



# Agenda Report

February 10, 2020

**TO:** Honorable Mayor and City Council

**THROUGH:** Finance Committee

**FROM:** Public Health Department

**SUBJECT: RECOGNIZE REVENUE AND APPROPRIATE FUNDS OF \$44,880 TO THE FISCAL YEAR 2020 OPERATING BUDGET FOR THE PUBLIC HEALTH DEPARTMENT NUTRITION AND PHYSICAL ACTIVITY PROGRAM**

## **RECOMMENDATIONS:**

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption); and
2. Authorize the City Manager to enter into a contract with the California Department of Food and Agriculture (CDFA) to accept and administer grant funds on behalf of the City of Pasadena; and
3. Amend the Fiscal Year 2020 Public Health Department operating budget by recognizing and appropriating \$44,880 in grant funds to purchase refrigeration equipment and supplies for eligible corner stores in Pasadena.

## **EXECUTIVE SUMMARY:**

The California Department of Food and Agriculture's (CDFA) Healthy Stores Refrigeration Grant Program supports corner stores and small businesses in low-income or low-access areas throughout the state to stock California-grown fresh produce, nuts and minimally processed foods through the funding of energy efficient refrigeration units. The purpose of the program is to improve access to healthy food choices in the small retail environment for underserved communities while promoting California-grown agriculture. The proposed FY 2020 budget is as follows:

|                         |                 |
|-------------------------|-----------------|
| Refrigeration equipment | \$41,730        |
| Installation            | \$1,400         |
| Travel                  | \$250           |
| Supplies                | \$1,500         |
| <b>Total</b>            | <b>\$44,880</b> |

The recommended action provides support for the Pasadena Public Health Department to assist small grocery stores in underserved parts of Pasadena make capital improvements and sell higher quality produce to the local community. The Department will draw on its experience implementing "Healthy Retail" programming to assist four corner stores in vulnerable areas of the City. The Department will provide technical assistance and new refrigeration units to each store. These changes are expected to increase the number of people in Pasadena who have access to healthy food options and help reduce health disparities and inequities in underserved areas of Pasadena.

**COUNCIL POLICY CONSIDERATION:**

The proposed action is consistent with the City Council's strategic planning goal to ensure public health and safety by increasing access to healthy food options in underserved areas of Pasadena.

**ENVIRONMENTAL ANALYSIS:**

The subject contract and appropriation of funds have been determined to be exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3), the common sense exemption (formerly the "general rule") that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Such is the case with the proposed contract authorization and funding appropriation for the purchase of refrigeration equipment and supplies for eligible corner stores in Pasadena. This program is intended to provide four small grocery stores with energy efficient refrigeration units. Other than the installation of the units, the program does not involve physical changes to the environment and the project would not change the use or operation of any involved grocers. In addition to the common sense exemption, the installation of refrigeration units in small grocery stores would be categorically exempt from CEQA pursuant to State CEQA Guidelines Section 15301 (Class 1 Existing Facilities) as a minor alteration of an existing facility involving negligible or no expansion of use.

**FISCAL IMPACT:**

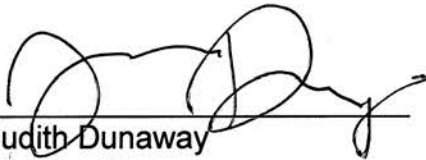
Pending approval by City Council, the Fiscal Year 2020 operating budget will be increased by \$44,880 for project implementation. It is anticipated that \$44,880 of the requested grant funds will be received and spent in Fiscal Year 2020. There is no net impact to unappropriated fund balance. Future funding will be included in the annual budget submission in FY 2021 and FY 2022.

Respectfully submitted,



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