



Agenda Report

November 18, 2019

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH WOOD RODGERS, INC. TO PROVIDE ON-CALL HYDROGEOLOGICAL SERVICES FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act ("CEQA") pursuant to Section 21065 of CEQA and Sections 15060 (c)(2), 15060 (c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required for the project;
2. Authorize the City Manager to enter into a contract for an amount not to exceed \$500,000 or three years, whichever comes first, as the result of a competitive selection process pursuant to Pasadena Municipal Code Section 4.08.047, with Wood Rodgers, Inc. to provide Hydrogeological Services with one optional one-year extension subject to the approval of the City Manager

BACKGROUND:

Pasadena Water and Power ("PWP") is seeking qualified on-call hydrogeological services consultants to provide professional services on an as-needed basis for various projects included in PWP's CIP. Currently, PWP is evaluating projects for its CIP that includes new well design and construction to replace older and inactive wells. Due to the nature of these projects, specialty expertise is often needed to complete hydrogeological studies that are required during the course of a project. Typical hydrogeological services include well siting evaluations and feasibility studies, geophysical field data analyses, groundwater basin evaluations, groundwater quality assessments, and preparation of technical specifications.

On July 24, 2019, a Request for Proposals ("RFP") was issued seeking on-call hydrogeological services to support the City on various water utility capital improvement projects. The RFP was posted on Planet Bids with proposals due on August 20, 2019. Bid packages were downloaded by thirty prospective bidders, and five proposals were received, including one local firm.

An evaluation of the proposals using the criteria in the RFP was conducted. PWP selected one firm which best demonstrated its ability to meet the City's needs. The firms were scored as follows:

Rank	Firm Name	Location	Average Score
1	Wood Rodgers	San Dimas, CA	80
2	GeoScience	La Verne, CA	78
3	Rubicon Engineering	Tustin, CA	73
4	Montgomery & Associates	Oakland, CA	65
5	Dudek	Pasadena, CA	62

A complete summary of the rankings is included in Attachment A. Based on the results of the evaluation, Wood Rodgers Inc. received the highest evaluated score due to their experience, qualifications, and strength of proposal. The selected firm will not be assured any specific quantity or value of work and will not be eligible for any compensation except to the extent that is authorized and only upon completion of the assigned services to the City's satisfaction.

It is recommended that the City Council authorize the City Manager to enter into an agreement with Wood Rodgers Inc. for \$500,000 for an initial three-year term with optional one-year extension subject to City Manager approval. The optional one-year extension will facilitate the continuing work issued prior to the expiration of the initial three year term as the need arises.

Currently, the City is in the procurement contract process with Wood Rodgers, for Behner Well Siting Study Project in the amount of \$37,352.

COUNCIL POLICY CONSIDERATION:

The proposed contract is consistent with the Public Facilities Element of the General Plan and support the Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not a project subject to the CEQA in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The awarding of contracts for professional services (including on-call environmental services) is an organizational and administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required. However, CEQA review may apply to construction projects in the future.

FISCAL IMPACT:

The total cost of this action will be up to \$500,000 over a three-year term. It is anticipated that \$100,000 will be spent during Fiscal Year 2020. The remainder of the costs will be spent over the next two years, and one additional year if the contract extensions is exercised. Funding for this action will be addressed by the utilization of existing and future budgeted appropriations in the adopted CIP Budget Number 1074 – Well Improvements.

Respectfully submitted,



GURCHARAN S. BAWA
General Manager
Water and Power Department

Prepared by:



Michael Tse
Associate Engineer

Approved by:



STEVE MERMELL
City Manager