

CITY OF PASADENA  
City Council Minutes  
May 18 2020 – 2:00 P.M.  
City Hall Council Chamber

UNOFFICIAL UNTIL  
APPROVED BY CITY COUNCIL

**SPECIAL MEETING**

The virtual meeting was convened pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, and was held solely by videoconference/teleconference

**OPENING:** Mayor Tornek called the special meeting to order at 2:03 p.m. The pledge of allegiance was led by Councilmember Wilson.

**ROLL CALL:** Mayor Terry Tornek  
Councilmembers: Vice Mayor Tyron Hampton  
Councilmember Victor Gordo  
Councilmember John J. Kennedy  
Councilmember Steve Madison  
Councilmember Gene Masuda  
Councilmember Margaret McAustin  
Councilmember Andy Wilson

**Staff:** City Manager Steve Mermell  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

**CEREMONIAL MATTERS** The Mayor announced a proclamation declaring May 17, 2020 through May 23, 2020 as "National Public Works Week" in Pasadena.

**CONSENT CALENDAR** **ADOPTION OF GANN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021**

**Recommendation:** It is recommended that the City Council adopt a resolution that:

- (1) Find that the recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (General Rule);
- (2) Selects the California per capita income and the population increase for the City of Pasadena as the indices to be used in calculating the appropriations limit for Fiscal Year 2021;
- (3) Establishes the appropriations limit for Fiscal Year 2021 at \$325,510,567; and
- (4) Establishes appropriations subject to the limit for Fiscal Year 2021 at \$171,497,741. (Resolution No. 9782)

**AUTHORIZATION TO AMEND CONTRACT NO. 21868 WITH INNOVATIVE INTERFACES INCORPORATED FOR INTEGRATED LIBRARY SYSTEM SERVICES ON A SIX-MONTH BASIS IN AN AMOUNT NOT-TO-EXCEED \$111,784**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action in the agenda report is exempt from the California Environmental Quality Act ("CEQA") pursuant to

State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption);

(2) Authorize the City Manager to amend Contract No. 21868 with Innovative Interfaces Incorporated for six-months in an amount not-to-exceed \$111,784 for a revised contract value of \$590,797; and

(3) To the extent this is considered a separate procurement, grant the proposed action an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served, and pursuant to City Charter Section 1002(C), contracts for labor, materials, supplies or contract services available from only one vendor. (Contract No. 21,868-1)

**CONTRACT AWARD TO AXIOM GROUP FOR YWCA – STRUCTURAL SHORING FOR AN AMOUNT NOT-TO-EXCEED \$250,000**

**Recommendation:** It is recommended that the City Council:

(1) Find the contract proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Accept the bid dated May 5, 2020, submitted by Axiom Group in response to the Project Plans and Specifications for the YWCA – Structural Shoring, reject all other bids received May 5, 2020, and authorize the City Manager to enter into such contract for an amount not-to-exceed \$250,000, which includes the base contract amount of \$218,000, and a contingency of \$32,000 to provide for any necessary change orders. (Contract No. 31718)

Mark Jomsky, City Clerk, reported that one letter was received providing comments on the item, which were distributed to the City Council, posted on-line and made part of the public record.

**CONTRACT AWARD TO ALL AMERICAN ASPHALT FOR ANNUAL CITYWIDE STREET RESURFACING AND ADA IMPROVEMENT PROGRAM – FISCAL YEAR (FY) 2020 PROJECT FOR AN AMOUNT NOT-TO-EXCEED \$5,607,000**

**Recommendation:** It is recommended that the City Council:

(1) Find the project proposed in the agenda report to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination, and that there are no features that distinguish this project from

others in the exempt class, and therefore, there are no unusual circumstances; and

(2) Accept the bid dated May 7, 2020, submitted by All American Asphalt in response to the plans and specifications for the Annual Citywide Street Resurfacing and ADA Improvement Program – Fiscal Year 2020, reject all other bids received, and authorize the City Manager to enter into a contract for an amount not-to-exceed \$5,607,000. (Contract No. 31717)

**AUTHORIZATION TO ENTER INTO CONTRACT WITH STRYKER SALES CORPORATION TO PROVIDE LEASE OF EMERGENCY RESPONSE MONITORS/DEFIBRILLATORS AND PREVENTATIVE MAINTENANCE SERVICES FOR MEDICAL EQUIPMENT FOR AN AMOUNT NOT-TO-EXCEED \$1,000,000**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the action; and

(2) Accept the bid dated April 17, 2020, submitted by Stryker Sales Corporation in response to specifications for lease of emergency response monitors/defibrillators and preventative maintenance services for medical equipment, reject all other bids received, and authorize the City Manager to enter into a five-year contract with Stryker Sales Corporation for an amount not-to-exceed \$1,000,000. (Contract No. 31719)

**AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO APPLY FOR AND EXECUTE A GRANT AGREEMENT WITH THE STATE OF CALIFORNIA, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD) FOR GRANT FUNDING THROUGH THE LOCAL EARLY ACTION PLANNING GRANT PROGRAM (LEAP)**

**Recommendation:** It is recommended that the City Council:

(1) Find that the recommended action is exempt from review pursuant to the California Environmental Quality Act (CEQA), pursuant to the State CEQA Guidelines Section 15061(b)(3); and

(2) Adopt a resolution authorizing the City Manager or his designee to apply for and submit an application to the State of California, Department of Housing and Community Development (HCD) for \$500,000 in grant funding through the Local Early Action Planning Grant Program (LEAP), and if the application is approved, execute a grant agreement with HCD to receive up to \$500,000 in grant funding through the Local Early Action Planning Grant Program (LEAP). (Resolution No. 9783)

Item discussed separately

**RECOGNIZE REVENUE AND APPROPRIATE FUNDS OF \$2,258,222 TO THE FISCAL YEAR 2020 OPERATING BUDGET FOR THE ADDITIONAL ASSISTANCE HIRE PATH GRANT AND**

**PRISON TO EMPLOYMENT INITIATIVE GRANT AND THE APPROVAL OF A CONTRACT AMENDMENT WITH THE SOUTH BAY WORKFORCE INVESTMENT BOARD TO PROVIDE INDIVIDUAL TRAINING ACCOUNT SERVICES**

Item discussed separately

**POTENTIAL AUTHORIZATION TO PARTICIPATE IN GREAT PLATES DELIVERED MEAL PROGRAM FOR OLDER ADULTS AND APPROPRIATION OF \$600,000 TO THE PARKS, RECREATION AND COMMUNITY SERVICES BUDGET**

Item discussed separately

**PUBLIC SAFETY COMMITTEE: AUTHORIZATION TO ENTER INTO A CONTRACT WITH THE CALIFORNIA HIGHWAY PATROL (CHP) FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES FOR NEW YEAR'S ACTIVITIES AND MAJOR EVENTS**

**PUBLIC SAFETY COMMITTEE: APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PASADENA AND THE CITY OF GLENDALE RELATED TO PASADENA'S COMPUTER CRIMES UNIT AND GLENDALE'S VERDUGO REGIONAL CRIME LABORATORY**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed Memorandum of Understanding (MOU) is exempt under the California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3), the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment;
- (2) Authorize the City Manager to enter into a Memorandum of Understanding (MOU) with the City of Glendale related to Pasadena's Computer Crimes Unit and Glendale's Verdugo Regional Crime Laboratory for three (3) years in an amount not-to-exceed a total of \$75,000 for the three-year term;
- (3) Authorize the City Manager with the option to extend the MOU for two additional three-year periods, with the total value of each three-year extension not-to-exceed \$75,000; and
- (4) The proposed MOU is exempt from competitive bidding and competitive selection pursuant to City Charter, Section 1002(H), and Pasadena Municipal Code, Section 4.08.049(A)(3), contracts with other government entities. (Contract No. 23,368)

**PUBLIC SAFETY COMMITTEE: AUTHORIZE THE INCREASE OF PURCHASE ORDER NO. 1201413 WITH VITAL MEDICAL SERVICES, LLC TO PROVIDE NON-EMERGENT MEDICAL SERVICES TO INMATES HOUSED IN THE PASADENA CITY JAIL FACILITY FOR AN AMOUNT NOT-TO-EXCEED \$600,000**

**Recommendation:** It is recommended that the City Council:

- (1) Authorize the increase of Purchase Order No.1201413 with Vital Medical Services, LLC from \$74,999 by \$125,001, a revised not-to-exceed amount of \$200,000, to continue to provide non-emergent medical services to inmates housed in the Pasadena City

Jail, authorize two additional one-year terms not-to-exceed \$400,000. If the two additional terms are exercised, the total purchase order would be for \$600,000 for a three year period. Competitive Bidding is not required pursuant to the City Charter Section 1002(F), Contracts for professional or unique services;

(2) Grant the proposed contract an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance, pursuant to Pasadena Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served; and

(3) Find that the proposed contract is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption).

**RESIGNATIONS,  
APPOINTMENTS, &  
REAPPOINTMENTS**

**APPOINTMENT OF RYAN BELL TO THE NORTHWEST COMMISSION (District 6 Nomination)**

**APPOINTMENT OF CARLA ST. ROMAIN TO THE HISTORIC PRESERVATION COMMISSION EFFECTIVE JULY 1, 2020 (North Pasadena Heights Nomination)**

**REAPPOINTMENT OF ALEJANDRO MENCHACA TO THE HISTORIC PRESERVATION COMMISSION EFFECTIVE JULY 1, 2020 (District 7 Nomination)**

**APPROVAL OF MINUTES**

April 6, 2020  
April 13, 2020

**CLAIMS RECEIVED**

Claim No. 13,526	Mercury Insurance Company as subrogee for Edward Miller	\$ 2,802.27
Claim No. 13,527	Carlos Escalante	Not stated
Claim No. 13,528	Michael Farrand	684.83
Claim No. 13,529	Ashley Deluis	2,137.21
Claim No. 13,530	1040 S. Orange Grove HOA	25,000.00+

It was moved by Councilmember McAustin, seconded by Councilmember Kennedy, to approve all items on the Consent Calendar, with the exception of Item 7 (Recognize Revenue and Appropriate Funds of \$2,258,222 to the Fiscal Year 2020 Operating Budget), Item 8 (Potential Authorization to Participate in Great Plates Delivered Meal Program), and Item 9 (Authorization to Enter Into a Contract With the California Highway Patrol), which were discussed separately:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None



**CONSENT ITEM**  
**DISCUSSED SEPARATELY**

**RECOGNIZE REVENUE AND APPROPRIATE FUNDS OF \$2,258,222 TO THE FISCAL YEAR 2020 OPERATING BUDGET FOR THE ADDITIONAL ASSISTANCE HIRE PATH GRANT AND PRISON TO EMPLOYMENT INITIATIVE GRANT AND THE APPROVAL OF A CONTRACT AMENDMENT WITH THE SOUTH BAY WORKFORCE INVESTMENT BOARD TO PROVIDE INDIVIDUAL TRAINING ACCOUNT SERVICES**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed actions are exempt from the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;

(2) Authorize the City Manager to enter into a contract between the City of Pasadena (administrative entity for the Foothill Workforce Development Board) and the State of California Employment Development Department for the receipt of Additional Assistance Hire Path grant funds in the amount of \$2,000,000 over a one year term; (Contract No. 23,372)

(3) Authorize the City Manager to enter into a contract between the City of Pasadena (administrative entity for the Foothill Workforce Development Board) with the South Bay Workforce Investment Board (administrative entity for the City of Inglewood), for the receipt of Prison to Employment Initiative grant funds in the amount of \$258,222 over a 2.5 year term; (Contract No. 23,373)

(4) Authorize the City Manager to enter into a contract amendment between the City of Pasadena (administrative entity for the Foothill Workforce Development Board) and the South Bay Workforce Investment Board (administrative entity for the City of Inglewood), for an increase of \$1,500,000 for a new contract amount not-to-exceed \$2,500,000; and (Contract No. 31641-1)

(5) Amend the Fiscal Year 2020 Career Services Division Operating Budget to recognize revenues in the amount of \$2,258,000 and appropriate expenditures in the amount of \$3,758,000. (Budget Amendment No. 2020-43)

Diane Russell-Carter, Executive Director of Foothill Workforce Development Board (Foothill WDB), provided information on the Hire Path program, including the continuous support of the Flintridge Foundation; and responded to questions. Steve Mermell, City Manager, provided information on the City's action to obtain a Prop 47 grant for Flintridge Center; and responded to questions.

Councilmember Kennedy asked staff to determine whether the subject grant funds are eligible for distribution to the Flintridge Center, a non-profit organization, that provides assistance to laid-off workers, veterans, and those previously incarcerated, and has a working relationship with the City; and stated that he would like to meet with the City Manager to further discuss the item.

Vice Mayor Hampton, member of the Foothill Workforce Development Policy Board, provided information on the cities that comprise the Foothill WDB, and stated that the Foothill WDB members must vote on any changes related to the allocation of grant funds that are the subject of the staff recommendation.

Councilmember Gordo requested that staff and Ms. Russell-Carter provide a memo to the City Council with information on Foothill WDB's mechanism and allocation of the grant funding; and asked Ms. Russell-Carter and Mr. Hampton to continue to prioritize funding for the City.

City Clerk Jomsky read aloud a public comment from Paul Little representing Pasadena Chamber of Commerce, expressing the concerns with the recommended action.

Following discussion, it was moved by Vice Mayor Hampton, seconded by Councilmember Madison, to approve the staff recommendation:

AYES: Councilmembers Gordo, Madison, Masuda,  
McAustin, Wilson, Vice Mayor Hampton, Mayor  
Tornek  
NOES: Councilmember Kennedy  
ABSENT: None  
ABSTAIN: None

**PUBLIC SAFETY COMMITTEE: AUTHORIZATION TO ENTER INTO A CONTRACT WITH THE CALIFORNIA HIGHWAY PATROL (CHP) FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES FOR NEW YEAR'S ACTIVITIES AND MAJOR EVENTS**

**Recommendation:** It is recommended that the City Council:

- (1) Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
- (2) Authorize the City Manager to enter into a contract, not-to-exceed \$1,250,000 with the California Highway Patrol for supplemental law enforcement services for New Year's activities and special events, for a period of five years (2020 through 2025); and
- (3) The proposed contract is exempt from competitive bidding and competitive selection pursuant to City Charter, Section 1002(H), and Pasadena Municipal Code, Section 4.08.049(A)(3), contracts with other government entities. (Contract No. 23,369)

City Manager Mermell provided information on the contract, including clarifying that the contract will only be used if New Year's activities are held; and responded to questions.

Following discussion, it was moved by Councilmember Madison, seconded by Councilmember Wilson, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **OLD BUSINESS**

**APPROVAL OF THE KEY BUSINESS TERMS OF A DEVELOPMENT, LOAN AND LEASE AGREEMENT WITH BRIDGE HOUSING, INC., AND A BUDGET AMENDMENT FOR FUNDING IN AN AMOUNT NOT-TO-EXCEED \$4,992,683 FOR THE DEVELOPMENT OF THE MIXED-USE HERITAGE SQUARE SOUTH PERMANENT SUPPORTIVE HOUSING AND COMMERCIAL PROJECT AT 710-738 NORTH FAIR OAKS AVENUE AND 19-35 EAST ORANGE GROVE BOULEVARD**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed development of the mixed-use Heritage Square South permanent supportive housing and commercial project at 710-738 N. Fair Oaks Ave. and 19-35 E. Orange Grove Blvd. (the "Heritage Square South" project) is categorically exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Public Resources Code Section 21080(b)(9); and California Code of Regulation, Title 14, Division 6D, Chapter 3, State CEQA Guidelines Section 15332, Class 32, In-Fill Development Projects, and that there are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances;
- (2) Approve a budget amendment appropriating \$3,468,834 in expenditures from the Housing Successor Low Income Housing Asset Fund unappropriated fund balance and \$1,523,849 from the Inclusionary Housing Trust Fund unappropriated fund balance to fund the proposed City loan in the total amount of \$4,992,683 through the Department's Fiscal Year (FY) 2020 Operating Budget for the Heritage Square South project; (Budget Amendment No. 2020-45)
- (3) Approve the key business terms of a Development, Loan and Lease Agreement with BRIDGE Housing, Inc., for the development of the Heritage Square South project, as described in the agenda report; and (Contract No. 23,370)
- (4) Authorize the City Manager to execute, and the City Clerk to attest, any and all documents necessary to effectuate the staff recommendation.

Mayor Tornek summarized the City Council discussion and action related to the item at the May 11, 2020 meeting. City Manager Mermell confirmed that staff and the project's developer will monitor



market conditions as the project moves forward, and if modifications to the project become necessary, staff will return to the City Council with an update and seek further direction; and responded to questions.

City Clerk Jomsky reported that 26 letters in support of the project and providing comments on the item were received, distributed to the City Council, posted on-line and made part of the public record; and read aloud comments in support of the item, including comments related to additional immediate solutions to shelter homeless, from the following individuals:

Dan Huynh, Pasadena resident  
Jill Shook, Pasadena resident  
Teresa Eilers, South Pasadena resident  
Barbra Bowman, Pasadena resident  
Sonja Berndt, Pasadena resident  
Fern Hayes, Pasadena resident  
Anthony Manousos, Pasadena resident  
Andy Mike Emata, Pasadena resident  
Bert Newton, Pasadena resident  
Donna Sider, Pasadena resident  
Roger Quintanilla, Pasadena resident  
Areta Crowell, Pasadena resident  
Allison Henry, Pasadena resident

City Clerk Jomsky also read aloud comments from Jim Morris, representing Cypress Lincoln Villa Neighborhood Association, expressing concerns with what he characterized as an overconcentration of homeless housing in one City Council District.

Councilmember Gordo asked staff to provide information on the funds that are subsidizing the project; and spoke on the need to agendize a discussion on the overconcentration of permanent supportive housing in certain City Council Districts.

Councilmember Kennedy asked staff to assist the developer in expeditiously navigating through the City's approval process.

Following discussion, it was moved by Councilmember Kennedy, seconded by Councilmember Gordo, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda,  
McAustin, Wilson, Vice Mayor Hampton, Mayor  
Tornek  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **COVID-19 UPDATE FROM CITY MANAGER:**

### **ORAL REPORT ON UPDATED HEALTH ORDER ISSUED MAY 14, 2020**

### **ORAL REPORT ON ACTIVITIES RELATED TO LIMITED RETAIL OPERATIONS**

City Manager Mermell provided introductory comments. Dr. Ying Ying Goh, MD, Director of Public Health, summarized the revised Safer at Home Order issued on May 15, 2020; provided information on the preparation of guidelines and protocols for additional sectors that are expected to operate; and responded to questions.

David Reyes, Director of Planning and Community Development, presented a PowerPoint presentation update on the City's curbside retail, and the City's outreach and communication to retailers; and responded to questions.

Councilmember Madison thanked staff for their hard work during this difficult time due to the COVID-19 pandemic, specifically the signs distributed in the Rose Bowl Loop, asking drivers to slow down due to pedestrian and cyclist traffic. He spoke on the need for staff to redouble their efforts to develop plans that demonstrate the City's support for residential and businesses communities, which includes closing Colorado Boulevard to allow outside dining at restaurants.

Councilmember Madison disconnected from the meeting at 3:27 p.m.

City Manager Mermell provided information on the staff's plan to have a detailed discussion with the Economic Development Technology Committee regarding the development of protocols and guidelines related to the re-opening of various businesses; and responded to questions. He stated that an informational report on the City's actions taken to prepare for, respond to, and mitigate the threat of COVID-19 to the City's long-term care facilities will be submitted this week.

Councilmember Wilson spoke on the need to re-open businesses so that individuals can return to their place of employment.

Vice Mayor Hampton asked staff to provide information on the negative economic impacts to the City residents. He asked Dr. Goh to provide information on the number of hospital patients that were cleared to return to Nursing Home Facilities and the name of each facility. He spoke on the need for staff to ensure that the skilled nursing facilities receive COVID-19 testing supplies and are properly quarantined.

Councilmember Gordo asked staff to review Governor Newsom's briefing released today, May 18, 2020, related to the ability of some

jurisdictions and some counties in California to apply for a Resilience Roadmap variance, depending on COVID-19 indicators, allowing them to progress forward in the reopening of local economies, and provide a written update at the next City Council meeting. In addition, he asked staff to conduct a thorough review (not only a timeline), beginning from day one to completion, of the COVID-19 crisis to allow for a learning experience. He asked staff to review all actions, inactions, and possible actions to prepare in the event of another pandemic. Finally, he spoke on the need to provide assistance and guidance for all business sectors in the City.

Councilmember Madison  
reconnected to the meeting at  
3:51 p.m.

City Clerk Jomsky read aloud comments from Paul Little, Pasadena Chamber of Commerce, offering suggestions related to the re-opening of Pasadena businesses. He also read aloud comments from the owners of Hard Core Fitness Pasadena, advocating for the re-opening of their gym with safety protocols in place, and read aloud the names of individuals who submitted comments in support of the re-opening of the gym:

Carmen and Javan Anaya, Owners of Hardcore Fitness  
Pasadena (HFP)

Ana, Pasadena resident

Doreece, Pasadena resident

Christina Estell, Pasadena resident

Adrian Lau, Pasadena resident

Michelle Kovashimeh, Pasadena resident

Sara Flores, Pasadena resident

Alexis Larson, Pasadena resident

Jacqueline Graham, Pasadena resident

Victoria, Pasadena resident

Cynthia Ventura, Pasadena resident

Aida Colocho, Pasadena resident

Erika Avila, South Pasadena resident

Jessica Sibal, Pasadena resident

Michael Neumeister, Pasadena resident

Jennifer Gauden, Temple City resident

Ivy Mao, Temple City Resident

Teri Hernandez, San Gabriel resident

Lindsey Wagner, Pasadena resident

Tania Marroquin, Covina resident

Lorelie Evangelista, Pasadena resident

Sean R. Sansone, San Gabriel resident

Cynthia Lee, Pasadena resident

Oscar Martinez Turcios, Pasadena resident

Joanne Martinez, Glendale resident

Janice San Jose, Arcadia resident

Andrew Huang, Pasadena resident

Dana, Pasadena resident

Angelique Cerniglia, Pasadena resident

Lorena Recinos, Glendale resident

Manuel Arteaga, Pasadena resident  
Aksay Chopra, Pasadena resident  
Tammie Nguyen, Arcadia resident  
Yadira Lam, Pasadena resident  
Erika Avila, South Pasadena resident  
Katia Derderian, Pasadena resident  
Alex Hernandez, Monterey Park resident

In addition, City Clerk Jomsky, reported that 5 letters advocating for the re-open of City businesses immediately, expressing concerns with the high infection rate of COVID-19 at skilled nursing facilities in the City, and re-opening the City's economy too soon; and 18 letters in support of HFP gym, were received, distributed to the City Council, posted on-line and made part of the public record.

Vice Mayor Hampton questioned why group physical therapy facilities are allowed to operate, but not small gym facilities; and advocated for small gym facilities to be allowed to open and operate.

Following public comment, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

#### **ORAL REPORT ON RECENT RE-OPENING OF THE ROSE BOWL LOOP AND HIKING TRAILS**

#### **ORAL REPORT ON RE-OPENING OF OTHER PARKS AND RECREATIONAL AREAS**

City Manager Mermell and Brenda Harvey-Williams, Director of Parks, Recreation and Community Services, reported on the Rose Bowl (Loop), hiking trails usage, parks and other recreational areas, including the staff recommendation to re-open the Loop to vehicular traffic on May 26, 2020; with both responding to questions. Dr. Ying Ying Goh, MD, Director of Public Health, provided information on potential impacts associated with re-opening the Loop; and responded to questions.

Councilmember Madison stated that he does not believe staff should use the number of parked vehicles in parking lots to determine the number of Loop users, as many users walk to the area.

Mayor Tornek spoke in favor of staff re-opening the Loop to vehicular traffic; and asked staff to continue to monitor the areas for public safety concerns.

City Clerk Jomsky City Clerk Jomsky, reported that 2 letters providing comment on the Rose Bowl Loop; and 1 advocating for

disc golf were received, distributed to the City Council, posted on-line and made part of the public record.

Vice Mayor Hampton advocated for the opening of as many recreational amenities in the City as possible, in a responsible manner.

Following public comment, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

**CONSENT ITEM**  
**DISCUSSED SEPARATELY**

Continued

**POTENTIAL AUTHORIZATION TO PARTICIPATE IN GREAT PLATES DELIVERED MEAL PROGRAM FOR OLDER ADULTS AND APPROPRIATION OF \$600,000 TO THE PARKS, RECREATION AND COMMUNITY SERVICES BUDGET**

**Recommendation:** It is recommended that the City Council:

- (1) Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3) (Common Sense Exemption); and
- (2) If the City Council determines that the program's objectives and the required amount of subsidy are consistent with its priorities, then take the following actions:

- A. Authorize the City's participation in the State of California's Great Plates Delivered emergency meal program for older adults;
- B. Appropriate \$600,000 from Unappropriated General Fund fund balance to the Parks, Recreation and Community Services Fiscal Year 2020 Operating Budget;
- C. Authorize the City Manager to expend an amount not-to-exceed \$600,000 without Competitive Bidding pursuant to City Charter Section 1002(F), contracts for professional or unique services, with various Pasadena restaurants as described in the body of the agenda report; and
- D. Grant the proposed expenditure an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code (P.M.C.) Section 4.08.049(B), contracts for which the City's best interests are served (Budget Amendment No. 2020-44)

City Manager Mermell provided introductory comments, and Brenda Harvey-Williams, Director of Parks, Recreation and Community Services, presented a PowerPoint presentation on the item, with both responding to questions.

Vice Mayor Hampton spoke in favor of extending Pasadena Unified School District's (PUSD) "Grab and Go" meal program; and spoke in favor of the Great Plates meal program. He asked staff to explore the possibility of scaling down the Alternate Care Facility at Pasadena Center Operating Company as a cost saving measure.



Councilmember Madison expressed concerns with the Great Plates meals program criteria, specifically the allowed income exceeding \$100,000 for qualified program participants, however spoke in favor of the program that will assist local restaurants and senior residents.

Councilmember McAustin expressed skepticism of the program; and suggested that staff allocate a portion of the proposed amount and spend it more productively on the City's food distribution programs and assistance to local restaurants.

Councilmember Wilson and Mayor Tornek spoke in favor of the program, which is a restaurant stimulus program and also benefits the senior population in the City.

Councilmember Gordo asked staff to provide information on the restaurants selected by the Great Plates meal program to determine how many Pasadena restaurants were selected. He also spoke on the need to provide additional assistance to skilled nursing facilities, and suggested using the proposed City's General Fund (instead of the Great Plates meal program) to invest in the facilities. He reiterated his request that staff apply for the State Department of Education Food Program, which is a reimbursement program; and noted that he will forward information to staff.

Motion:

Following discussion, it was moved by Vice Mayor Hampton, seconded by Councilmember Madison, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison,  
Masuda, Wilson, Vice Mayor Hampton, Mayor  
Tornek  
NOES: Councilmember McAustin  
ABSENT: None  
ABSTAIN: None

Mayor Tornek echoed comments related to extending the PUSD meal program and asked staff to return to the City Council with a recommendation to jointly provide meals with PUSD during the summer months.

In response, City Manager Mermell stated that by consensus of the City Council, within his existing authority, not touching on Emergency Powers, he will authorize additional expenditures to continue the "Grab and Go" PUSD meal program, until the next City Council meeting.

## **PUBLIC HEARINGS**

### **PUBLIC HEARING: CITY MANAGER'S RECOMMENDED FISCAL YEAR 2021 OPERATING BUDGET AND ADOPTION OF FISCAL YEAR 2021 OPERATING BUDGET**

**Recommendation:** It is recommended that the City Council:

The City Council briefly recessed the meeting at 5:41 p.m. and returned at 5:49 p.m.

- (1) Open the public hearing on the City Manager's Recommended Fiscal Year (FY) 2021 Operating Budget;
- (2) Close the public hearing and formally adopt the FY 2021 Operating Budget;
- (3) Adopt by resolution the City's FY 2021 Operating Budget and any changes passed by a motion of the City Council; and
- (4) Adopt a resolution determining the amount to be transferred from the Light and Power Fund to the General Fund is 10% of gross revenues from retail sales for FY 2021

City Manager Mermell, presented a PowerPoint presentation on the item; and responded to questions. Matt Hawkesworth, Director of Finance provided information on Pasadena Center Operating Company (PCOC) revenue, and responded to questions.

Councilmember Kennedy asked staff to provide information on current vacant positions in the Police and Fire Departments. He expressed concerns with approving the staff recommendation, and stated his preference that the Finance Committee review the details of the Operating Budget and return to the City Council for approval.

Councilmember Wilson expressed concerns with PCOC and Rose Bowl Operating Company (RBOC) fiscal projections.

Councilmember Gordo echoed comments on the need for the Finance Committee, or an additional City Council review, of the proposed budget to look at the various alternatives and scenarios (i.e. cuts in service, discussions with bargaining groups) in preparation of fiscal shortfalls. He provided information on RBOC's budget, including depreciation debt.

Councilmembers McAustin and Madison spoke in favor of adopting the City's Fiscal year 2021 Operating Budget, while also allowing the Finance Committee to conduct a detail review of the budget, including examining various fiscal scenarios to allow the City Council to make adjustments to the budget, as necessary.

In response to Councilmember Madison's request, City Manager Mermell stated that he can absolutely respond there will be no diminution in public safety services.

Councilmember Madison spoke in favor of additional police officers, including motorcycle unit officers. He asked staff to provide information on PUSD and Measure J fund allocations. He expressed concerns with the Memorandum of Understanding between PUSD and the City related to the Measure J funds, and stated his preference that the Memorandum of Understanding (MOU) be amended to include accountability per project, similar to grant awardee reporting, with measurable results.

Mayor Tornek provided information on Pasadena Unified school District (PUSD) Measure J report, and stated that a discussion on the item will be agendaized at the future City Council meeting. He spoke in favor of agendaizing the City's Fiscal Year 2021 Operating Budget at the next Finance Committee meeting, scheduled for May 28, 2020, to further discuss the proposed budget and clarify issues raised related to the staff's recommendation.

Vice Mayor Hampton and Councilmember Kennedy asked staff to discuss and consider, at the Finance Committee, potential salary reductions in order to balance the City's budget.

Following discussion, it was moved by Councilmember Kennedy, seconded by Councilmember McAustin, to continue the item to June 1, 2020:

AYES: Councilmembers Gordo, Kennedy, Madison,  
Masuda, McAustin, Wilson, Vice Mayor Hampton,  
Mayor Tornek  
NOES: None  
ABSENT: None  
ABSTAIN: None

**ORDINANCE – ADOPTED**

**Adopt “AN UNCODIFIED ORDINANCE OF THE CITY OF PASADENA SUPERSEDING ORDINANCE NO. 7359, A MORATORIUM ON EVICTIONS FOR NON-PAYMENT OF RENT BY TENANTS IMPACTED BY COVID-19” (Introduced by Councilmember Madison) (Ordinance No. 7363)**

City Clerk Jomsky reported that 1 letter advocating for rental assistance, was received, distributed to the City Council, posted on-line, and made part of the public record; and read aloud comments related to the item, including expressing concerns with the ordinance, requesting guidance, and advocating for a City rental assistance program, from the following individuals:

Councilmembers McAustin and Gordo recused themselves due to a potential conflict and left the meeting at 7:01 p.m.

Helen Bunt Smith, Pasadena resident  
Juliet Angelo, Pasadena resident  
Allison Henry, Pasadena resident  
Jill Shook, Pasadena resident

City Manager Mermell provided information on the Federal CARES Act rental assistance funds, received by the City to keep residents in their homes; and responded that he will provide an update on the developing program at a future City Council meeting.

Following discussion, the above ordinance was adopted by the following vote:

AYES: Councilmembers Kennedy, Madison, Masuda,  
Wilson, Vice Mayor Hampton, Mayor Tornek  
NOES: None  
ABSENT: Councilmembers Gordo, McAustin,  
ABSTAIN: None

Councilmembers Gordo and  
McAustin returned to the  
meeting at 7:02p.m.

**Adopt “AN ORDINANCE OF THE CITY OF PASADENA AMENDING VARIOUS PROVISIONS OF THE PASADENA MUNICIPAL CODE RELATED TO (A) THE NAME CHANGE OF THE HUMAN SERVICES AND RECREATION DEPARTMENT TO THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT; (B) AMENDED FUNCTIONS OF THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT; AND (C) CLERICAL CHANGES TO UPDATE REFERENCES TO THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT AND HOUSING DEPARTMENT” (Introduced by Councilmember Kennedy) (Ordinance No. 7364)**

The above ordinance was adopted by the following vote:

AYES: Councilmembers Gordo, Kennedy, Madison,  
Masuda, McAustin, Wilson, Vice Mayor Hampton,  
Mayor Tornek  
NOES: None  
ABSENT: None  
ABSTAIN: None

City Clerk Jomsky reported that 1 letter advocating for the City to reject the proposed project at 141 S. Lake Avenue, was received, distributed to the City Council, posted on-line, and made part of the public record.

On order of the Mayor, the regular meeting recessed at 7:09 p.m. to discuss the following closed session, in memory of all those that have lost their lives during the COVID-19 pandemic. (Absent: None):

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL regarding pending litigation pursuant to Government Code Section 54956.9(d)(1)**

**Name of Case: DC Lake Holdings, LLC v. City of Pasadena  
LASC Case No.: 19STCP04588**

The above closed session item was discussed, with no reportable action at this time.

**ADJOURNMENT**

Following closed session discussion, on order of the Mayor, the regular meeting of the City Council adjourned at 7:38 p.m.

\_\_\_\_\_  
Terry Tornek, Mayor  
City of Pasadena

ATTEST:

\_\_\_\_\_  
City Clerk