



# Agenda Report

June 22, 2020

**TO:** Honorable Mayor and City Council

**FROM:** Director of Finance

**SUBJECT: RECOGNIZE REVENUE AND APPROPRIATE FUNDS OF \$111,618 TO THE FISCAL YEAR 2020 OPERATING BUDGET FOR THE BUREAU OF JUSTICE ASSISTANCE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM.**

**RECOMMENDATION:**

It is recommended that the City Council:

- 1) Find that the proposed actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required and;
- 2) Approve the submittal of a grant application for the Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding Program and;
- 3) Authorize the City Manager to execute, and the City Clerk to attest the grant application, certifications, and any and all other documents deemed necessary by the U.S. Department of Justice to obtain the allocation of the aforementioned federal funds and;
- 4) Amend the Fiscal Year 2020 Operating Budget to recognize revenues in the amount of \$111,618 and appropriate expenditures in the amount of \$111,618.

**BACKGROUND:**

In May 2020, the City of Pasadena, submitted a grant application to the Bureau of Justice Assistance under the U.S. Department of Justice for coronavirus emergency supplemental funding for the City of Pasadena's allocated amount of \$111,618.

The funding will be used for preventing, preparing for, and responding to the coronavirus. Allowable projects and purchases include overtime, equipment (including law enforcement and medical personal protective equipment), supplies (such as gloves, masks, and sanitizer), training, and travel expenses related to the distribution of resources to the most impacted areas.

**COUNCIL POLICY CONSIDERATION:**

Approval of the recommended actions will ensure public safety by supporting the prevention and mitigation of the coronavirus in the City of Pasadena. It will also maintain fiscal responsibility and stability for sustaining grant funding opportunities.

**ENVIRONMENTAL ANALYSIS:**

The actions proposed herein are exempt from the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. Entering into this agreement will not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project," subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

**FISCAL IMPACT:**

Approval of the recommended action will result in the City recognizing Coronavirus Emergency Supplemental Funding grant revenue in the amount of \$111,618 and appropriating eligible expenditures in the amount of \$111,618 for Fiscal Year 2020.

Respectfully submitted,



\_\_\_\_\_  
MATTHEW E. HAWKESWORTH  
Director of Finance

Prepared by:



\_\_\_\_\_  
Renita L. Dukes  
Principal Accountant

Approved by:



\_\_\_\_\_  
STEVE MERMELL  
City Manager