



Agenda Report

June 1, 2020

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO PURCHASE ORDER CONTRACTS WITH VET NATIONAL, INC., FFBH MOTORS LLC, AND WARREN ANDERSON FORD IN AMOUNTS NOT TO EXCEED \$246,555, \$110,920 AND \$75,167 RESPECTIVELY, TO FURNISH AND DELIVER EQUIPMENT AND MULTIPLE VEHICLES FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

We recommend that the City Council:

1. Find that the proposed actions are exempt from the California Environmental Quality Act ("CEQA") in accordance with Section 15061(b)(3), the common sense exemption (formerly the General Rule) that CEQA only applies to projects that may have an effect on the environment; and
2. Accept the bid dated March 30, 2020 submitted by Vet National, Inc. in response to the Specification to furnish and deliver one HP 6500 Hydrastatic Puller ("cable puller") for the Water and Power Department, and authorize the City Manager to enter into a Purchase Order Contract for an amount not to exceed \$246,555.
3. Accept the bid dated March 31, 2020 submitted by FFBH Motors LLC in response to the Specification to furnish and deliver three 2019 or newer half-ton outfitted vans for the Water and Power Department, and authorize the City Manager to enter into a Purchase Order Contract for an amount not to exceed \$110,920.
4. Authorize an increase to the existing Purchase Order Contract with Warren Anderson Ford for an amount not to exceed \$75,167 for the purchase of one additional truck; The Warren Anderson Ford Purchase Order Contract originated from the bid dated May 20, 2019 in response to the Specification to furnish and deliver three 2019 or newer 1 ½ ton super cab trucks for the Water and Power Department.

BACKGROUND

The Pasadena Water and Power Department ("PWP") Power Delivery Division performs maintenance, construction, and emergency operations on the City's electrical transmission and distribution systems. Power Delivery crews require specialized

equipment, vehicles and large trucks that carry work tools and material essential to performing required functions that are vital to the reliability of the electric system. The proposed new cable puller and replacement vehicles will improve efficiency and timely completion of power construction and operations projects.

PWP does not own an electric cable puller that can accommodate the various types of work being done on cable replacement jobs throughout the city, requiring the department to rent this equipment each year, costing approximately \$10,500 per month. However, this specialized equipment is in high demand in the industry and often difficult to secure. Owning this equipment makes it readily available if a cable failure necessitates cable replacement. Purchasing a cable puller allows for better efficiency in planning and completing projects that are critically important for the reliability of the City's electric system.

The vehicles being replaced average 20 years of age and have exceeded their useful lives. They are unreliable and often out of service due to frequent maintenance and repair needs. Upon replacement, vehicle numbers 401, 702, 730, and 1843 will be declared surplus property and disposed in accordance with City policy.

The new vehicles will use unleaded gasoline fuel and will comply with all South Coast Air Quality Management District ("SCAQMD") rules and regulations. Due to the operational needs to have heavy-duty trucks to support specialized field operations, no comparable electric or hybrid truck options are available.

The new half-ton vans will be used for installing and servicing meters, field testing, and other similar utility functions. The vans are outfitted with ladder racks, storage bins used for parts and equipment, shelving, and other necessary accessories to support the work of field crews.

The new half-ton vans replace the following vehicles:

Vehicle Asset Number	Vehicle Type	Age (Years)	Mileage	Incurred Operating Costs to Date
401	Service Van	21	68,547	\$42,204
730	Service Van	23	62,112	\$27,155
1843	Pickup Truck	18	140,046	\$28,832

The new 1 ½ ton super cab truck will be used as a construction truck to carry and haul material and equipment in both the bed and in tow. A smaller vehicle will not support the weight requirements of what is needed from a construction truck.

The new 1 ½ ton super cab truck replaces the following vehicle:

Vehicle Asset Number	Vehicle Type	Age (Years)	Mileage	Incurred Operating Costs to Date
702	Service Tuck	23	71,895	\$62,112

On March 12, 2020, a Notice Inviting Bids for one HP 6500 Hydrastatic Puller was published in the Pasadena Journal and posted on the City's website via PlanetBids. The electronic posting generated 450 notices to prospective bidders (30 local) and Specification documents were downloaded by six vendors (none local). Of the six vendors that downloaded the Specifications, only one vendor submitted a bid as required by the Specifications by March 31, 2020.

Bidder	Quantity	Unit Price	Bid Amount
Vet National, Inc., Santa Barbara, CA	1	\$246,555.00	\$246,555.00

Vet National, Inc. was the only responsive bidder that submitted a bid and complied with all of the requirements in the Specification. Therefore, staff respectfully recommends that the City Council accept the bid dated March 30, 2020 submitted by Vet National, Inc. in response to the Specification to furnish and deliver one HP 6500 Hydrastatic Puller for the Water and Power Department and authorize the City Manager to enter into a Purchase Order Contract for an amount not to exceed \$246,555. Vet National has previously been awarded three Purchase Order Contracts for equipment with the City for a total amount of \$32,609.

On March 12, 2020, a Notice Inviting Bids for three Outfitted Half-Ton Vans was published in the Pasadena Journal and posted on the City's website via PlanetBids. The electronic posting generated 551 notices to prospective bidders (42 local) and Specification documents were downloaded by 20 vendors (1 local). Of the 20 vendors that downloaded the Specifications, one vendor submitted a bid as required by the Specifications by March 31, 2020.

Bidder	Quantity	Unit Price	Bid Amount
FFBH Motors LLC, Santa Clara, CA	3	\$36,973.28	\$110,919.84

FFBH Motors LLC was the only responsive bidder that submitted a bid and complied with all of the requirements in the Specification. Therefore, staff respectfully recommends that the City Council accept the bid dated March 31, 2020 submitted by FFBH Motors LLC in response to the Specification to furnish and deliver three Outfitted Half-Ton Vans for the Water and Power Department and authorize the City Manager to enter into a Purchase Order Contract for an amount not to exceed \$110,920. FFBH Motors LLC has previously been awarded fifteen Purchase Order Contracts for vehicles with the City for a total amount of \$1,380,395.

On April 23, 2019, a Notice Inviting Bids for three 1 ½ ton super cab substation construction and maintenance service trucks was published in the Pasadena Journal and posted on the City's website via PlanetBids. The electronic posting generated 482 notices to prospective bidders (32 local) and Specification documents were downloaded by seven vendors (none local). Of the seven vendors that downloaded the Specifications, only one vendor submitted a bid as required by the Specifications by May 21, 2019. The City Council approved the recommendation to enter into a Purchase

Order Contract with Warren Anderson Ford per the September 9, 2019 Agenda Report, and a Purchase Order Contract was opened based on that approval.

Bidder	Quantity	Unit Price	Bid Amount
Warren Anderson Ford, Riverside, CA	3	\$75,166.37	\$225,499.10

Warren Anderson Ford has agreed to honor their bid price of \$75,166.37 for the purchase of one additional 1 ½ ton super cab truck. Therefore, staff respectfully recommends that the City Council authorize an increase of \$75,167 to the existing Purchase Order Contract with Warren Anderson Ford, which was approved in 2019 in response to the Specification to furnish and deliver 1 ½ ton super cab trucks for the Water and Power Department. Warren Anderson Ford has previously been awarded three Purchase Order Contracts for vehicles with the City for a total amount of \$563,935.

The proposed Purchase Order contracts comply with the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Chapter 4.08 and the rules and regulations promulgated thereunder.

COUNCIL POLICY CONSIDERATION:

By providing PWP field crews with vehicles needed to perform their duties, the proposed purchase is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure, and implement capital improvements that maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

The proposed action is exempt from CEQA in accordance with Section 15061 (b) (3), the common sense exemption that CEQA only applies to projects that may have an effect on the environment. The purchase of the replacement vehicles has the same purpose as the vehicles being replaced or rented, and will have no impact on the environment. Conversely, providing vehicles with better fuel efficiency than the City's current vehicles used for the same purpose has the potential to reduce air pollutants and greenhouse gas emissions that such vehicles generate.

These purchases also comply with SCAQMD rule 1196, requiring all government agencies to purchase clean heavy-duty dedicated gasoline or alternative-fueled vehicles to reduce air toxics and pollutant emissions. These vehicles also meet the requirements of the Federal Emissions Standard rule 13 CCR 1956.1 issued by California Air Resources Board executive order A-010-11783-1 signed on February 28, 2012.

FISCAL IMPACT:

The maximum cost of this action is \$432,642. Funding for this action will be addressed by the utilization of existing appropriations in the Power Capital Fund 411, Automotive Equipment Account 850510 for \$432,642. PWP anticipates placing the orders for this equipment in the current fiscal year.

Indirect and support costs such as maintenance, repair and fuel costs are anticipated at approximately \$40,000 per vehicle over the 10-year life span of the vehicle. Sufficient funds will be requested annually in the operating budget accounts for maintenance and fuel costs. The cable puller will be under warranty for 15 months; the truck and vans will be under warranty for five years.

Respectfully submitted,



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