

**SPECIAL MEETING**

The virtual meeting was convened pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17 2020, and was held solely by videoconference/teleconference

**6OPENING:** Mayor Tornek called the special meeting to order at 2:06 p.m. The pledge of allegiance was led by Councilmember Masuda.

**ROLL CALL:**  
Councilmembers: Mayor Terry Tornek  
Vice Mayor Tyron Hampton  
Councilmember Victor Gordo  
Councilmember John J. Kennedy  
Councilmember Steve Madison  
Councilmember Gene Masuda  
Councilmember Margaret McAustin  
Councilmember Andy Wilson

Staff: City Manager Steve Mermell  
City Attorney/City Prosecutor Michele Beal Bagneris  
City Clerk Mark Jomsky

**CEREMONIAL MATTERS** Mayor Tornek announced a proclamation declaring June 15, 2020 as “Elder Abuse Awareness Day” in Pasadena.

Vice Mayor Hampton connected to the meeting at 2:08 p.m. Mayor Tornek requested that the meeting be adjourned in memory of those that have suffered due to death and illness caused by COVID-19 in Pasadena, the nation, and around the world.

Vice Mayor Hampton spoke on the need for the Health Department staff to provide ongoing, onsite person inspections of senior care facilities in the City, and requested an update report to the City Council.

Steve Mermell, City Manager, reported that the Los Angeles County Board of Supervisors voted to create an Inspector General position over the licensing division responsible for certifying of residential care and skilled nursing facilities. Staff has confirmed with the County that the new position will cover the City of Pasadena.

**CONSENT CALENDAR** **EXTENSION OF CONTRACT NO. 30937 WITH MOTOROLA SOLUTIONS INC., FOR THE PURCHASE OF RADIO COMMUNICATIONS EQUIPMENT AND ACCESSORIES**  
**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed contract is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
- (2) Authorize the City Manager to extend the term of Contract No. 30937 with Motorola Solutions, Inc., to June 30, 2022; and
- (3) To the extent this could be considered a separate procurement subject to the Competitive Selection Process, it is recommended that the City Council grant the contract an exemption pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served. *(a purchase order number was issued)*

**ADOPTION OF A SIDE LETTER OF AGREEMENT TO EXTEND THE JULY 1, 2017 TO JUNE 30, 2020 MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PASADENA AND THE INTERNATIONAL UNION OF OPERATOR ENGINEERS**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the action proposed in the agenda report is not a "project" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(2) of the State CEQA Guidelines and, as such, is not subject to environmental review; and
- (2) Adopt a side letter of agreement to extend the July 1, 2017 to June 30, 2020 Memorandum of Understanding (MOU) between the City of Pasadena and the International Union of Operator Engineers (IUOE) by six months to December 31, 2020. (Contract No. 22,858-1)

**AUTHORIZATION TO EXTEND CONTRACT NO. 30130 WITH UNIFIRST CORPORATION FOR ONE-YEAR AND APPROVE CONTRACT INCREASE, NOT-TO-EXCEED \$871,500**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;
- (2) Reject all bids received on March 11, 2020 for citywide uniform rental services;
- (3) Authorize the City Manager to increase Contract No. 30130 with UniFirst Corporation for one-year by \$186,000, thereby increasing the total not-to-exceed amount to \$871,500. This includes a contingency of \$30,000 to provide for any necessary change orders and transition costs; and
- (4) To the extent, the amendment is considered a separate procurement, grant the amendment an exemption from Competitive Bidding pursuant to City Charter Section 1002(C) and the Competitive Selection process pursuant to Pasadena

Municipal Code Section 4.08.049(B), contracts for which the City's best interests are served. (Contract No. 30130-2)

**FINANCE COMMITTEE: JOINT ACTION – FISCAL YEAR 2020-2021 INVESTMENT POLICY AND INVESTMENT STRATEGY**

**Recommendation:** It is recommended that the City Council and the Successor Agency to the Pasadena Community Development Commission:

- (1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project; and
- (2) Adopt the City Treasurer's Recommended Investment Policy and Investment Strategy for Fiscal Year 2020-2021.

**FINANCE COMMITTEE: QUARTERLY INVESTMENT REPORT – QUARTER ENDING MARCH 31, 2020**

**Recommendation:** This report is for information only; no action is required.

Item discussed separately

**PUBLIC SAFETY COMMITTEE: ADOPT A RESOLUTION RECOGNIZING THE PASADENA FIRE DEPARTMENT'S PERFORMANCE OF ANNUAL INSPECTIONS PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE**

RESIGNATIONS,  
APPOINTMENTS, &  
REAPPOINTMENTS

**APPOINTMENT OF JAMIE WRIGHT TO THE HUMAN SERVICES COMMISSION EFFECTIVE JULY 1, 2020 (District 3 Nomination)**

**APPOINTMENT OF MIREYA ASTURIAS JONES TO THE ARTS AND CULTURE COMMISSION EFFECTIVE JULY 1, 2020 (District 6 Nomination)**

Item discussed separately

**BROOKSIDE GOLF COURSE FEE STRUCTURE ADJUSTMENTS**

**FINANCE COMMITTEE: AUTHORIZATION AND APPROVAL TO RENEW PROPERTY AND CASUALTY INSURANCE FOR THE CITY OF PASADENA FOR FISCAL YEAR 2021**

**Recommendation:** It is recommended that the City Council:

- (1) Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15378;
- (2) Authorize City staff to place and bind the City's Property and Casualty Insurance coverages outlined in the agenda report effective July 1, 2020, with the total amount not-to-exceed \$4,710,305, for all premiums, surcharges, taxes, and fees; and

(3) Grant an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance, Pasadena Municipal Code Chapter 4.08, pursuant to Section 4.08.049(B) contracts which the City's best interests are served. The proposed insurance coverages are exempt from the competitive bidding process pursuant to the City Charter Section 1002(F), contracts for professional or unique services.

APPROVAL OF MINUTES

May 4, 2020  
 May 5, 2020  
 May 7, 2020

CLAIMS RECEIVED

Claim No. 13,539	Irving Meyer, Esq. Attorney at Law, representing Rito Vasquez	\$ 25,000.00+
Claim No. 13,540	Allstate as subrogee for Jim Christodoulelis	Not stated
Claim No. 13,541	Michael Farrand	300.00

It was moved by Councilmember Gordo, seconded by Councilmember McAustin, to approve all items on the Consent Calendar, with the exception of Item 6 (Adopt a Resolution Recognizing the Pasadena Fire Department's Performance of Annual Inspections), and Item 8 (Brookside Golf Course Fee Structure Adjustments), which were discussed separately:

AYES: Councilmembers Gordo, Kennedy, Masuda,  
 McAustin, Wilson, Vice Mayor Hampton, Mayor  
 Tornek  
 NOES: None  
 ABSENT: Councilmember Madison  
 ABSTAIN: None

**CONSENT ITEM  
 DISCUSSED SEPARATELY**

**PUBLIC SAFETY COMMITTEE: ADOPT A RESOLUTION  
 RECOGNIZING THE PASADENA FIRE DEPARTMENT'S  
 PERFORMANCE OF ANNUAL INSPECTIONS PURSUANT TO  
 SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA  
 HEALTH AND SAFETY CODE**

**Recommendation:** It is recommended that the City Council:  
 (1) Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required; and  
 (2) Adopt a resolution recognizing the Pasadena Fire Department's level of compliance with California Health and Safety Code Sections 13146.2 and 13146.3. (Resolution No. 9789)

Interim Fire Bureau Chief Bryan Frieders provided information on the Department's virtual inspections, technology, and inspection results, and responded to questions. Wendell Eaton, Battalion Chief, provide information on the prioritization of the Fire Department's inspections, and responded to questions.

Councilmember McAustin expressed concerns with staff setting inspection goals for businesses and only reaching 40 percent of those goals. She asked the City Manager to include the Fire Department's annual inspection performance data in a comprehensive "After Action" COVID-19 pandemic report.

The City Council briefly recessed the meeting at 2:19 p.m. and returned at 2:22 p.m.

Following discussion, it was moved by Councilmember McAustin, seconded by Councilmember Kennedy, to approve the staff recommendation:

- AYES: Councilmembers Gordo, Kennedy, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek  
NOES: None  
ABSENT: Councilmember Madison  
ABSTAIN: None

#### **BROOKSIDE GOLF COURSE FEE STRUCTURE ADJUSTMENTS**

**Recommendation of the Rose Bowl Operating Company:** It is recommended that the City Council approve the following actions:  
(1) Find that the action proposed in the agenda report is exempt from environmental review pursuant to State California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have a significant effect on the environment; and  
(2) Authorize the General Manager to adjust Brookside Golf Fees no higher than \$50 on standard green fees and no higher than \$90 (with golf cart) on tournaments/shotguns.

Councilmember McAustin expressed disappointment on the lack of context in the report. In the future, she would like comparative data to other golf courses, including fees, to be included in the staff report.

Councilmember Madison joined the meeting at 2:40 p.m.

Daryl Dunn, General Manager of the Rose Bowl Operating Company, provided introductory comments, and Jens Weiden, Chief Revenue Officer with the Rose Bowl Operating Company, presented a PowerPoint presentation on the item, and responded to questions.

Following discussion, it was moved by Councilmember McAustin, seconded by Councilmember Wilson, to approve the staff recommendation:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None

## **PUBLIC HEARINGS**

### **CONTINUED PUBLIC HEARING: CITY MANAGER'S RECOMMENDED FISCAL YEAR 2021 OPERATING BUDGET AND ADOPTION OF FISCAL YEAR 2021 OPERATING BUDGET**

**Recommendation:** It is recommended that the City Council:

- (1) Close the public hearing and formally adopt the Fiscal Year (FY) 2021 Operating Budget;
- (2) Adopt by resolution the City's FY 2021 Operating Budget and any changes passed by a motion of the City Council; and (Resolution No. 9790)
- (3) Adopt a resolution determining the amount to be transferred from the Light and Power Fund to the General Fund is 10% of gross revenues from retail sales for FY 2021. (Resolution No. 9791)

Matt Hawkesworth, Director of Finance, presented a PowerPoint on the item, including a summary of the Finance Committee's proposed amendments, and responded to questions. City Manager Mermell provided information on staff's strategy for the General Fund to cover the Rose Bowl Stadium debt service payments; and responded to questions.

Councilmember Gordo asked staff to ensure that the Foothill Workforce Development Board is involved with the ROSE program; and requested a report related to the progress on the Office of the Young Child, and to agendaize the item for discussion at a future Economic Development and Technology Committee or a City Council meeting.

Mark Jomsky, City Clerk, reported that 6 letters providing comments and recommendations on how the City can invest in its youth and community, advocating for the hiring of the vacant position at the Office of the Young Child, expressing concerns with the increase of the Pasadena Police Department budget, were received, distributed to the City Council, posted on-line, and made part of the public record. In addition, he read aloud comments from the following members of the public expressing concerns with the Rose Bowl bonds on the City's finances, the increase to the Pasadena Police Department budget, lack of transparency; and



in support of budget allocations for schools, social services, housing funds, support youth programs (including Summer Rose Program), and to continue funding the Early Child Development Coordinator:

West Tilgh Blover, Pasadena resident  
Leigh Ann Greenfield, Pasadena resident  
Alanna Klosterman, Pasadena resident  
Anne Kelley, Pasadena resident  
Kristen Sales, Pasadena resident  
Christy Zamani, Executive Director of Day One  
Diane Philibosian, on behalf of 12 organizations  
Mohammad Tajsar, Pasadena resident  
Kris Ockerhauser, Pasadena resident  
Adriana Bautista, Pasadena resident  
Joanne Long, Pasadena resident  
Will Dickson, Pasadena resident  
Francesca Ponce, Pasadena resident  
Kimberly Berry, Altadena resident  
Vicent De Stefano, Pasadena resident  
Nancy Verdin, Pasadena resident  
Charles Xu, Pasadena resident  
David Chavez, Pasadena resident  
Peishi Cheng, Pasadena resident  
Cristal Oliveros, Pasadena resident  
Brian Berry, Pasadena resident  
Edward Washatka, Pasadena resident  
Aaron Markowitz, Pasadena resident  
Ashley Carrasco, Pasadena resident  
Jazmin Jimenez, Pasadena resident  
Jennifer Jimenez, Pasadena resident  
Giovanni Cervantes Robles, Pasadena resident  
Jazmine De La Torre, Pasadena resident  
Danae Tapia, Pasadena resident  
Roman Corfas, Pasadena resident  
Mary Clark, Pasadena resident  
Allison Henry, Pasadena resident  
Carly Lopez, Pasadena resident

Councilmember Kennedy expressed concerns with defunding the Pasadena Police Department (PPD), (meaning the elimination of policing in the City of Pasadena), which he believes it is not healthy; and spoke in favor of civilian oversight of the PPD.

Mayor Tornek stated that the adoption of the City's budget is being discussed at special City Council meetings due to COVID-19 pandemic and are scheduled at 2:00 p.m. instead of the regular time of 5:30 p.m. He spoke on the City Council's normal process to adopt the City Budget, including public Finance Committee and City Council meetings; and stated that the City's budget will be

revisited frequently, and modified appropriately and in real time due to the uncertainties associated with the City's revenue stream and expenses. He also spoke on the Rose Bowl Operating Company debt, and the City's legal obligation related to their debt service; and the City's Health Department's budget fluctuation, which depends heavily on securing specific grant programs to fund programs and services.

Vice Mayor Hampton advocated for detailed discussion on the PPD's budget, including information on PPD's expenses related to community outreach at a future Public Safety Committee or City Council meeting. He spoke in favor of adopting the budget with the exception of the PPD budget; and stated that he does not subscribe to the idea of defunding the police.

Councilmember Gordo spoke on the need for the City Council to continue to monitor and revisit the City's budget when necessary to determine best practices, as well as whether some City programs need additional consideration. He expressed concerns with foregoing the City Council's review of each department's budget individually, and stated his preference that department by department reviews continue as the City Council may need to reprioritize funds to better reflect the City's primary concerns and duties, which is to support families, children and residents of the City.

Councilmember McAustin stated that she believes the City Council is obligated to give the residents a better understanding of the details and funding contained in the Pasadena Police Department's budget. She asked the City Manager to prepare a report on the PPD's budget. She also expressed concerns with the amount of funds the City is spending from the budgeted reserves, and stated the following for the record, "I hope when we are in better fiscal position, we can prioritize the one full time employee for Risk Management."

Councilmembers Wilson and Masuda spoke in favor of additional transparency and discussion on the Pasadena Police Department's budget.

Mayor Tornek spoke on the need to provide transparency on how the City allocates both the General Fund and the Non-General Fund expenditures, and asked the City Manger to break out the City's expenditures to better illustrate on how the City's resources are allocated.



Motion: Following discussion, it was moved by Councilmember Kennedy, seconded by Vice Mayor Hampton, to close the public hearing:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None

Councilmember Madison stated that he is not convinced that PPD resources should be reallocated, and stated that the PPD is currently understaffed. However, he stated he will support the staff recommendation.

Motion: Following discussion, it was moved by Councilmember Kennedy, seconded by Vice Mayor Hampton, to approve the staff recommendation, with direction to staff to agendize the Pasadena Police Department budget for a detailed review at a future City Council meeting:

AYES: Councilmembers Gordo, Kennedy, Madison, Masuda, McAustin, Wilson, Vice Mayor Hampton, Mayor Tornek

NOES: None

ABSENT: None

ABSTAIN: None

**REPORTS AND COMMENTS  
FROM COUNCIL  
COMMITTEES**

**AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE PASADENA COMMUNITY FOUNDATION TO ESTABLISH A COVID-19 SMALL BUSINESS DISASTER RELIEF FUND AT THE FOUNDATION**

**Recommendation:** It is recommended that the City Council:

(1) Find that the proposed action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);

(2) Authorize the City Manager to enter into an agreement with the Pasadena Community Foundation (the "Foundation") and the City of Pasadena (the "Donor") to establish a COVID-19 small business disaster relief fund (the "Fund") at the Foundation; and (Contract No. 23,387)

(3) Appropriate \$750,000 from the unappropriated General Fund operating reserve to the non-departmental portion of the Fiscal Year (FY) 2020 Operating Budget to support the proposed program. (Budget Amendment No. 2020-50)

Councilmember Gordo, Chair of the Economic Development and Technology Committee, summarized the Committee discussion on the item, including the direction to staff to develop a proposal on a program that might assist small businesses that have not

received assistance, at the urging of the business community engaged with community members and the Pasadena Community Foundation (the "Foundation"). He urged the City Council, community, and the Foundation to provide matching funds.

City Manager Mermell and Eric Duyshart provided introductory comments, and David Klug, Senior Project Manager, presented a PowerPoint presentation on the item, with all responding to questions.

Councilmember McAustin spoke on the need to ensure that the grant awardees will not receive additional funds from the State or Federal programs, as the proposed grant program should be for small business that did not receive financial assistance from other entities. She asked staff to ensure that minority small business owners are prioritized to received grant awards, and people of color are included in the Selection Committee.

Jennifer DeVoll, President of Pasadena Community Foundation (PCF), provided information on the grant program; and stated that it was her understanding that local small businesses would not be able to receive grants from the proposed Grant Program if they previously received more than \$10,000 in aid from the state or federal governments; and responded to questions. She stated that grant awardees will sign a grant agreement prior to the release of awarded grant funds, which will include a statement confirming the need for assistance due to not receiving additional funds from state or federal governments.

Councilmember Madison spoke in support of the concept, but expressed concerns as to why the grant applicants cannot receive federal loans for aid and receive grant funds from the proposed program. He also stated his strong preference that the City Council should ultimately endorse the awarded grant funds.

In response to questions, Mr. Duyshart reported that program has been designed to reflect some of the best practices, utilizing methods by other cities in similar circumstances such as this one with PCF vetting, selecting, and issuing checks to businesses in need. Prior to issuing funds, staff will report to the City Council on the businesses receiving the grant funds, but not necessarily for City Council action.

Councilmember Gordo stated it is his understanding that the Foundation will utilize its expertise, resources and abilities to move quickly and address the urgent needs of local businesses, and then provide a report to the City Council for transparency purposes.

Ms. DeVoll stated that she believes there was discussion that the Foundation process will have full transparency in terms of the Selection Committee's choice of local businesses that will receive funds, amount of grants, number of businesses, and to provide information on the number of employees employed with the grantee in the form of a report. In addition, a longer term report was discussed that will provide data and information on businesses still operating 12 months after grant funding to determine the effectiveness of the program. She stated that the Foundation will be recruiting a panel of experts to make the determination of awarding grants.

City Manager Mermell responded that there was a discussion at the Committee on whether it is appropriate for the City Council to make the final awards, or if the task of the City Council should be to develop the program design, establish parameters that are included in the staff report, and construct a process that is similar to the City's CDBG process. The notion is that the City Council will set program parameters, and then work with the Foundation to establish a review committee, making sure that the reviewing of all applications is fair and free of bias and any conflicts of interest.

Councilmember Gordo stated that another issue that was brought up at the EDTech Committee was the need to assist local businesses as they look to comply with COVID-19 health and safety regulations. He asked staff to address the question proposed in the correspondence submitted by Mercadito Monarca, which raises an issue and consideration on diversity of the Selection Committee.

Councilmember Wilson spoke on the discussion of the item at the EDTech Committee, and stated that the Foundation should report back to the City Council since the program is expending tax dollars. He spoke in opposition to the City Council having final approval of the grant awardees, but noted the importance of the Foundation reporting back to the City Council on the accountability and impacts of the grant program.

Mayor Tornek expressed concerns on grant checks being issued by the Chamber of Commerce to awardees as opposed to the Foundation.

Councilmember Madison expressed concerns that community members will think they may have a better opportunity of being awarded a grant if they are members of the Pasadena Chamber of Commerce. He stated that he is unable to support the staff recommendation without the City Council playing a role on the final selection process.

Councilmember Kennedy stated that the City Council must ensure the support program is diverse and that the City Council should be the final arbiter of the Selection Committee's recommendations. He stated that he believes the grant funds should not go through the Foundation to the Pasadena Chamber of Commerce.

Councilmember McAustin stated that she believes the City Council should not have authority over the selection or distribution of funds; those responsibilities should stay with the Foundation as their work is respected within the community.

Ms. DeVoll stated that the idea of the support program is for the City to commit \$500,000, and the foundation will make it known that the City has offered to match an additional \$250,000 if private donors donate the same amount; and that once the funds are awarded the program is essentially over; and that the Foundation welcomes input to ensure a diverse Selection Committee.

A discussion ensued regarding the development of the program, the role of the Foundation to award grants and issue checks; the need for a report to the City Council on the criteria and proposed awards to grantees, as well as a final report from the Foundation on the success of the program; City staff's role in the development of the grant award criteria and ensuring the diversity of the Selection Committee; advocacy for the Selection Committee and grant awardees to be ethnically and social economically diverse (including being small businesses owners), and that every level of social status is represented; whether or not the City Council would determine or authorize grant awardees; the need for a quality process and Selection Committee; and the need to avoid potential political aspects of the City Council's involvement in a formal authorization process.

Councilmember Gordo requested that in the future, the staff report reflect the full discussion and recommendation of the Committee. He stated that it is his understanding that the EDTech Committee's recommendation instructed staff to develop a process; allow the entirety of the process as developed by the Foundation to be reported and presented to the City Council; and that the City Council would ask the Foundation to apply the criteria; make the grant award selections; and then have a full report (which includes the criteria, how the criteria was applied, list of grant awardees) to the City Council.

City Clerk Jomsky, read aloud comments from the following members of the public in support of the staff recommendation and providing suggestions:

Paul Little, Pasadena Chamber of Commerce  
Erica Guitierrez, Pasadena resident

Robert Villarreal, Pasadena resident

Mr. Jomsky reported that 1 letter providing comments and recommendations on the need for a diverse Selection Committee was received, distributed to the City Council, posted on-line, and made part of the public record.

Councilmember Gordo asked staff to consider small sole proprietors that do not have employees as grant awardee prospects.

Vice Mayor Hampton spoke in favor of the program and to proceed with assisting local businesses as soon as possible.

MOTION:

Following discussion, it was moved by Councilmember Kennedy, seconded by Councilmember Madison, to approve the staff recommendation, amended to assign the City Council as the final arbiter of the decision making of grant awards, based on the Selection Committee's recommendations:

AYES: Councilmembers Kennedy, Madison, Mayor Tornek

NOES: Councilmembers Gordo, Masuda, McAustin,  
Wilson, Vice Mayor Hampton

ABSENT: None

ABSTAIN: None

(MOTION FAILED)

In response to the City Council's concerns related to the Pasadena Chamber of Commerce having authority in issuing grant award checks, Ms. Devoll stated that the Pasadena Community Foundation would be responsible for issuing checks to program awardees.

MOTION:

Following further discussion, it was moved by Councilmember Gordo, seconded by Councilmember Wilson, to approved the staff recommendation, with direction to staff and the Foundation to develop a program (including criteria, timeline, program), establish accountability, transparency, and a process for reporting on grant awards to the City Council:

AYES: Councilmembers Gordo, Kennedy, Madison,  
McAustin, Wilson, Vice Mayor Hampton, Mayor  
Tornek

NOES: Councilmember Masuda

ABSENT: None

ABSTAIN: None

Following the vote, City Manager Mermell requested clarification as to whether there is an expectation of the City Council that there will be additional or modified eligibility requirements than those listed on Page 4 of the staff report.

In response to the City Manager, Councilmember Gordo stated that the adopted motion contemplates that staff provides their best thinking but he does believe there is room for improvement on reporting back to ensure thorough transparency and that the concerns stated by the City Council are addressed. There should also be something in writing from the City Attorney related to the “delegation of duties” clause to ensure the City Council is not incorrectly delegating authority to a private party.

**ORAL REPORT FROM THE CHAIR OF THE PUBLIC SAFETY COMMITTEE ON THE JUNE 10, 2020 MEETING INCLUDING THE COMMITTEE’S DISCUSSION ON CIVILIAN OVERSIGHT OF THE PASADENA POLICE DEPARTMENT, AND THE “MY BROTHER’S KEEPER ALLIANCE’S” CALL TO ACTION TO REVIEW AND REFORM THE PASADENA POLICE DEPARTMENT’S USE OF FORCE POLICY**

Councilmember Kennedy, Chair of the Pasadena Public Safety Committee (PSC) and Mayor Tornek, summarized the Committee’s discussion on Civilian Oversight of the Pasadena Police Department (PPD), including the Committee’s adoption of “My Brothers Keeper Alliance’s” statement. Councilmember Kennedy read out loud the alliance’s request for action, and provided information on Assembly Bill-392 Peace Officers: Deadly Force. He stated that PSC is committed to bringing forward within 60 days for City Council consideration a framework for greater civilian oversight of the PPD; and responded to questions.

Councilmember Gordo advocated for an item to be agendaized for discussion on the framework of civilian oversight of the Pasadena Police Department at a future City Council meeting to allow for community input and feedback. In addition, he requested information on a clear timeline, staff’s role, opportunity for community participation, and benchmarks related to civilian oversight.

City Clerk Jomsky, read aloud comments from the following members of the public advocating for a Civilian Oversight committee of the PPD, provided comments and/or suggestions on oversight models, and expressed concerns with civilian review of PPD:

William Papanian, Pasadena resident  
Katelin Aden Dukes, Pasadena resident



Christy Zamani, representing Partnership for Children Youth and Families  
Nicole Virdone, Pasadena resident  
Joseph Looney, Pasadena resident  
Adriana Bautista, Pasadena resident  
Roger Roldan, representing Pasadena Police Officers Association (PPOA)  
Sam De Sylva, representing PPOA  
Jazmine De La Torre, Pasadena resident  
Anthony Manousos, Pasadena resident  
Jill Shook, Pasadena resident

City Clerk Jomsky reported that 2 letters in support of a Civilian Oversight committee, and providing comments and recommendations on the restructuring of law enforcement were received, distributed to the City Council, posted on-line, and made part of the public record.

Vice Mayor Hampton spoke on the urgency of the item and the need to schedule a PSC meeting next week.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

**COVID-19 UPDATE FROM CITY MANAGER:  
ORAL REPORT ON HEALTH ORDER REGARDING RE-OPENINGS**

Councilmember Kennedy was excused and disconnected from the meeting at 7:51 p.m.

Steve Mermell, City Manager, provided introductory comments; and Dr. Ying Ying Goh, MD, Director of Public Health, provided an update and information on recent Health Orders and the City's efforts to re-open the local economy, Public Health Department's (PHD) outreach to support local restaurants, Centers for Disease Control and Prevention's (CDC) grant funds; and responded to questions. Rachel Janbek, Environmental Health Division Manager, provided information on the PHD's outreach efforts to local businesses, including door-to-door outreach and education efforts related to food safety and re-opening protocols, and providing a limited number of face shields to restaurants in the northwest area of the City; and responded to questions.

Councilmember Gordo asked staff to forward to him the details related to the categories eligible for the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020 funds. He expressed concerns regarding the City's available staffing levels and resources needed for re-opening the local economy; and asked staff for a timeline and work plan of when staff will visit all business sectors of the City, including hair salons, medical offices, dental offices, and child care centers.

Vice Mayor Hampton thanked the Public Health Department staff for their work in ensuring restaurants are complying with the City's Health and Safety guidelines. He expressed concerns as to why all the City's skilled nursing facilities were not inspected by City Staff; and requested that in the future staff ensures that skilled nursing facilities are properly quarantined. He requested that the City Manager's evaluation and contract be agendaized at a future City Council meeting in order for the community to provide input.

In response, City Manager Mermell and Dr. Goh stated that the Public Health Department staff conducted on-site visits and virtual meetings to train and prepare skilled nursing facilities for the COVID-19 virus.

City Clerk Jomsky reported that one letter expressing concerns with mass gatherings was received, distributed to the City Council, posted on-line, and made part of the public record.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

#### **MODIFIED SUMMER DAY CAMP PROGRAM**

**Recommendation:** The following report is for information only; no City Council action is required.

City Manager Mermell provided introductory comments, and Brenda Harvey-Williams, Director of Parks, Recreation and Community Services, presented a PowerPoint presentation on the City's modified Summer Day Camp Program; with both responding to questions.

Councilmember Gordo expressed concerns with the limited capacity of day camp attendees and asked staff to engage in conversation and to consider partnering with non-profit organizations to increase capacity for camp attendees and provide information to the City Council.

Following discussion, by consensus of the City Council, and on order of the Mayor, the information was received and filed.

Vice Mayor Hampton expressed concerns with the amount of illegal firework activities in the City and suggested that written material and notices be distributed to the community.

In response, City Manager Mermell stated that press releases on illegal firework activities in the City have commenced, information will be distributed in the next In-Focus newsletter, and that the topic will be added to the agenda for discussion at the next Public Safety Committee meeting.

Councilmember Gordo reported that the Rose Bowl Operating Company approved a Fourth of July, virtual light celebration.

**ADJOURNMENT**

On order of the Mayor, the special meeting of the City Council adjourned at 8:14 p.m., in memory of all those that have lost their lives during the COVID-19 pandemic.

\_\_\_\_\_  
Terry Tornek, Mayor  
City of Pasadena

ATTEST:

\_\_\_\_\_  
City Clerk