with the General Plan (Attachment A of the agenda report); and

(3) Approve the amendments and direct the City Attorney to prepare an ordinance amending Sections 17.30.030, 17.50.300, and 17.80.020 to Title 17 (Zoning Code) of the Pasadena Municipal Code to make "Animal Services – Animal Hospitals" a permitted use in the CD-2 through CD-6 districts and updated operational standards.

**Recommendation of the Planning Commission:** At a public hearing on November 19, 2020, the Planning Commission recommended that the City Council find that the Zoning Code Amendments are exempt from CEQA and approve the

Zoning Code Amendments that would allow Animal Hospitals as a permitted land use in the CD-2, CD-3, CD-4, CD-5, and CD-6 zoning districts, and impose additional operational standards on all Animal Hospital uses.

Mark Jomsky, City Clerk, opened the public hearing; reported that the public hearing notice was published in the Pasadena Press on December 3, 2020 and December 10, 2020, and in the Pasadena Journal on December 10, 2020; and 1 letter requesting additional information on the matter from Laura Ellersieck, residence not stated, was received by the City Clerk's Office, which was distributed to the City Council, posted online, and made part of the public hearing record.

David Reyes, Director of Planning and Community Development, provided introductory comments, and David Sanchez, Principal Planner, presented a PowerPoint presentation on the item, and responded to questions.

Vice Mayor Wilson spoke on the need to think holistically on the increasing residential population, the impacts this will have on the City's capacity to render needed animal services; and spoke in favor of the staff recommendation.

Following a brief discussion, it was moved by Vice Mayor Wilson, seconded by Councilmember Williams, to close the public hearing:

AYES: Councilmembers Hampton, Kennedy Madison,  
Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

It was moved by it was moved by Vice Mayor Wilson, seconded by Councilmember Williams, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy Madison,  
Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **PUBLIC HEARING: HISTORIC PRESERVATION ORDINANCE AMENDMENTS**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15308, Class 8, of the CEQA guidelines pertaining to actions by regulatory agencies for the protection of the

environment. The proposed amendments strengthen and clarify existing regulations that apply to the protection of historical resources;

(2) Find that the proposed Zoning Code Text Amendments are in conformance with the goals, policies, and objectives of the General Plan;

(3) Find that the proposed Zoning Code Text Amendments would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City; and

(4) Recommend that the City Council approve the proposed Zoning Code Text Amendments to the Historic Preservation Ordinance as specified in the agenda report.

**Recommendation of the Historic Preservation Commission:**

On August 4, 2020, the Historic Preservation Commission held a public hearing to review the proposed amendments and adopted CEQA and Zoning Code Text Amendment findings with the following recommendations:

1. Demolition of garages should be changed from a minor project to a major project.
2. In all cases where documentary, pictorial or physical evidence is mentioned, language should be included to allow use of a similar building designed by the same builder or architect as evidence.
3. In all cases where reports from a qualified professional are required, language should be included requiring the preparation of the reports to be managed by the City and paid for by the applicant, to ensure that the reports are objective and unbiased.
4. The process for rescinding or amending a Conservation Plan should be simplified to eliminate the requirement for written support from a majority of property owners in the district and, instead require public notification of required public hearings to be sent to all property owners in the district.
5. The Zoning Administrator should be the review authority for the proposed new incentive regarding alternative front lot line determination.
6. An additional incentive allowing tandem parking by right when converting a historic residential building to a non-residential use should be included.
7. Staff should continue to explore monetary fines for violations of the Historic Preservation Ordinance, to their maximum extent allowed by law.
8. Staff should continue to pursue enhancements to the Occupancy Inspection Program to ensure that new property owners are informed of historical designations upon purchase of historically designated properties.
9. Section 17.62.030.A ("Review of applications for Certificate of Appropriateness") should remain in its current locations and "Certificate of Appropriateness" should be

removed from the title, as there are provisions within this section that apply to other review processes identified in the Historic Preservation Ordinance.

10. A reference to the Zoning Code Glossary should be included in Section 17.62.030 and the Glossary definitions that are currently listed under the term "historic preservation" should remain in their current location and the definitions should be reviewed to align with other Zoning Code Glossary definitions.

A brief analysis of the HPC's recommendations are discussed in the appropriate location by topic area.

**Recommendation of the Planning Commission:** On September 23, 2020, the Historic Preservation Commission held a public hearing to review the proposed amendments, including responses to the HPC's comments listed above, and adopted CEQA and Zoning Code Text Amendment findings as recommended by staff, with no additional recommendations. In response to public comments, staff verbally clarified certain amendments and those clarifications have been incorporated into the agenda report.

Councilmember Williams requested that staff post the continued public hearing information on the City's planning website and distribute to neighborhood groups in order to inform the public of the continued public hearing on the item.

It was moved by Councilmember Kennedy, seconded by Councilmember Wilson, to continue the public hearing to January 11, 2021, City Council meeting at 4:00 p.m.:

AYES: Councilmembers Hampton, Kennedy Madison, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**PUBLIC HEARING: A SUBSTANTIAL EMERGENCY AMENDMENT TO THE 2020-2021 ANNUAL ACTION PLAN AND FIVE-YEAR 2020-2024 CONSOLIDATED PLAN RELATED TO THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT ESG-CV FUNDS AND EMERGENCY SOLUTIONS GRANT FUNDS; CONTRACT AUTHORIZATION WITH UNION STATION HOMELESS SERVICES; AMENDMENT TO CONTRACT NO. 31829 WITH FRIENDS IN DEED**

**Recommendation:** It is recommended that upon close of the public hearing the City Council take the following actions:

(1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines per Section 15061(b)(3), the "General Rule" that CEQA only applies to projects that may have an effect on the environment;

(2) Approve the submission of a Substantial Emergency Amendment to the 2020-2021 Annual Action Plan to the U.S. Department of Housing and Urban Development to reprogram available Emergency Solutions Grant (ESG-CV) funding made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act);

(3) Approve the submission of a Substantial Emergency Amendment to the 2020-2024 Consolidated Plan to use annual entitlement ESG funds, including Fiscal Year 2020 and prior fiscal year grant funds, to prevent, prepare for, and respond to COVID-19;

(4) Authorize the City Manager to enter into a contract with Union Station Homeless Services with terms to start January 1, 2021 and conclude no later than September 30, 2022 (21 months) with ESG-CV funding in an amount not-to- exceed \$220,000 without competitive bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, and Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served, to provide necessary services to facilitate the movement of people experiencing homelessness who are living on the properties of religious institutions into permanent housing; (Contract No. 31950)

(5) Approve a budget amendment appropriating \$163,376 in expenditures from the Emergency Solutions Grant (ESG-CV) fund balance to amend Contract No. 31829 with Friends In Deed in the Housing Department's FY 2021 operating budget; and (Budget Amendment No. 2021-23)

(6) Authorize the City Manager to amend Contract No. 31829 with Friends In Deed to increase the total contract value by \$163,376 for a not-to-exceed amount of \$220,706. (Contract No. 31829-1)

City Clerk Jomsky opened the public hearing; reported that the public hearing notice was published in the Pasadena Journal and Pasadena Press on December 10, 2020; and no correspondence was received by the City Clerk's Office regarding this item.

William Huang, Director of Housing, and Jennifer O'Reilly-Jones, Program Coordinator II, presented a PowerPoint presentation on the item, with both responding to questions.

Reverend Michael Kinman, All Saints Episcopal Church, and Shawn Morrissey, Senior Director of Advocacy and Community Engagement, Anne Miskey, Executive Director, and Sarah Tower, Chief Programs Officer, with Union Station Homeless Services, thanked the City Council for considering their organizations, provided contact information for other faith communities who are interested in participating in the program; and responded to questions.

Councilmembers Kennedy and Hampton spoke in favor of the staff recommendation; and recommended the D'veal Family and Youth Services/New Revelation Baptist Church as a recipient of grant funding as they are located in the area with great need.

City Clerk Jomsky read aloud comments from Sonja K. Berndt, Pasadena resident, advocating for additional assistance and support for unsheltered residents, especially during bad weather.

Councilmember Hampton spoke on the need for the faith-based community to ensure a diverse and wide ranging outreach effort to help address trust issues from homeless individuals and increase participation.

Mayor Gordo stated that staff should put significant effort to ensure there is diversity of all kinds so that people feel comfortable participating; and requested a written update as the program evolves from staff.

Following discussion, it was moved by Councilmember Kennedy, seconded by Councilmember Masuda, to close the public hearing:

AYES: Councilmembers Hampton, Kennedy Madison, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

It was moved by it was moved by Councilmember Kennedy, seconded by Councilmember Hampton, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy Madison, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**REPORTS AND COMMENTS  
FROM COUNCIL  
COMMITTEES**

**ESTABLISHMENT OF A REWARD FUND FOR INFORMATION LEADING TO THE APPREHENSION AND CONVICTION OF PERSONS RESPONSIBLE FOR CERTAIN CRIMES OF VIOLENCE IN PASADENA**

**Recommendation:** It is recommended that the City Council:  
(1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project;

(2) Approve the establishment of a revolving reward fund of \$10,000 to aid in the apprehension and conviction of persons responsible for certain crimes of violence.

City Manager Mermell spoke on the increase of violence in the City, summarized the staff report as part of his oral presentation, and responded to questions. Police Commander Jason Clawson provided information on the federal asset forfeiture equitable sharing guidelines; and responded to questions.

Vice Mayor Wilson spoke in favor of the staff recommendation and on the need to increase the reward fund.

Councilmember Hampton questioned the amount of the reward fund, noting that the amount is likely not substantial enough to motivate someone (at personal risk) to come forward and provide information to police investigators. He asked staff to provide information to the public on the reward and any other options to assist the public who is willing to provide information on crimes.

It was moved by it was moved by Councilmember Kennedy, seconded by Councilmember Madison, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy Madison,  
Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **MEMBERSHIP IN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS**

**Recommendation:** It is recommended that the City Council consider reinstating membership in the San Gabriel Valley Council of Governments (SGVCOG) and:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption); and
- (2) Authorize the Mayor to sign the Fourth Amended and Restated Joint Exercise of Powers Agreement for the San Gabriel Valley Council of Governments.

Councilmembers Madison, Kennedy, Williams, Masuda and Vice Mayor Wilson spoke in favor of the staff recommendation.

City Manager Mermell provided information on the City's membership of the Arroyo Verdugo Communities Joint Powers Authority; and responded to questions.

City Clerk Jomsky read aloud comments from Rick Cole, Pasadena resident, in favor of the staff recommendation.

Mayor Gordo requested that the City Manager provide a report outlining the importance of the work of the San Gabriel Valley Council of Governments to the Legislative Police Committee so that the City Council is informed.

Following discussion, it was moved by Councilmember Madison, seconded by Councilmember Kennedy, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy Madison,  
Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**CONSIDERATION OF A CALL FOR REVIEW OF A HEARING OFFICER DECISION TO THE BOARD OF ZONING APPEALS REGARDING CONDITIONAL USE PERMIT NO. 6843 TO ALLOW FOR THE CONSTRUCTION OF A VEHICLE SERVICES – WASHING AND DETAILING USE AT 2030 EAST COLORADO BOULEVARD (Vice Mayor Wilson)**

David Reyes summarized the project as part of his oral presentation, and responded to questions.

Vice Mayor Wilson stated that the proposed carwash site is next to a residential neighborhood with the streets currently impacted by parking; and requested that the project be reviewed by the Board of Zoning Appeals to provide an opportunity for the surrounding neighborhood residents to express their concerns.

City Clerk Jomsky read aloud comments from Richard A. McDonald, Pasadena resident, in favor of the staff recommendation.

Following discussion, it was moved by Councilmember Madison, seconded by Councilmember Kennedy, to approve the call for review to the Board of Zoning Appeals:

AYES: Councilmembers Hampton, Kennedy Madison,  
Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**ACKNOWLEDGE THE VACANCY CREATED BY THE RESIGNATION OF COUNCILMEMBER VICTOR M. GORDO REPRESENTING CITY COUNCIL DISTRICT 5 AND DIRECT THE CITY CLERK TO FILE A NOTICE OF INTENTION TO FILL A VACANCY ON THE CITY COUNCIL BY APPOINTMENT IN ACCORDANCE WITH PASADENA CITY CHARTER, SECTION 404**

**Recommendation:** It is recommended that the City Council:

- (1) Acknowledge the vacancy created by the resignation of City Councilmember Victor M. Gordo, representing Council District 5;
- (2) Direct the City Clerk to publish a Notice of Intention to Fill the Vacancy on the City Council by Appointment in accordance with Pasadena City Charter, Section 404; and
- (3) Provide direction to staff on the application and interview process, and approve the suggested appointment timeline for the appointment process.

City Clerk Jomsky presented a PowerPoint presentation on the item; and responded to questions.

Mayor Gordo requested that members of the City Council interested in participating in an ad hoc committee to review the rules and format of the appointment process contact him.

Following discussion, it was moved by Vice Mayor Wilson, seconded by Councilmember Williams, to approve the staff recommendation:

AYES: Councilmembers Hampton, Kennedy Madison, Masuda, Williams, Vice Mayor Wilson, Mayor Gordo  
NOES: None  
ABSENT: None  
ABSTAIN: None

**INFORMATION ITEM**

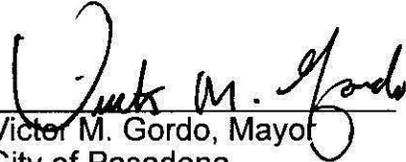
**PREDEVELOPMENT PLAN REVIEW OF A 70-UNIT MIXED USE PROJECT AT 710-738 NORTH FAIR OAKS AVENUE AND 19-25 EAST ORANGE GROVE BOULEVARD (HERITAGE SQUARE SOUTH)**

Following discussion, by consensus of the City Council, and on order of the Mayor, the item will be agenized at the January 11, 2021, City Council meeting.

The City Council expressed to all a Happy Holiday season; reflected on the year 2020; spoke on the need to work together in the coming year for a successful 2021; and thanked staff for their hard work during the COVID-19 pandemic.

**ADJOURNMENT**

On order of the Mayor, the special meeting of the City Council adjourned at 8:47 p.m. in memory of all those that have lost their lives during the COVID-19 pandemic; Mr. Joe A. Uchida, Mr. Warner Henry, and Mr. Bill Christian; and all victims of violence.



Victor M. Gordo, Mayor  
City of Pasadena

ATTEST:

  
City Clerk