

Agenda Report

June 22, 2020

TO: Honorable Mayor and City Council

FROM: Department of Information Technology

SUBJECT: REJECTION OF BIDS TO FURNISH LABOR AND MATERIALS FOR ENTERPRISE BUILDING SECURITY MANAGEMENT, PHASE 2, SECURITY ENCHANCEMENTS AT THE VILLA PARKE COMMUNITY CENTER AND LA PINTORESCA BRANCH LIBRARY

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is statutorily exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(5) (projects which a public agency rejects or disapproves) and Section 15270 of the State CEQA Guidelines; and
2. Reject the bids received on May 18, 2020 in response to the Notice Inviting Bids for Enterprise Building Security Management, Phase 2.

BACKGROUND:

The City owns and maintains critical assets across many facilities that need to be protected and secured. Security at these facilities is also paramount for employee safety. Over the years, facility security and access has been minimally updated without standardization and has limited the City's ability to take advantage of advancements in building security technology.

Given this gap in building security modernization, an Enterprise Building Security Management (BSM) Capital Improvement Program (CIP) project was created in FY 2016 to provide a citywide enterprise standard for facilities access control and video surveillance. The objective of the project is to secure City assets and resources, safeguard against loss, improve facilities' access management controls, limit public access to staff areas, and improve incident response time. The project was fully funded as part of the FY 2020 Adopted CIP budget, and is currently managed by Department of Information Technology (DoIT) staff.

Under the BSM project, there are presently thirteen (13) locations scheduled to have access controls and/or video surveillance installed. To optimize resource usage and scheduling, and reduce complexity, the locations have been grouped into the following three phases:

- **Phase 1:** Police Department-Administration and City Hall
- **Phase 2:** Villa Parke Community Center and Branch Libraries: La Pintoresca, and Villa Parke
- **Phase 3:** Central Library, Branch Libraries: Allendale, Hastings, Hill, Lamanda, Linda Vista, Santa Catalina, and San Rafael

On November 25, 2019, City Council approved a contract for Phase 1 locations, and work is currently in progress at City Hall. Work for the Phase 2 locations is being funded by Community Development Block Grant (CDBG) funds, and includes the installation of access controls and cameras at the Villa Parke Community Center and La Pintoresca Branch Library.

On March 16, 2020, a Notice Inviting Bids for Enterprise Building Security Management, Phase 2, was posted on Planet Bids. The posting generated notices to 2,956 vendors and was downloaded by 51 vendors. However, due to impact of the subsequent City closure related to the Covid-19 pandemic, an Addendum was issued on March 26, 2020 revising the bid submission to be electronic and site walks to be scheduled by appointment. Three mandatory site walks were held on April 22nd, April 23rd, and May 7th, and nine potential bidders attended; two of which were from Pasadena.

Six responses were received by the bid closing date of May 18, 2020. Five of the six bidders did not comply with the bid specifications and were deemed non-responsive. The lone responsive bidder provided pricing that was 45% higher than the project budget, which staff believes significantly exceeds a fair market range for this type of work. Given this, staff recommends that all bids be rejected.

Staff believes the underlying reason for the large number of non-responsive bids is due to unfamiliarity on the bidder's part with bid submission requirements in Section 3 of the bid specification related to Federal Funding, which is required since these locations will be funded through CDBG funds. The rejection of all bids will allow staff to update the bid specification to more clearly articulate the Federal Funding requirements that must be met, and resubmit the bid specification to receive new bid submittals from interested bidders.

COUNCIL POLICY CONSIDERATION:

Rejecting all bids supports the City Council's goals to maintain fiscal responsibility and stability.

ENVIRONMENTAL ANALYSIS:

Public Resources Code Section 21080(b)(5) and Section 15270 of the State CEQA Guidelines statutorily exempt from CECA "projects which a public agency rejects or disapproves." The rejection of bids for Phase 2 of the Enterprise Building Security Management project is statutorily exempt from CEQA per these Sections.

FISCAL IMPACT:

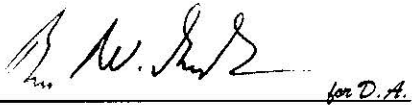
Rejecting all bids will have no fiscal impact.

Respectfully submitted,



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