

# Agenda Report

July 20, 2020

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT:** **CONTRACT AWARD TO BSN CONSTRUCTION, INC. FOR PASADENA EQUESTRIAN CENTER IMPROVEMENTS - DOMESTIC WATER SUB-METERING PROJECT, FOR AN AMOUNT NOT TO EXCEED \$353,964.**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find the contract proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances; and
2. i) Accept the bid dated June 18, 2020, submitted by BSN Construction, Inc. in response to the Project Plans and Specifications for the Installation of Pasadena Equestrian Center Improvements - Domestic Water Sub-metering Project , ii) reject all other bids, and iii) authorize the City Manager to enter into such contract for an amount not to exceed \$353,964 which includes the base contract amount of \$321,964, and a contingency of \$32,000 to provide for any necessary change orders.

## **BACKGROUND:**

The Pasadena Equestrian Center is a 30-acre site within the Hahamongna Watershed Park consisting of three equestrian-related operational areas and a native plant landscape nursery operational area. The facility has site planning needs and deficiencies with its utilities and infrastructure. This project will provide for water service improvements necessary to properly monitor and bill water usage for each of the areas leased by the City.

A finding of compliance with the General Plan was previously made and is shown in the FY 2020 - 2024 Capital Improvement Program (CIP) on page 10.3 – Pasadena Equestrian Center Improvements.

The Department of Public Works prepared plans and specifications for the subject contract. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. The contract was advertised in the *Pasadena Journal and Pasadena Weekly* on May 28 and June 4, 2020. In addition, the Notice Inviting Bids was published in two trade publications and listed on the City's website.

As part of local outreach, local businesses received the bid notification and were encouraged to download the bid package. Bid packages were obtained by 36 vendors in total, four of whom submitted bids for the project.

**BID RESULTS:**

Following advertising, bids were electronically received on June 18, 2020 and are as follows:

<u>Bidder</u>	<u>Amount (\$)</u>
1. BSN Construction, Inc., Ventura	\$321,964
2. Axiom Group, Los Angeles	\$327,619
3. Gentry General Engineering, Inc., Rancho Cucamonga	\$448,404
4. Minako America Corp., dba Minco Construction, Gardena	\$497,914
Engineer's Estimate	\$315,000

It is recommended that BSN Construction, Inc. be awarded the contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with BSN Construction, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

The contractor has indicated that the award of this contract will result in two new hires to the present work force. A Local Hiring Provision to notify the labor unions of the goal to employ qualified Pasadena residents for 75 percent of the new labor work hours on the project was included in the project specifications.

BSN Construction, Inc. has not previously performed work for the City of Pasadena.

The contract will be set up as follows:

Base Bid	\$	321,964
Contingency Allowance	\$	32,000
Contract Not-to-Exceed Amount	\$	353,964

A contingency of ten percent is allocated to this contract given possible unforeseen conditions that may be encountered.

It is anticipated that construction will begin in October 2020, and the work will be completed in November, 2020.

**COUNCIL POLICY CONSIDERATION:**

This project is consistent with Land Use Policy 9.2 of the General Plan by implementing the Hahamonga Watershed Park Plan. In addition, the project is also consistent with Objective five of the Public Facilities Element by encouraging a high level of maintenance and upgrading of existing facilities.

**ENVIRONMENTAL ANALYSIS:**

This contract has been determined to be categorically exempt from environmental review pursuant to the guidelines of the CEQA (Public Resources Code §21080(b)(9); Administrative Code, Title 14, Chapter 3, §15301, Class 1, Existing Facilities). Class 1 exempts from environmental review small additions, expansions or alterations to existing structures where there is negligible or no expansion of the use. There are no features that distinguish this project from others in the exempt class and, therefore, there are no unusual circumstances.

**FISCAL IMPACT:**

The cost of this contract is \$353,964 and the total cost of this action will be \$385,964. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the *Pasadena Equestrian Center Improvements (77901)* CIP project. It is anticipated that all costs will be spent in FY 2021.

The following table represents a project summary.

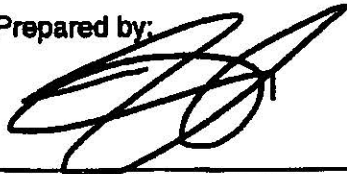
Base Bid	\$	321,964
Contingency	\$	32,000
Contract Administration/Inspection	\$	32,000
<b>Total Fiscal Impact</b>	<b>\$</b>	<b>385,964</b>

Respectfully submitted,



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Approved by:



STEVE MERMELL  
City Manager