

# Agenda Report

June 17, 2019

**TO:** Honorable Mayor and City Council

**FROM:** Department of Public Works

**SUBJECT: ADOPTION OF FISCAL YEAR 2020 – 2024 CAPITAL IMPROVEMENT PROGRAM BUDGET**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed actions are not “projects” as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review; and
2. Adopt by resolution the City’s Fiscal Year (FY) 2020 – 2024 Capital Improvement Program (CIP) Budget as summarized in Exhibit B contained in the resolution and any changes passed by a motion of the City Council at the June 17, 2019 meeting.

**ADVISORY COMMISSION RECOMMENDATIONS:**

Recreation and Parks Commission

On March 5, 2019, the Recreation and Parks Commission voted to support the *Parks and Landscaping* and *Arroyo Projects* sections of the Recommended FY 2020 – 2024 CIP Budget.

Northwest Commission

On March 12, 2019, the Northwest Commission voted to support the projects located completely or partially in Northwest Pasadena in the Recommended FY 2020 – 2024 CIP Budget.

Planning Commission

On March 13, 2019, the Planning Commission found all recommended new projects consistent with the General Plan.

Transportation Advisory Commission

On March 28, 2019, the Transportation Advisory Commission (TAC) voted to support the *Streets and Streetscapes* and *Transportation* sections of the Recommended FY 2020 – 2024 CIP Budget with the following amendment:

1. Increase the recommended FY 2020 appropriation for the *Pasadena Bicycle Program FY 2016 – 2020* from \$120,000 to \$360,000 without decreasing funding on another existing CIP project; and
2. Increase funding for the program for the next five year phase of FY 2021 – 2025.

In response to TAC's recommendation, the FY 2020 Recommended Appropriations to this project was increased from City Manager's original recommendation of \$120,000 to \$200,000 as is shown in the FY 2020 – 2024 CIP Budget document.

**BACKGROUND:**

On April 29, 2019, a public hearing on the Recommended FY 2020 – 2024 CIP Budget was opened. Copies of the Recommended FY 2020 – 2024 CIP document were placed in the Pasadena Central Library and in the City Clerk's Office on April 15, 2019. The budget was also made available on the City's website at [http://cityofpasadena.net/PublicWorks/Capital\\_Improvement\\_Program/](http://cityofpasadena.net/PublicWorks/Capital_Improvement_Program/).

On May 6, May 13, May 20, June 3, June 10, June 12 and June 17, 2019 the joint City Council/Finance Committee held meetings to review and discuss the Recommended FY 2020 Operating and CIP Budgets. After thorough discussions and deliberations, the budgets are being forwarded to the City Council for adoption.

Changes to Printed Recommended FY 2020 – 2024 CIP Budget

Below are the adjustments to the printed Recommended FY 2020 – 2024 CIP Budget which have been incorporated and reflected in Exhibit B.

1. **Colorado Street Bridge – Suicide Mitigation Enhancements (73324)** – The Department of Public Works recommends deleting the FY 2020 recommended appropriation of \$750,000 in General Fund from this project. On May 20, 2019, City Council approved an appropriation of \$550,000 in General Fund to this project to expedite the design phase. The remaining \$200,000 is not needed in FY 2020 for the design phase of the project. Therefore this appropriation is no longer needed in FY 2020.
2. **Hamilton Park – Various Projects (78069)** – The Department of Public Works recommends deleting the FY 2020 recommended appropriation of \$550,000 in Residential Impact Fees from this project. On May 13, 2019, City Council approved an appropriation of \$550,000 in Residential Impact Fees to this project to expedite the construction to accommodate Little League Baseball season. Therefore this appropriation is no longer needed in FY 2020.

3. **Fire Station Renovations and Improvements (New)** – The Department of Public Works recommends appropriating an additional \$1,500,000 in General Fund from Measure I to this project. This will fully fund renovations at all eight of the City's Fire Station beginning in FY 2020.
4. **Construction of New Facility – Fire Station #37** – The Department of Public Works recommends removing the appropriation of \$1,500,000 from this project and transferring the funds to the *Fire Station Renovation and Improvement* project as mentioned above in #3. This will allow staff time to revisit and update the 2011 Fire Department Facilities Condition Evaluation report and to develop a financing plan to pay for the future construction of new fire stations.
5. **Implement Master Plan – Hahamongna Watershed Park – Berkshire Creek Area Improvements (77509)** – The Department of Public Works recommends appropriating \$100,000 in Residential Impact Fees to the project and increasing the budget by a like amount. The total estimated project cost was updated after the *FY 2020 Recommended CIP Budget* document was printed. These funds will be utilized for the construction of this project which is scheduled to be completed in FY 2020.
6. **Washington Park Community House and Restroom Construction Phase (New)** – The Department of Public Works recommends separating the *Washington Park Community House and Restroom – Design Phase* project into two projects, one for the design phase and one for the construction phase. The recommended FY 2020 appropriations to the two projects will be as follows:
  - a. *Washington Park Community House and Restroom – Design Phase (New)* – appropriating \$300,000 in Residential Impact Fees for the community outreach, planning and design phase which will be completed in FY 2020. Any remaining budget from the design phase of the project will be transferred to the construction phase.
  - b. *Washington Park Community House and Restroom – Construction Phase (New)* – appropriating \$700,000 in Residential Impact Fees for the future construction of this project. Construction is anticipated to begin in FY 2021.
7. **Miscellaneous Concrete Improvement Program (73928)** – The Department of Public Works recommends adding this project to the FY 2020 CIP Budget as it was not forwarded from the FY 2019 CIP Budget anticipating the project would be complete by June 30, 2019. However, due to the number of sidewalk payments collected from property owners and developer as a condition of development or sale of property in the last six months, staff recommends keeping this project open to allow this program to continue in an expeditious manner. In addition, staff recommends appropriating \$218,797 in Private Capital to this project. This appropriation will be used for repairs to curbs, gutters, and sidewalks in FY 2020.

- 8. Enterprise Building Security Management (71163)** – The Department of Information Technology recommends appropriating an additional \$500,000 in Library Services Fund to this project. This will increase the FY 2020 Recommended Appropriation in Library Services Fund from \$300,000 to \$800,000. This appropriation will fund the installation of security cameras and access control devices for the Central Library and the nine other branches. The initial estimate of \$300,000 was based on a cursory count of units needed to cover the square footage of each building and did not take into account the complexity of the building; the number of devices needed to provide proper coverage; or the impact of the historical designation of the Central Library on the installation. This appropriation will allow the work to begin in FY 2020.

In addition, the Department of Information Technology recommends appropriating \$165,000 in Asset Forfeiture Fund to this project. This appropriation will be used to replace the building access control systems in the Police Building. This new system will provide total facility security at all access points, monitoring and mobile access through the network and the web. This work will be completed in FY 2020.

- 9. Enterprise Resource Planning System (71149)** – The Department of Information Technology recommends the following changes to the FY 2020 Recommended Appropriations to this project. The total appropriation of \$225,000 remains the same, some of the funding sources making up that appropriation are changing based on fund availability.

Funding Source	Original Appropriations	Change to Appropriations	Final FY 2020 Appropriations
Fleet Maintenance	2,362	(2,362)	0
311 Call Center Fund	0	2,362	2,362
Housing & Community Development Fund	826	(826)	0
Pasadena Housing Authority Fund	1,793	(1,793)	0
Other Housing Funds	1,414	2,619	4,033
Total	6,395	0	6,395

- 10. Fire Communication Dispatch Upgrades (71164)** – The Department of Information Technology recommends adding this project to the FY 2020 CIP Budget as it was removed at the end of the FY 2019 CIP Budget anticipating the project would be complete by June 30, 2019. However, delays in Verdugo Fire Communications Center's rollout of its new Computer-Aided Dispatch (CAD) system have pushed back the timeline for Pasadena's work related to the Mobile Data Computer (MDC) and Data Connectivity upgrades. At this time, the Fire Department recommends appropriating \$97,000 in General Fund from the Department's FY 2019 Operating Budget in account 10131000 to this project. The funds will contribute to expenses required to integrate our Mobile Data Computer (MDC) devices to Verdugo Fire Communications Center's new Computer-Aided Dispatch (CAD)

system, which is scheduled to go live in late 2019. The funds will help to support project management, design, provisioning, and implementation services to ensure full interoperability, high availability, and consistency of the data network.

Summary of FY 2020 CIP Budget

With the above changes, the FY 2020 - 2024 CIP Budget contains 206 active projects with a Total Estimated Cost of \$905,878,763 and a Total Recommended Appropriation of \$87,738,025 to 140 projects. This information is detailed on Attachment A and Exhibit B which is a part of the resolution adopting the budget. Twenty-seven new projects have been added. The CIP Budget contains a “Future Projects” section which identifies an additional 57 projects with a total estimated cost of \$305 million. The table below summarizes this information and highlights a future funding need of approximately \$783 million.

Total Estimated Cost of Active Projects	Total Estimated Cost of Future Projects	Appropriated Through FY 2019	Recommended FY 2020	Total Outstanding Funding Need
905,878,763	305,597,934	304,704,089	87,738,025	783,034,583

**COUNCIL POLICY CONSIDERATION:**

All projects in the Recommended CIP address the City Council’s strategic goals to maintain fiscal responsibility; improve, maintain, and enhance public facilities and infrastructure; increase conservation and sustainability; improve mobility and accessibility throughout the City; support and promote the quality of life and local economy; and ensure public safety. Further, all the projects are consistent with the General Plan.

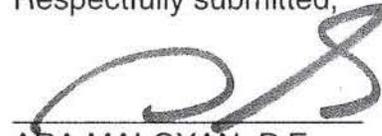
**ENVIRONMENTAL ANALYSIS:**

As work for each project moves through the City’s approval process, the appropriate environmental analysis will be conducted and brought to the City Council.

**FISCAL IMPACT:**

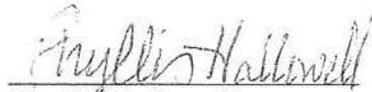
Approval of the City Manager's Recommended CIP Budget and the proposed budget revisions detailed in this report will establish the FY 2020 – 2024 Capital Improvement Program with a Total Appropriation of \$87,738,025. Details regarding the sources of funding are in Exhibit B, which is part of the resolution.

Respectfully submitted,



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Prepared by:



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Approved by:



STEVE MERMELL  
City Manager

Attachment A – FY 2020 – 2024 Recommended CIP – Totals by Category