



Agenda Report

April 15, 2019

TO: Honorable Mayor and City Council

FROM: Department of Transportation

SUBJECT: AUTHORIZE THE PURCHASE OF FOUR REPLACEMENT PASADENA DIAL-A-RIDE BUSES FOR AN AMOUNT NOT TO EXCEED \$328,593 WITH CREATIVE BUS SALES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the purchase of Dial-A-Ride buses is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15302, replacement of existing transit facilities involving negligible or no expansion of capacity;
2. Authorize the City Manager to enter into a contract with Creative Bus Sales for four replacement StarCraft Allstar Pasadena Dial-A-Ride buses in an amount not to exceed \$328,593, including a contingency of \$15,647. Competitive Bidding is not required pursuant to City Charter Section 1002(H) contracts with other governmental entities or their contractors for labor, materials, supplies or services.
3. Grant the proposed contract an exemption from the Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049(B) contracts for which the City's best interests are served.

BACKGROUND:

Pasadena Dial-A-Ride is a shared curb-to-curb transportation service for senior and disabled residents that are at least 60 years old or have a disability that prevents them from being able to use regular fixed route transit services. The City's Dial-A-Ride fleet is made up of 13 revenue vehicles. Of the 13 revenue vehicles, 11 are StarCraft Allstar vehicles that can accommodate up to 16 passengers and has four wheelchair securements and two minivans that can accommodate up to five passengers and has two wheelchair securements.

The Federal Transportation Administration (FTA) Section 5310 is a grant program for the purpose of assisting in meeting the transportation needs of older adults and people with disabilities. The Los Angeles County Metropolitan Transportation Authority (Metro), as the direct recipient of these funds, issued a grant solicitation to competitively award these funds to services in Los Angeles County. The City applied and was awarded funds to replace the four oldest Dial-A-Ride vehicles in the fleet that have exceeded their useful life. These aging vehicles will be replaced with four new vehicles of the same type and size. These vehicles are 20-foot, unleaded fuel Class B cutaways (shuttle style) that have a capacity of 16 seated passengers or up to four wheelchairs and six seated passengers.

The four vehicles recommended for replacement have exceeded their useful life in both age (5 years) and miles (150,000+ miles). The vehicles being replaced are approximately nine years old and average 236,609 miles. The vehicles recommended for purchase are equivalent to the City's current fleet of medium duty 2008-09 Ford 20-foot Starcraft Allstar Ford E-450 transit vehicles. Each vehicle contains one wheelchair lift at the rear of the bus facing curbside. Each vehicle can accommodate up to 16 passengers and has four wheelchair securements.

The four replacement vehicles will be funded with \$268,869 of FTA Section 5310 grant funds and \$59,724 in local transportation sales tax funds. The purchase of these replacement vehicles will help minimize service interruptions due to aging vehicle reliability problems. The projected delivery of these vehicles is anticipated by late calendar year 2019.

The primary source of funding for this project is from the FTA, which has over 30 federal procurement requirements, three of which pertain specifically to transit vehicle requirements, including Buy America compliance, Altoona testing, and the process of disposing of vehicles. The grant-funded vehicles being purchased need to meet the arduous vehicle service requirements of public transit. In order to meet these needs, all public transit vehicle procurements funded by the FTA are required to be tested for reliability and in-service performance by the federally recognized unbiased test center, Altoona Bus Research and Testing Center. In addition, these buses must be certified and audited to meet the FTA requirements of Buy America which requires that 70% or greater of the content of the vehicle be made in the United States. The vehicles being replaced will be disposed of following FTA requirements (FTA Circular 5010.1D) and Section 4.04.040 of the Pasadena Municipal Code that governs the disposition procedures for salvage property and scrap. The FTA requires partial reimbursement to FTA whenever the fair market value of the disposed property exceeds \$5,000. The transit vehicles being purchased for this federal grant award have met all FTA public transit and commercial use requirements, and their fair market value is below the threshold.

In order to help medium, small, rural and specialized transportation providers meet the rigorous federal transit vehicle procurement requirements, the Morongo Basin Transit Authority (MBTA), a member of the California Association of Coordinated Transportation (CalACT), formed the CalACT/MBTA Vehicle and Materials Purchasing Cooperative

(Cooperative), which has become the state's purchasing cooperative for smaller agencies statewide to use to ensure federally compliant procurements.

The Cooperative developed bid documents and product specifications for a federally compliant competitive price-based procurement process for several classes of transit vehicles to be used by participating governmental agencies in 2016 the Cooperative executed a contract with Creative Bus Sales to establish the pricing for transit vehicles that is currently in effect. The selection process the Cooperative followed meets the more than 30 federal requirements specific to federally funded transit procurements.

As a participating member of CalACT, the City is eligible to use the Cooperative contract with Creative Bus Sales for the purchase of transit vehicles. City staff evaluated and assessed several different vehicle manufacturer options offered through the Cooperative contract, which each met the required vehicles specifications. Per this evaluation, the selection of the StarCraft Allstar was made based on both price and suitability relative to the existing fleet. The table below shows cost comparison between the vehicles evaluated.

Manufacturer	Starcraft	Startrans	Glaval	Eldorado
Cost	\$ 312,946	\$ 317,693	\$ 319,690	\$ 359,648

The StarCraft Allstar was the lowest cost of the four manufacturers by about \$1,187 per vehicle. In addition, the current cutaway Dial-A-Ride fleet is made up of StarCraft Allstars. The recommendation would keep the fleet consistent and provide additional overall cost savings by having a consistent fleet and help increase reliability with a maintenance team that is already familiar with the StarCraft Allstar vehicles.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the following goals of the Strategic Plan: Improve, Maintain and Enhance Public Facilities and Infrastructure; Increase Conservation and Sustainability; and Improve Mobility and Accessibility throughout the City. This purchase of four replacement Dial-A-Ride vehicles will enhance Dial-A-Ride by helping to minimize service interruptions due to the current deteriorating condition of the four remaining aging Dial-A-Ride vehicles in the fleet.

ENVIRONMENTAL IMPACT:

The purchase of these vehicles is exempt from the CEQA review pursuant to State CEQA Guidelines Section 15302, replacement of existing transit facilities involving negligible or no expansion of capacity.

FISCAL IMPACT:

The cost of this action to replace four Pasadena Dial-A-Ride vehicles will be \$328,593, which includes a local match of \$59,724. Funding for this replacement is available in the

FY 2019 Capital Improvement Program Project 75086 (Purchase of Dial-A-Ride Vehicles).

The following table presents a summary of the project budget, which includes the cost of the contract and a 5% contingency.

Project Budget Summary	
Base Contract Amount	\$ 312,946
Contingency (5%)	15,647
TOTAL CONTRACT AMOUNT	\$ 328,593

The following table presents a summary of the sources of funds that will be used:

Funding Sources Summary	
FTA Section 5310	\$ 268,869
Fund 209 Prop C Local Return	59,724
TOTAL FUNDING	\$328,593

The four replacement vehicles will be operated and maintained under the City's transit operations contract with First Transit, Inc. This contract for the Pasadena Dial-A-Ride operations and vehicle maintenance is included in the Department of Transportation's operating budget.

Respectfully submitted,



FREDERICK C. DOCK
Director
Department of Transportation

Prepared by:



Sebastián Andrés Hernández
Senior Planner

Approved by:



STEVE MERMELL
City Manager