

Agenda Report

June 15, 2020

TO: Honorable Mayor and City Council

FROM: Department of Information Technology

SUBJECT: EXTENSION OF CONTRACT #30937 WITH MOTOROLA SOLUTIONS INC FOR THE PURCHASE OF RADIO COMMUNICATIONS EQUIPMENT AND ACCESSORIES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed contract is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Authorize the City Manager to extend the term of Contract No. 30937 with Motorola Solutions, Inc. to June 30, 2022; and
3. To the extent this could be considered a separate procurement subject to the Competitive Selection Process, it is recommended that the City Council grant the contract an exemption pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served.

BACKGROUND:

The Department of Information Technology (DoIT) is responsible for purchasing and maintaining radio equipment to support essential wireless communications on behalf of all City departments, most notably Police, Fire, Water and Power, Public Works, and Transportation. This includes over 1,550 City owned handheld, vehicle-mounted and desktop radios, which DoIT budgets annually to support the repair, or if necessary, replacement thereof. In addition, DoIT is also responsible for purchasing new equipment and accessories as requested by departments throughout the year.

In an effort to respond timely to requests for radio service, reduce administrative staff time, and secure the best pricing available, several years ago staff recommended leveraging the County of Los Angeles Motorola Contract No. MA-IS-1240419-3, which was subsequently renumbered by the County to MA-IS-1740313-1. This contract is effective for three years beginning July 1, 2017 for the purchase of radio

communications equipment. It guarantees the deepest discounts available for Motorola equipment with no minimum annual purchase amount required. The contract provides for a minimum 20% discount on all radio parts, accessories, and batteries, and to up to 25% on all other radio equipment.

On May 15, 2017, City Council approved a contract, 30937, with Motorola Solutions, Inc., to cover radio repairs, battery replacement, new or replacement accessories, and other radio equipment purchases, including new radios in an amount not to exceed \$375,000 for a period of three years from July 1, 2017 to June 30, 2020. This contract has provided staff the flexibility in managing purchases for operational repairs and departmental requests, which have fluctuated from year to year. Over the course of this contract, orders were placed in response to department requests, namely Fire and Police personnel, who rely on this equipment as an integral part of their daily jobs. Timeliness in responding to these requests is critical.

The underlying County of Los Angeles Motorola contract, MA-IS-1740313-1, allows for an additional 24 month extension. However, due to the COVID-19 pandemic, processing of the extension has been delayed. It is anticipated that the extension will be executed before July 31, 2020. In the meantime, while the extension is being processed, Motorola has agreed to honor the pricing in the contract for Pasadena for the duration of that process.

Therefore, given these circumstances, staff is requesting a two-year extension to contract number 30937 with Motorola Solutions, Inc. through June 30, 2022, subject to the contract extension on MA-IS-1740313-1 being approved by the County of Los Angeles, in order to continue to cover any necessary radio repairs and purchases of radio accessories and equipment. No additional appropriations are needed on the contract, as there is sufficient balance of over \$200,000 remaining as of the end of May 2020 to cover these anticipated equipment costs for the next two years. Staff will return to Council prior to the extended expiration date with a recommendation for approval on a successor contract.

The City has one other active contract with Motorola Solutions, Inc., in the amount of \$620,262, which was approved by City Council in September 2018 and expires in October 2021. This contract is for annual monitoring and maintenance of the City's radio communications system.

COUNCIL POLICY CONSIDERATION:

This proposed contract extension promotes the City Council's goal to improve, maintain and enhance public facilities infrastructure by providing a high quality of public service, which adds to the quality of life in the City and increases its attractiveness through more efficient management of resources.

ENVIRONMENTAL ANALYSIS:

This contract is exempt from the CEQA per section 15061 (b) (3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action will not result in any new development or physical changes.

FISCAL IMPACT:

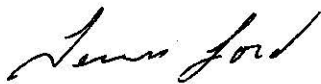
There is no fiscal impact anticipated as a result of this action. Funding for this action will be addressed by the utilization of existing annual budgeted appropriations in DoIT's Radio account, 50114002-810900. No additional budget appropriations are needed as a result of this action. There are no indirect or support costs anticipated as a result of this contract extension.

Respectfully submitted,



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