



Agenda Report

March 30, 2020

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: **AMENDMENTS TO FISCAL YEAR 2020 CAPITAL IMPROVEMENT PROGRAM BUDGET AND ADOPT ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SB1) PROJECT LIST FOR FISCAL YEAR 2021**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review;
2. Amend the Fiscal Year 2020 Capital Improvement Program Budget as detailed in Attachment A of this report; and
3. Adopt by resolution the Road Repair and Accountability Act (SB1) project list.

BACKGROUND:

Throughout the fiscal year, the Department of Public Works in conjunction with other impacted departments review active Capital Improvement Program (CIP) projects to determine if budgetary changes are needed. Staff has completed this report detailing needed budget adjustments. The budgetary changes to the projects are listed below.

1. **Pedestrian Crossing Enhancements Program FY 2016-2020 (75083)** – The Department of Transportation recommends appropriating \$150,000 in Community Development Block Grant (CDBG) to this project and increasing the budget by a like amount. These grant dollars were awarded to this project for the installation of new Americans with Disabilities Act (ADA) compliant audible Accessible Pedestrian Signals push buttons at nine intersections with leading pedestrian intervals, and will be completed in FY 2020 by City crews. Attachment B is a map of the nine project locations. This allocation is part of the amended CDBG Annual Action Plan for 2019-2020.

2. **Pedestrian Safety Enhancements at Signalized Intersections (75047)** – The Department of Transportation recommends appropriating \$247,860 in Highway Safety Improvements Program Grant to this project and increasing the budget by a like amount. This grant was awarded for the installation of pedestrian safety enhancements at Fair Oaks Avenue at Colorado Boulevard, and Lake Avenue at Mountain Street. Construction is scheduled to begin in FY 2020.
3. **Mobility Corridor – Rose Bowl Access Systems (75084)** – The Department of Transportation recommends transferring \$45,000 in Measure M dollars from the *Traffic Signal at Garfield Avenue and Washington Boulevard (75091)* to this project and increasing the budget by a like amount. This transfer will allow project 75091 to be closed. In addition, it will serve as a local match for phase II of the Mobility Corridor – Rose Bowl Access Systems project. This project was funded with a \$1.3 million MTA Grant, and the first phase of the project was finished under budget. This transfer will help fund a second phase to maximize the use of the grant funding.
4. **Transportation System Safety Enhancements Project (75089)** – The Department of Transportation recommends appropriating an additional \$40,000 in Highway Safety Improvement Program (HSIP) grant funds to this project. This action increases the total HSIP grant funds on this project from \$559,040 to \$599,040. The City received an amount higher than originally anticipated. This action will correct the project budget.
5. **Fire Stations Renovations and Improvements (71911)** – The Department of Public Works recommends appropriating \$150,000 in General Fund to this project and increasing the budget by a like amount. This appropriation will fund the replacement of the storage facility at Fire Station 33 that was demolished in early 2019 due to structural deficiencies.
6. **Annual Citywide Street Resurfacing and ADA Improvement Program FY 2020 (73931)** – The Department of Public Works recommends appropriating \$1,261,000 in Surface Transportation Program funds to this project to fully fund the resurfacing of Orange Grove Boulevard. This project will resurface 4.2 miles of Orange Grove Boulevard from Lincoln Avenue to Sierra Madre Villa including the installation of 1.3 miles of new gutters and over 100 curb ramps. These funds were awarded for the resurfacing of Orange Grove Boulevard which will be completed in FY 2021.
7. **Lower Arroyo Seco – Habitat Restoration (77410)** – The Department of Public Works recommends unappropriating \$106,597 in Proposition A (Parks) Grant funds from this project, and decreasing the project balance by a like amount. This project was created as a means to use the remaining Proposition A – 1992 Grant dollars from the \$1.47 million award. With this grant allotment, seven projects were completed leaving a balance of \$541,803. Due to an administrative oversight, staff appropriated \$648,400 to this project instead of \$541,803. This action will fix the project budget and allow this project to proceed. This project began in FY 2020 and will be completed in FY 2021.
8. **Villa Parke Community Center Improvements (78061)** – The Department of Information Technology recommends appropriating \$144,558 in CDBG funds to this

project and increasing the budget by a like amount. This appropriation of grant dollars will fund the installation of security enhancements at Villa Parke Community Center and will be completed in FY 2021. This allocation is part of the amended CDBG Annual Action Plan for 2019-2020.

- 9. Land Management System (LMS) Replacement (71152)** – The Departments of Information Technology and Public Works recommend appropriating \$157,000 from the Public Works Operating Budget (101-22034) to this project and increasing the budget by a like amount. This appropriation is needed to fund the migration of the Public Works permitting process from the legacy software into the new LMS as part of Phase III, which is anticipated to begin in FY 2021.

- 10. DoIT Equipment Lifecycle Replacement FY 2020 – FY 2024 (71165)** – The Department of Information Technology recommends appropriating \$27,152 in CDBG funds to this project. This appropriation of grant dollars will fund the installation of Wi-Fi connections in Robinson Park and is expected to be completed by the end of FY 2020. This allocation is part of the amended CDBG Annual Action Plan for 2019-2020.

- 11. Enterprise Building Security Management (71163)** – The Department of Information Technology recommends appropriating \$80,375 in CDBG funds to this project and increasing the budget by a like amount. This appropriation of grant dollars will fund the installation of security enhancements at La Pintoresca Branch Library and will be completed in FY 2021. This allocation is part of the amended CDBG Annual Action Plan for 2019-2020.

- 12. Enterprise Resource Planning (71149)** – The Department of Information Technology recommends appropriating \$62,459 from the Power Fund and \$16,246 from the Water Fund to and increasing the budget by a like amount. This appropriation was inadvertently omitted from the FY 2020 Adopted CIP Budget and allows this project to be closed. The Phase II Human Resources and Payroll Module went live in September 2019.

- 13. Distribution Mains (1001)** – The Department of Water and Power recommends transferring \$3,150,000 in Water Fund and \$450,000 in CIC Funding from the following projects to this project and increasing the budget by a like amount: \$2,660,000 from *Arroyo Seco Canyon Project (1040)*, \$450,000 from *Meters and Services (1002)*, \$300,000 from *Non-Potable Water Project (1013)*, and \$190,000 from *Water Systems and Resources Plan (1077)*. The total appropriation of \$3,600,000 is needed for a contract amendment for the Orange Grove Boulevard water transmission mainline project and other water main replacement projects such as the Washington project that address mainline failures, water quality, and water system reliability. Appropriations remaining in *Arroyo Seco Canyon Project (1040)*, *Water Systems and Resources Plan (1077)*, and *Non-Potable Water Project (1013)* will be sufficient to complete the work plan that is defined for FY 2020. Once the design phase is completed for both the *Arroyo Seco Canyon Project* and the *Non-Potable Water Project*, the Department expects to request additional appropriations in future years for the construction phase of these projects.

- 14. Meters and Services (1081)** – The Department of Water and Power recommends transferring \$290,000 in CIC Funding from *Meters and Services (1002)* to this project, and increasing the budget by a like amount. The appropriation is needed to complete installation of new water meters and services throughout the City, which improve water quality and fire flow. This action will allow project 1002 to be closed at the end of FY 2020.
- 15. Water Facilities Improvement Initiative (1092)** – The Department of Water and Power recommends transferring \$40,000 in Water Fund from *Water Systems and Resources Plan (1077)* to this project, and increasing the budget by a like amount. The appropriation is needed to complete the Sheldon demonstration garden which garnered community collaboration including water stewardship training with the Outward Bound Adventures youth program. Appropriations remaining in project 1077 will be sufficient to complete the work plan that is defined for FY 2020. The *Water Systems and Resources Plan* project is expected to be completed in FY 2020.
- 16. Supervisory Control and Data Acquisition System Expansion (3073)** – The Department of Water and Power recommends transferring \$122,000 in Power Funds from *Citywide Fiber Optic Communication System (3143)* to this project, and increasing the budget by a like amount. The appropriation is needed as the result of updated engineering cost estimate.
- 17. Distribution System Fault Indicators / Recorders (3035)** – The Department of Water and Power recommends transferring \$24,000 in Power Funds from *Substation Capacitor Banks (3015)* to this project, and increasing the budget by a like amount. The appropriation is needed as the result of updated engineering cost estimate.
- 18. Distribution System Automation (3192)** – The Department of Water and Power recommends transferring \$112,000 in Power Funds from *Power Meter Installation and Replacement Program (3173)* to this project, and increasing the budget by a like amount. The appropriation is needed as the result of installation costs for Rose Bowl Automatic Transfer Switch Upgrade Project exceeding engineering cost estimate.
- 19. Supervisory Control and Data Acquisition (SCADA) System Expansion – FY 2020-2024 (3245)** – The Department of Water and Power recommends transferring \$150,000 in Power Funds from *Advanced Metering Infrastructure (3142)* to this project, and increasing the budget by a like amount. The appropriation is needed as the result of updated engineering cost estimate for the Power SCADA Receiving Station Remote Terminal Unit Upgrade Project.
- 20. Mobile Transformers (3259)** – The Department of Water and Power recommends transferring \$250,000 in Power Funds from *Advanced Metering Infrastructure (3142)* to this project, and increasing the budget by a like amount. The appropriation is needed to complete a feasibility study for the installation of a phase shifting transformer to interconnect with Los Angeles Department of Water and Power's electric grid.
- 21. Facility Security Systems (3013)** – The Department of Water and Power recommends transferring \$209,000 in Power Funds from *Switchgear Upgrades for*

Power System Facilities (3090) and \$321,000 from *Economic Rehabilitation of Properties* (3133) to this project, and increasing the budget by a like amount. The appropriation is needed to provide additional funding to address cost increases based on the revised estimate after completion of the engineering design and to realize cost savings by completing work at T.M. Goodrich Substation at the same time.

- 22. Seismic Retrofit at Santa Anita Receiving Station (3255)** – The Department of Water and Power recommends transferring \$80,000 in Power Funds from *Economic Rehabilitation of Properties* (3133) to this project, and increasing the budget by a like amount. The appropriation is needed to complete the installation of a canopy structure at the Santa Anita Receiving Station.
- 23. Wood Utility Pole Replacement/Reinforcing Program (3117)** – The Department of Water and Power recommends transferring \$15,000 in Power Funds from *Power System Cable and Transformer Test Equipment* (3021) to this project, and increasing the budget by a like amount. The appropriation is needed to complete the work plan of this phase of the project.
- 24. Power Distribution Capacity and Reliability Program (3161)** – The Department of Water and Power recommends transferring \$1,500,000 in Power Funds from *Distribution Switch Replacements* (3231) to this project, and increasing the budget by a like amount. The appropriation is needed to complete the work plan of this phase of the project.
- 25. Distribution System Expansion (3228)** – The Department of Water and Power recommends transferring \$2,700,000 in Power Funds from *Conductor Replacement Program – FY 2020-2024* (3226) and \$650,000 from *Replacement and Upgrade of Electrical Substructures* (3185) to this project, and increasing the budget by a like amount. The appropriation is needed to fund a new 34kV sub-transmission system circuit. There will be sufficient remaining appropriations in *Conductor Replacement Program* (3226) to complete the project. The *Upgrade of Electrical Substructures* (3185) project was completed under budget.
- 26. Deteriorated Pole Replacement Program (3233)** – The Department of Water and Power recommends transferring \$150,000 in Power Funds from *Replacement and Upgrade of Electrical Substructures* (3185) to this project, and increasing the budget by a like amount. The appropriation is needed to support additional Joint Pole replacements in compliance with the new fire safety standards.
- 27. 4kV Distribution System Conversion (3191)** – The Department of Water and Power recommends transferring \$600,000 in Power Funds from *4kV to 17kV Distribution System Conversions* (3227) and \$71,000 from *Replacement and Upgrade of Electrical Substructures* (3185) to this project, and increasing the budget by a like amount. The appropriation is needed to complete the work plan and close the project.
- 28. Distribution Volt/Var Enhancements (3252)** – The Department of Water and Power recommends transferring \$300,000 in Power Funds from *Replacement and Upgrade*

of Electrical Substructures (3185) to this project, and increasing the budget by a like amount. The appropriation is needed to fund a distribution battery pilot project.

Rose Bowl Operating Company Amendments

On December 11, 2019, the Rose Bowl Operating Company (RBOC) approved the amendments to the following CIP projects:

- 29. Brookside Golf Course – Fairway Improvements** - The RBOC recommends appropriating \$300,000 in RBOC Restricted Capital Funds contributed by Legacy donations to this project. This appropriation will fund a new emergency replacement of the golf course fuel tanks. The golf course currently utilizes two separate 1,000-gallon double walled underground fuel tanks (one gasoline and one diesel) that are over 20 years old for the maintenance vehicles and equipment. This project will provide a new above grade fuel tanks totaling 1,250 gallons vs the current 2,000 gallons; new structure to house the tanks along with the removal and proper disposal of the existing tanks. This work will begin in FY 2020 and complete in FY 2021.
- 30. Rose Bowl Major Improvements FY 2017 – 2020** – The RBOC recommends appropriating \$102,000 in RBOC Restricted Capital Funds contributed by Legacy donations to this project. This appropriation will fund a Sewer and Water Asset Management Plan which will inventory our aging plumbing infrastructure and assist the RBOC with a plan to annual replacement plan for both the water and sewer lines. Additionally, the current East Videoboard Expansion project required additional funding to cover unforeseen contingency items. Although the bids came in within budget, the cost of steel increases did not allow the planned contingency to cover the desired 10%. This work will begin in FY 2020.
- 31. Rose Bowl - Preventative Maintenance FY 2017 – 2020** – The RBOC recommends appropriating \$50,000 in RBOC Restricted Capital Funds contributed by Legacy donations to this project. This appropriation will increase the current plumbing repair project. The stadium has experienced an unusual amount of unforeseen plumbing breaks that required emergency repairs, depleting our planned annual repairs. This work will begin in FY 2020.

Approval of Road Repair and Accountability Act (SB1) Project List for FY 2021

On April 28, 2017 Governor Jerry Brown signed Senate Bill (SB) 1 – The Road Repair and Accountability Act of 2017 which allocates revenues to cities and counties to fund basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system. Prior to receiving an apportionment of Road Maintenance and Rehabilitation Account (RMRA) – SB1 funds each year, cities and counties must submit to the California Transportation Commission (CTC) a list of proposed projects. The FY 2021 list is due to the CTC by May 1, 2020 and all proposed and ongoing projects must be adopted by resolution by the City Council at a regular public meeting. The project list is no longer required to be adopted as part of cities' or counties' operating or CIP budgets. Regardless, the FY 2021 allotment of RMRA funds will be adopted as part of the Adoption of the FY 2021 – 2025 CIP Budget.

The FY 2021 Road Repair and Accountability Act Project List

1. Annual Citywide Street Resurfacing and ADA Improvement Program – FY 2021:

This project will resurface six miles of asphalt paved roads including:

<i>Street:</i>	<i>From:</i>	<i>To:</i>
ANITA DR	GLENULLEN DR	GLENOVER DR
ANNANDALE TER	EOP	LAKEVIEW RD
BELLA VISTA AVE	E FOOTHILL BLVD	N SIERRA MADRE BLVD
BRESEE AVE	E WASHINGTON BLVD	E HOWARD ST
COLUMBIA ST	S ARROYO BLVD	S GRAND AVE
COURT TER	AVENUE 64	LAKEVIEW RD
DEL REY AVE	E FOOTHILL BLVD	N SIERRA MADRE BLVD
E HOWARD ST	N HILL AVE	EOP
EL ENCANTO DR	SAN PASQUAL ST	ONEIDA ST
ELMWOOD DR	LA LOMA RD	REDWOOD DR
ELOISE AVE	E COLORADO BLVD	E WALNUT ST
HASTINGS RANCH DR	E SIERRA MADRE BLVD	ALEGRIA ST
HERMANOS ST	AVOCADO AVE	SIERRA MADRE VILLA AVE
LA PRESA DR	ONEIDA ST	MILLCENT WAY
LAKEVIEW RD	LA LOMA RD	DS@121N ANNANDALE TER
LAS LUNAS ST	AVOCADO AVE	SIERRA MADRE VILLA AVE
MALCOLM DR	AVENUE 64	GLENULLEN DR
MATARO ST	N VINEDO AVE	N SAN GABRIEL BLVD
MELROSE AVE	AVENUE 64	W COLORADO AVE
MILLCENT WAY	EL NIDO AVE	LA PRESA DR
NINA ST	N ALTADENA DR	N SAN GABRIEL BLVD
ONEIDA DR	SAN PASQUAL ST	EL ENCANTO DR
PALOMA ST	LOMORA AVE	SIERRA MADRE VILLA AVE
PRIMAVERA ST	LOMORA AVE	SIERRA MADRE VILLA AVE
REDWOOD DR	LA LOMA RD	ELMWOOD DR
ROCKWOOD RD	EOP	LA LOMA RD
S KINNELOA AVE	E DEL MAR BLVD	BRANDON ST
S OAKLAND AVE	E DEL MAR BLVD	E GREEN ST
SUMMIT AVE	E MAPLE ST	E ORANGE GROVE BLVD
SUNSET AVE	YALE ST	W MOUNTAIN ST
WESLEY AVE	E WASHINGTON BLVD	E HOWARD ST

Schedule: This project will begin in FY 2021.

Total Estimated Project Cost: \$5,300,000

Total RMRA (SB1) Funds to be appropriated in FY 2021: \$2,800,000

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure.

ENVIRONMENTAL ANALYSIS:

CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of "project" the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City's normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet "projects" as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

FISCAL IMPACT:

The cumulative result of these recommendations will increase the FY 2021 CIP budget by \$2,682,053. The specific funding sources for the budget amendments are listed on Attachment A.

Respectfully submitted,



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