

# Agenda Report

July 20, 2020

**TO:** Honorable Mayor and City Council

**FROM:** Fire Department

**SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH ALLSTAR FIRE EQUIPMENT TO PROVIDE FIRE NOZZLES AND APPLIANCES FOR AN AMOUNT NOT TO EXCEED \$300,000**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the action; and
2. i) Accept the bid dated April 27, 2020 submitted by Allstar Fire Equipment in response to specifications for fire nozzles and appliances, ii) reject all other bids received, and iii) authorize the City Manager to enter into a five-year contract with Allstar Fire Equipment for an amount not to exceed \$300,000.

## **BACKGROUND:**

The Fire Department responds to approximately 20,000 calls for service each year, with about 3,400 of the calls categorized as fire-related incidents. The PFD currently has eight (8) front-line engines and two (2) front-line fire trucks stocked with a variety of fire nozzles and appliances. Fire nozzles and appliances are used on fire incidents to manage and control flow rates, disperse water or other fire retardant to a directed area, increase liquid surface area, and create impact force. The equipment is attached to different sizes and types of fire hose and is central and critical equipment for fire protection and operations.

All fire nozzles and appliances used by the Fire Department meet and exceed performance requirements of National Fire Protection Association (NFPA) 1962, *Standard for the Care, Use, Inspection, Service Testing and Replacement of Fire Hose, Couplings, Nozzles and Fire Hose Appliances*, and withstand rough usage of front line

firefighting. Fire nozzles and appliances are tested annually and repaired or replaced as needed. Historically, the Department has issued purchase order contracts for replacement of fire nozzles and appliances with various vendors. The Department would like to issue a five-year contract to standardize the replacement of damaged and inoperable fire nozzles and appliances.

On April 2, 2020 the City published a Notice Inviting Bids to provide fire nozzles and appliances. Bidders were requested to submit pricing based on 75 of the Department's most commonly ordered nozzles and appliances. The bid was posted on the City's online bidding site, Planet Bids, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions. A total of 931 vendors were notified, of which 13 prospective vendors downloaded the bid. One prospective bidder is local to Pasadena but cannot provide the items requested as they do not supply fire equipment.

Two bids were received and were publicly opened on April 27, 2020. One bid was considered non-responsive as the vendor did not bid on more than half of the items listed. Of the responsive bids received, results are as follows:

<b><u>Bidders</u></b>	<b><u>Bid Price</u></b>
Derotic Emergency Equipment, Westminster, CA	\$85,735
Allstar Fire Equipment, Arcadia, CA	\$47,632

Staff recommends Allstar Fire Equipment be awarded the five-year contract to provide fire nozzles and appliances as they are a responsive and responsible bidder and the pricing is in line with staff estimates. The proposed contract fully complies with the Competitive Bidding and Living Wage Ordinances.

Allstar Fire Equipment is distributor of firefighting gear and safety equipment. For the past four fiscal years, the Department has spent approximately \$150,000 each year with Allstar on various equipment including urban search and rescue (US&R) tools, self-contained breathing apparatus (SCBA) replacement and repairs, firefighting foam, and personal escape systems. The Fire Department purchases various items from local vendors including small tools, power tools and hand tools. However, to the Department's knowledge there are no local vendors that are able to provide fire nozzles and appliances that meet the required bid specifications.

#### **COUNCIL POLICY CONSIDERATION:**

The proposed contract furthers the City Council's strategic planning goals to ensure public safety.

**ENVIRONMENTAL ANALYSIS:**

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The acceptance of a bid for the furnishing of fire nozzles and appliances is a continuing administrative and maintenance activity (i.e., purchasing of supplies). This action would not cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA as defined in Sections 21065 and 15378, and no environmental document is required.

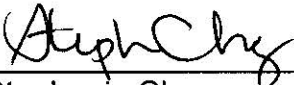
**FISCAL IMPACT:**

The total cost of this action will be \$300,000 for the five-year term of the contract. Funding for the purchase of fire nozzles and appliances will be addressed by existing budgeted appropriations in the Fire Department's General Fund operating budget account for Fire Equipment (10131009-810900). There are no anticipated impacts to other operational programs or capital projects as a result of this action.

Respectfully submitted,

  
\_\_\_\_\_  
BRYAN FRIEDERS  
Interim Fire Chief  
Fire Department

Prepared by:

  
\_\_\_\_\_  
Stephanie Chang  
Management Analyst IV  
Fire Department

Approved by:

  
\_\_\_\_\_  
STEVE MERMELL  
City Manager