

Agenda Report

February 24, 2020

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH SIRIUS COMPUTER SOLUTIONS, INC. TO FURNISH, DELIVER AND CONFIGURE IBM HARDWARE FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required; and,
2. Accept the bid dated December 23, 2019 submitted by Sirius Computer Solutions, Inc. in response to specifications for Midrange Computer System; reject all other bids received; and, authorize the City Manager or his designee, to enter into a purchase order contract not to exceed \$133,177, which includes the base contract amount of \$127,057 and a contingency of \$6,120 to provide for any necessary change orders for professional services.

BACKGROUND:

In June 2000, the City entered into a 20-year agreement with Orcom Solutions, Inc., now Orcom Solutions, LLC ("Orcom") for the purchase of IBM AS/400 9406 Model 720 hardware, Enterprise Customer Information System ("ECIS") software, and associated end-user software license and support services (reference Contract 17,296). The system is used by the Water and Power Department ("PWP") and the Public Works Department for the billing of electricity, water, sewer, refuse services, and several key utility-related taxes.

The current hardware, software and operating system that support ECIS are getting towards the end of useful life and need to be upgraded. When the new Customer Information System ("CIS") implementation is complete, it will replace the existing system. The upgraded existing system will enable testing of the new CIS system to ensure correct billing. After the new CIS system is implemented, the existing system will be used only to retrieve historic billing information as needed.

The Water and Power Department prepared specifications in accordance with PMC Section 4.08.060. On December 5, 2019, a Notice Inviting Bids was posted to Pasadena Journal, Pasadena Weekly and posted on the City's website via *PlanetBids*. No other local outreach was done. The electronic posting generated notices to more than 2000 vendors, including 101 local vendors, and documents were downloaded by 16 vendors. A total of one vendor submitted a bid by the deadline of December 27, 2019.

The key qualifying requirements in the bid specification included that the vendor be an IBM Authorized Business Partner with staff possessing IBM professional certifications. According to the IBM Business Partner Locator website, there is one authorized business partner in the City of Pasadena. The vendor was notified but chose not to submit a bid proposal.

It is recommended that Sirius Computer Solutions, Inc. be awarded the contract for this project as the lowest responsive bidder that met all the requirements of the specifications. The proposed contract with Sirius Computer Solutions, Inc. fully complies with the Competitive Bidding and Purchasing Ordinance, PMC Chapter 4.08 and the rules and regulations promulgated thereunder. The equipment proposed in the bid carries a warranty of three years from the commissioning date, and no maintenance expenses are expected during that time.

The City has no prior engagement with Sirius Computer Solutions, Inc.

COUNCIL POLICY CONSIDERATION:

The proposed action supports the City Council Strategic Planning Goals to maintain fiscal responsibility and stability, and align with PWP's Strategic Initiatives to enhance customer satisfaction and confidence, improve efficiency and business continuity and maintain PWP's fiscal health and stability. The contract also supports the City Council goal to maintain and enhance public facilities infrastructure, and promote the quality of life in the City and increase its attractiveness through more efficient management of resources.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The authorization to enter into a contract for the purchase of computer hardware and software is a continuing administrative and maintenance activity (i.e., purchasing of supplies). This action would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

FISCAL IMPACT:

The total estimated cost of the recommended actions is \$133,177. Funds for these actions will be addressed by the utilization of existing budget appropriations in the Power Capital Fund 411, CIP 3022, the Water Capital Fund 412, CIP 1011.

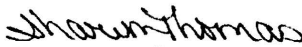
Water System CIP 3022	Customer Information System	\$86,565
Power System CIP 1011	Customer Information System	\$46,612

It is expected that 100% of the funds will be expended in fiscal year 2020.

The following table summarizes the total fiscal impact:

Base Contract Amount	\$127,057
Contingency	\$6,120
Total Not to Exceed Amount	\$133,177

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Respectfully submitted,




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Water and Power Department

Concurred by:



PHILLIP LECLAIR
Chief Information Officer
Department of Information Technology

Approved by:



for STEVE MERMELL
City Manager