

Agenda Report

June 17, 2019

TO: Honorable Mayor and City Council

FROM: Department of Information Technology

SUBJECT: VARIOUS CONTRACT EXTENSIONS TO DECEMBER 31, 2019 FOR CONTRACT #30422 WITH SPRINT SOLUTIONS, INC., CONTRACT #30455 WITH CELLCO PARTNERSHIP (DBA VERIZON WIRELESS), CONTRACT #21,641 WITH TYLER TECHNOLOGIES, INC., AND CONTRACT #30464 WITH NTT DATA, INC.

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed contracts are exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b) (3);
2. Authorize the City Manager to extend the performance term period on Contract No. 30422 with Sprint Solutions, Inc. to December 31, 2019;
3. Authorize the City Manager to extend the performance term period on Contract No. 30455 with Cellco Partnership (dba Verizon Wireless) to December 31, 2019;
4. Authorize the City Manager to extend the performance term period on Contract No. 21,641 with Tyler Technologies, Inc. to December 31, 2019;
5. Authorize the City Manager to extend the performance term period on Contract No. 30464 with NTT Data, Inc. to December 31, 2019; and
6. To the extent these could be considered separate procurements subject to the Competitive Selection Process, it is recommended that the City Council grant these contracts an exemption pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served.

BACKGROUND:

The Department of Information Technology (DoIT) manages a wide variety of contracts in the course of providing service on DoIT programs and projects that make delivery of City services both easier and more efficient. From time to time, for various reasons, these contracts may require extensions to the performance period to enable work and

services to continue either to their completion, or until such time that new contracts are established. Given this, staff is recommending four contract extensions as outlined below.

Staff recommends extending the contract terms for two wireless service providers through December 31, 2019. The contractors are Cellco Partnership (dba Verizon Wireless), contract number 30455, and Sprint Solutions Inc., contract number 30422, both of which expire on June 30, 2019. City Council approved these master citywide contracts back on November 16, 2015, to allow City departments to purchase wireless voice and broadband services and equipment to facilitate City operations. These contracts were awarded based on an underlying nationally solicited agreement, 1907, through the National Association of State Procurement Officials (NASPO) ValuePoint organization led by the State of Nevada. The State of California has participating addendums in this agreement that allows local governments to take advantage of the volume pricing discounts it offers.

With the current agreement due to expire on June 30, 2019, a new NASPO ValuePoint solicitation for Wireless Data, Voice, and Accessories was recently completed by the lead State of Utah. The new contracts under this solicitation will replace the current Wireless Communication and Equipment contracts, but are currently not available. Given that, the State of Nevada has extended the current contracts through December 31, 2019 to allow states, like California, time for the Participating Addendum process, extending the City's two wireless contracts to coincide with this date, will allow for departments to continue procuring these services without interruption. These contracts are currently utilized by nearly every City department, and to that end, there is enough balance available on both contracts to cover anticipated service costs for the remainder of this fiscal year, and the first six months of FY 2020. Staff will return to City Council with recommendations for new citywide wireless contracts once the State of California completes the requisite Participating Addenda.

Staff also recommends extending the contract term for Contract No. 21,641 with Tyler Technologies, Inc. through December 31, 2019 to account for the new implementation date of September 2019 for the Human Resources and Payroll modules of the Tyler Munis Enterprise Resources Planning (ERP) system and allow Tyler to remain engaged beyond the current contract expiration date of June 30, 2019. This extension will also provide flexibility should further challenges surface, however, staff does not anticipate additional appropriations will be needed.

Finally, staff recommends extending the contract term for Contract No. 30464 with NTT Data, Inc. through December 31, 2019. City Council recently approved issuance of contracts to seven firms for IT temporary staffing services on April 29, 2019. These contracts are in development, but likely won't be fully executed until the end of June of this year, at the earliest. In the meantime, there is a need to extend the contract with NTT Data beyond the current expiration date of June 30, 2019 in order to complete any temporary assignments already in progress, and any new assignments that may arise

prior to the new contracts being fully executed. There is sufficient balance remaining on the contract to cover any anticipated costs associated with the assignments.

COUNCIL POLICY CONSIDERATION:

The proposed contract extensions support the Department of Information Technology's mission of providing proven state-of-the-practice technologies in the most strategic, cost effective and efficient ways in line with the projects and initiatives outlined in the IT Strategic Plan.

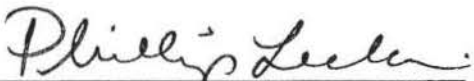
ENVIRONMENTAL ANALYSIS:

These contracts are exempt from CEQA per section 15061(b) (3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action will not result in any new development or physical changes.

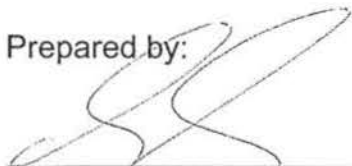
FISCAL IMPACT:

There is no fiscal impact anticipated as a result of this action, which only extends each of the four contracts for six months. No additional budget appropriations are needed as a result of this action. The two wireless vendor contracts, Contract No. 30455 with Cellco Partnership (dba Verizon Wireless), and Contract No. 30455 with Sprint Solutions Inc., are funded through annual adopted budgeted appropriations in the City departments that utilize those services. Contract No. 21,641 with Tyler Technologies, Inc. is funded through existing appropriations in the Enterprise Resource Planning System (71149) project. Similar to the wireless vendor contract, funding for the temporary staffing assignments under Contract No. 30464 with NTT Data, Inc. is also addressed through the utilization of annual adopted budgeted appropriations. Indirect and support costs such as administration of these contracts are minimal, and addressed by the utilization of existing budgeted appropriations as well.

Respectfully submitted,


PHILLIP LECLAIR
Chief Information Officer
Department of Information Technology

Prepared by:


Dan Augustyn
Management Analyst V

Approved by:


STEVE MERMELL
City Manager