

Agenda Report

February 24, 2020

TO: Honorable Mayor and City Council

FROM: Fire Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH L.N. CURTIS & SONS TO PROVIDE FIRE HOSE FOR AN AMOUNT NOT-TO-EXCEED \$125,000

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the action; and
2. i) Accept the bid dated October 25, 2019 submitted by L.N. Curtis & Sons in response to specifications for fire hose, ii) reject all other bids received, and iii) authorize the City Manager to enter into a five-year contract with L.N. Curtis & Sons for an amount not-to-exceed \$125,000.

BACKGROUND:

The Fire Department responds to approximately 20,000 calls for service each year, with about 3,400 of the calls categorized as fire-related incidents. The PFD currently has eight (8) front-line engines and two (2) front-line fire trucks stocked with fire hose. Fire hose are used on fire incidents to carry water or other fire retardant to extinguish fires. The equipment can attach to a fire engine or a fire hydrant, or a building's standpipe or plumbing system. Attack fire hose, used to protect firefighters in rescue efforts and extinguish the fire, is central and critical equipment for fire operations.

All fire hose used by the Fire Department meet and exceed performance requirements of National Fire Protection Association (NFPA) 1961 and withstand rough usage of front line firefighting. Fire hoses have standard service lives of 10 years and are tested annually and repaired or replaced as needed. Previously, the Department has issued purchase order contracts for replacement of fire hose with various vendors. The

Department would like to issue a five-year contract to standardize the replacement of damaged or expired fire hose.

On October 1, 2019 the City published a Notice Inviting Bids to provide fire hose as required by the Fire Department. Bidders were requested to submit pricing based on the Department's estimated annual hose replacement needs. The bid was posted on the City's online bidding site, Planet Bids, and notices were advertised in the Pasadena Journal and the Pasadena Weekly in accordance with City Charter and Municipal Code provisions. A total of 435 vendors were notified, of which 14 prospective vendors downloaded the bid. None of the prospective bidders are local to Pasadena.

Two bids were received and were publicly opened on October 25, 2019. One bid was considered non-responsive as the vendor did not comply with specifications. Of the responsive bids received, results are as follows:

<u>Bidders</u>	<u>Bid Price</u>
L.N. Curtis & Sons, Oakland, CA	\$54,434

Staff recommends L.N. Curtis & Sons be awarded the five-year contract to provide fire hose as they are a responsive and responsible bidder and the pricing is in line with staff estimates. The proposed contract fully complies with the Competitive Bidding and Living Wage Ordinances.

Shortly following the receipt of bid results, staff identified forthcoming industry-wide changes in NFPA standards and fire hose technology. In efforts to manage the Fire Hose Program in a cost-effective and prudent manner, and to ensure the Department maintains compliance with national standards, the five-year contract award to L.N. Curtis & Sons will be for approximately half of the estimated annual replacement amount to address immediate needs. Staff will undergo a formal bid process as new fire hose specifications, standards and technology becomes available.

L.N. Curtis is distributor of firefighting gear and safety equipment. For the past five fiscal years, the Department has spent approximately \$80,000 each year with L.N. Curtis & Sons on various equipment including urban search and rescue (US&R) tools, various fire truck and engine equipment, and thermal imagers. Earlier in FY 2020, the Department also opened a purchase order for \$150,000 with L.N. Curtis & Sons for purchases of single layering wildland personal protective equipment through a formal bid process. The Fire Department purchases various equipment from local vendors including small tools and hand tools. However, to the Department's knowledge there are no local vendors that are able to provide fire hose that meet required bid specifications.

COUNCIL POLICY CONSIDERATION:

The proposed contract furthers the City Council's strategic planning goals to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The acceptance of a bid for the furnishing of fire hose is a continuing administrative and maintenance activity (i.e., purchasing of supplies). This action would not cause either a direct physical change or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA as defined in Sections 21065 and 15378, and no environmental document is required.

FISCAL IMPACT:

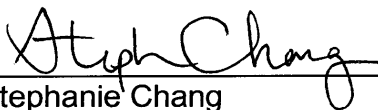
The total cost of this action will be \$125,000 for the five-year term of the contract. Funding for the purchase of fire hose will be addressed by existing budgeted appropriations in the Fire Department's General Fund operating budget account for Fire Equipment (10131009-810900). There are no anticipated impacts to other operational programs or capital projects as a result of this action.

Respectfully submitted,



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