



Recommended Fiscal Year 2021 Operating Budget

Matthew Hawkesworth
Director of Finance

June 15, 2020

City Council Meeting Item 12





FY 2021 Budget Appropriations

Department of Finance

Total Budgeted Appropriations

(including Affiliated Agencies and CIP)

in millions

	FY 2019 Actuals	FY 2020 Adopted	FY 2021 Recommended
General Fund	\$249.8	\$274.4	\$273.0
All Funds	\$847.9	\$871.0	\$878.6

Full-Time Equivalent Positions

(including Affiliated Agencies)

	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Recommended*
General Fund	974.91	1,002.80	1,014.59
All Funds	2,181.57	2,275.95	2,274.49

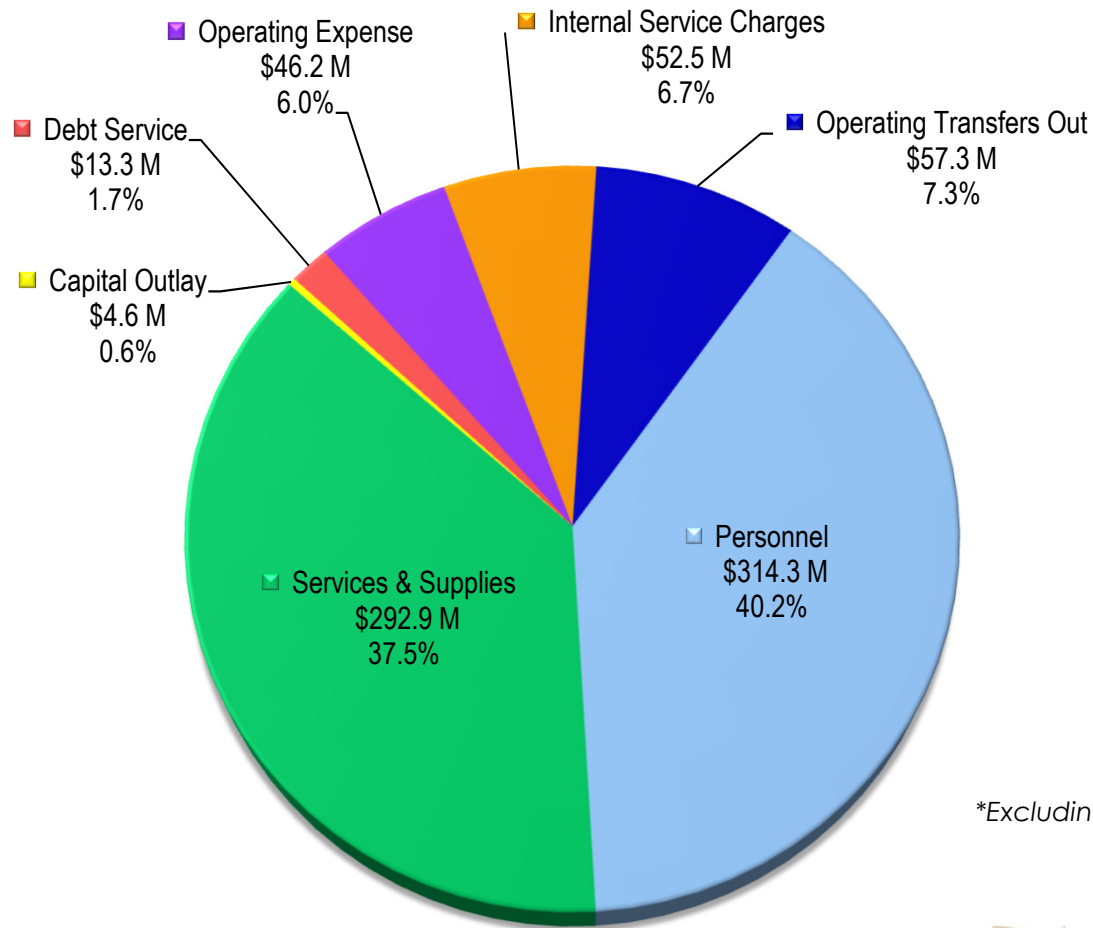
*Does not include FTEs recommended for reduction or grant funded additions on slide 7



Total Appropriations

Department of Finance

FY21 APPROPRIATIONS BY CATEGORY - ALL FUNDS (\$781.1 Million)



**Excluding Affiliated Agencies & CIP*

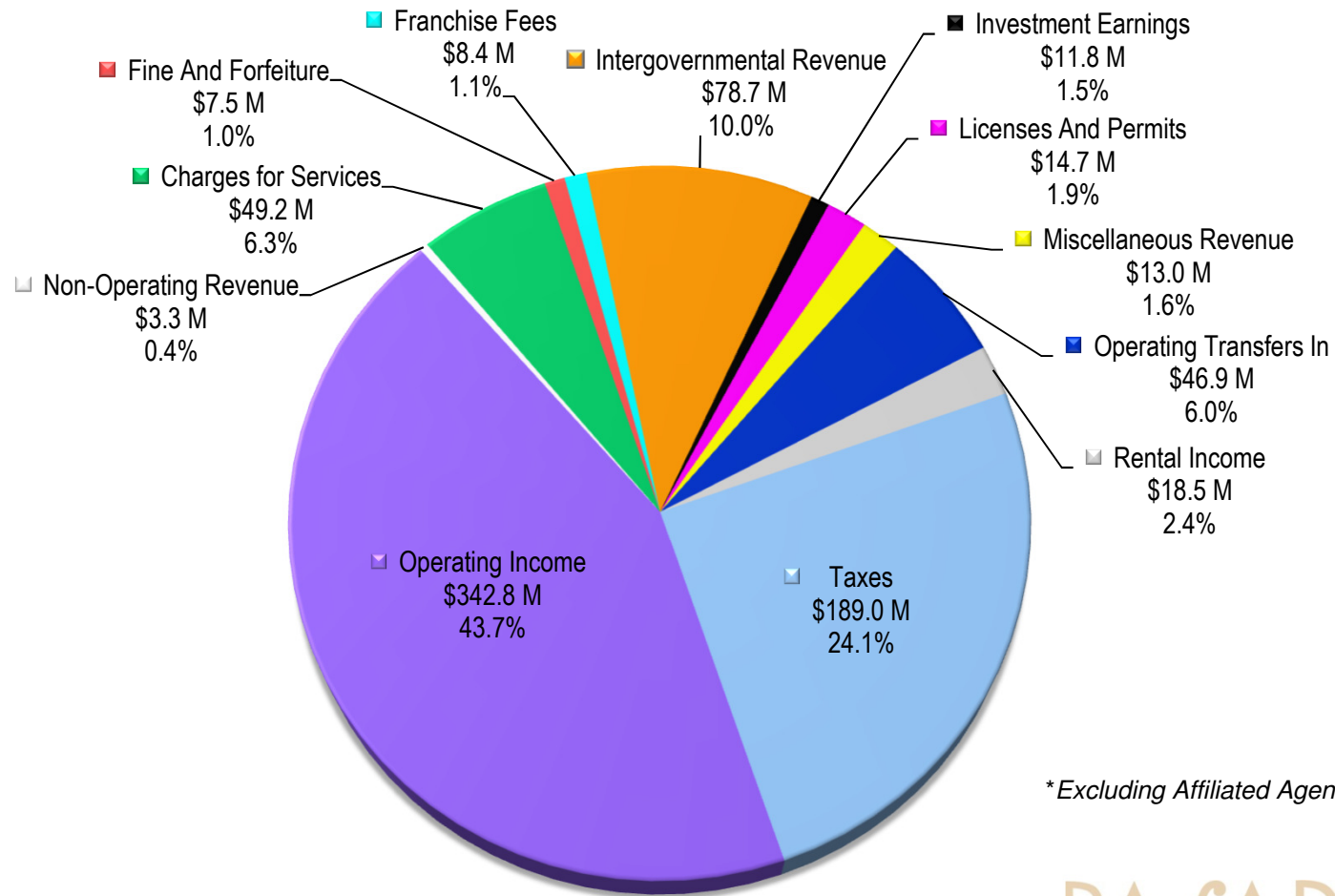
PASADENA



Total Revenues

Department of Finance

FY21 OPERATING REVENUES BY CATEGORY - ALL FUNDS (\$783.8 Million)



*Excluding Affiliated Agencies & CIP

PASADENA



General Fund Revenue Forecast

Department of Finance

Fiscal Year 2021 - General Fund Revenue Forecast

REVENUES	Pre-COVID-19 Planned City Manager Recommended Budget	Projected Losses Included in Budget Binder	Budget Binder Revenue Forecast	Additional Projected Losses	Current Projection
Property Taxes	\$ 92,007,700	\$ -	\$ 92,007,700	\$ -	\$ 92,007,700
Sales Tax*	60,151,700	(4,601,632)	55,550,068	-	55,550,068
Utility User Tax	26,950,000	(500,000)	26,450,000	-	26,450,000
Transient Occupancy Tax**	18,331,500	(4,212,100)	14,119,400	(3,000,000)	11,119,400
Franchise Taxes	2,939,000	-	2,939,000	-	2,939,000
Other Taxes	17,500,000	(1,000,000)	16,500,000	-	16,500,000
Total Taxes	\$ 217,879,900	\$ (10,313,732)	\$ 207,566,168	\$ (3,000,000)	\$ 204,566,168
Licenses & Permits	\$ 4,568,380	\$ -	\$ 4,568,380	\$ -	\$ 4,568,380
Intergovernmental Revenues	939,246	-	939,246	-	939,246
Charges for Services	28,461,824	-	28,461,824	-	28,461,824
Fines & Forfeitures	7,448,000	-	7,448,000	-	7,448,000
Investment/Interest Earnings	1,272,101	-	1,272,101	-	1,272,101
Rental Income	508,400	-	508,400	-	508,400
Miscellaneous	2,637,994	-	2,637,994	-	2,637,994
Transfers In from Other Funds	20,140,438	(500,000)	19,640,438	-	19,640,438
TOTAL REVENUES	\$ 283,856,283	\$ (10,813,732)	\$ 273,042,551	\$ (3,000,000)	\$ 270,042,551

* Projected losses include \$1.5 million in FY 20 payment delays allowed by state legislation for Sales Tax that are paid in FY 21. Assumptions are that delayed payments are still ultimately due and payable.

** Additional loss of \$3.0 million includes partial offset through reduction of \$2.01 million of appropriations for Transfer to PCOC.



Proposed Reductions

Department of Finance

Personnel Reductions (proposed eliminations are vacant positions)

		Department
Eliminate 1.0 FTE Risk Manager	\$ 203,787	City Manager
Eliminate 1.0 FTE Collections Specialist	105,690	Finance
Eliminate 1.0 FTE Fire Administrator	181,256	Fire
Eliminate 2.0 FTE HR Specialists	195,952	Human Resources
Eliminate 0.975 FTE Library Pages	30,840	Library and Information Services
Eliminate 1.0 FTE Librarian I	106,642	Library and Information Services
Eliminate 1.0 FTE Senior Office Assistant	86,180	Planning and Community Development
Eliminate 1.0 FTE Senior Office Assistant	85,633	Parks, Recreation and Community Services
Underfill Principal Engineer with Assistant Engineer	58,900	Transportation
Reduce overtime for civilian staff	500,000	Police
	<u>\$ 1,554,880</u>	

Non-Personnel Reductions

Reduce consultant services	\$ 420,000	Planning
Reduce internal service utilities	310,000	Public Works
Reduce contract services	120,000	Transportation
Eliminate office lease	23,141	Transportation
Reduce PEG funding for PCAC	41,000	PCAC
	<u>\$ 914,141</u>	

Total Proposed Reductions \$ 2,469,021

General Fund	\$ 1,850,398
Other Funds	\$ 618,623



Proposed Additions

Department of Finance

- Appropriate \$500k in General Fund for Youth Support and Training Opportunities
- Recognize and appropriate \$3,372,793 of new ESG-CARES funding
 - > Add a grant funded limited term 1.0 FTE Program Coordinator



Proposed Additions

Department of Finance

- Recognize and appropriate \$208,919 in grant funds to continue to the Black Infant Health Program
 - > Maintain grant funded limited term 1.0 FTE Program Coordinator and 1.0 FTE Community Svcs. Rep.
- Appropriate \$8.2 million from General Fund Operating Reserve to fund RBOC Debt Service
 - > Additional \$3.3 million already in Recommended General Fund Operating Budget



Five Year with Recommended Changes

General Fund Five-Year Forecast - Post COVID-19

	FY 2020 Projected	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
Beginning Amount Available for Appropriations	19,136,361	2,311,923	2,775,350	2,443,644	588,767	(3,179,396)
Revenues						
Tax Revenues	198,797,749	204,566,168	212,079,817	218,552,492	225,511,368	232,846,528
Other Revenues	42,958,455	45,835,945	46,967,239	48,127,657	49,317,965	50,538,948
Contributions/Svs. From Other Funds	20,607,388	19,640,438	20,490,438	20,490,438	20,490,438	20,490,438
Total Revenues	262,363,592	270,042,551	279,537,494	287,170,587	295,319,771	303,875,914
Expenses						
Personnel	163,636,026	174,809,813	182,057,379	188,750,079	196,519,882	199,534,742
Debt Service	10,744,034	10,475,309	11,352,470	11,588,198	11,588,529	12,322,553
Contributions To Other Funds	32,964,673	13,301,473	14,067,502	14,348,853	14,635,830	14,928,546
Other Expenses	71,843,296	70,992,529	72,391,849	74,338,333	76,343,693	78,409,905
Total Expenses	279,188,029	269,579,124	279,869,200	289,025,463	299,087,934	305,195,746
Operating Income/(Loss)	(16,824,437)	463,427	(331,706)	(1,854,876)	(3,768,163)	(1,319,832)
Ending Amount Available for Appropriations	2,311,923	2,775,350	2,443,644	588,768	(3,179,395)	(4,499,227)
Reserve for Capital	-	-	-	-	-	-
Contribution to Policy Reserve	-	-	-	-	-	-
Net Income/(Loss) with Reserve Contribution	(16,824,437)	463,427	(331,706)	(1,854,876)	(3,768,163)	(1,319,832)