

# Agenda Report

September 23, 2019

**TO:** Honorable Mayor and City Council

**FROM:** Pasadena Police Department

**SUBJECT: AUTHORIZE PURCHASE ORDER CONTRACT WITH ROTORCRAFT SUPPORT INC., FOR A MAIN ROTOR TRANSMISSION EXCHANGE FOR THE MD-500E HELICOPTER FOR A NOT-TO-EXCEED AMOUNT OF \$121,285**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378, as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; and
2. Accept the bid dated July 30, 2019 submitted by Rotorcraft Support Incorporated in response to specifications for an MD-500E Helicopter Main Rotor Transmission Exchange, ii) reject all other bids, and iii) authorize the issuance of purchase order contract not to exceed \$121,285 which includes the base contract amount of \$105,465, and a \$15,820 contingency to provide for any necessary change orders.
3. Grant the proposed purchase order contract an exemption from the salvage ordinance pursuant to Pasadena Municipal Code Section 4.04.080. The helicopter industry functions with the expectation that in order for the Pasadena Police Department to receive a factory overhauled transmission the existing transmission must be a trade-in.

**BACKGROUND:**

The City of Pasadena's Police Department currently owns and operates one MD-500E helicopter. The aircraft's drive train consists of a turbine engine, main rotor transmission and a tail rotor transmission. During the fiscal year 2020, the main rotor transmission will need to be replaced per the Federal Aviation Administration's (FAA) 5000 hour flight time limit.

As such, on July 18, 2019, a Notice Inviting Bids for the exchange of the main rotor transmission of the MD-500E model was published in the Pasadena Journal, and posted on Planet Bids. Given the specialized nature of this project, a limited number of proposals were expected. Following advertising, bids were opened on July 30, 2019 and they are as follows:

<u>Bidder</u>		<u>Amount (\$)</u>
1. Rotorcraft Support Inc.,	Fillmore, CA	\$105,464.87

Rotorcraft Support Incorporated (RSI), was the only responsive bid, from an MD Helicopters' authorized service center which was confirmed through MD Helicopters website listing the current authorized service centers. RSI is a MD Helicopters' authorized service center and overhaul facility. RSI is a vendor for helicopter transmission repair and overhaul for other government entities. The proposed contract with Rotorcraft Support Inc., fully complies with the Competitive Bidding and Living Wage Ordinances.

In terms of the Salvage ordinance, the transfer (trade-in) of the transmission aligns with helicopter industry standards. The trade-in value of the existing transmission core represents a savings of \$171,146.37 considering a new stand-alone transmission costs \$292,431.37. Once the purchase order contract is approved and the transmission is repaired, the MD-500E helicopter will continue to serve a public purpose as it will be utilized for public safety patrol. Staff recommends that RSI of Fillmore, California be awarded the purchase order contract as they are the lowest responsive and responsible bidder. The award includes a contingency of 15% for unforeseen conditions that may be encountered once the existing main rotor transmission is removed from the aircraft. It is anticipated that the work will begin October 2019 and be completed November 2019.

RSI has worked with the City of Pasadena for many years. Since FY 2010, RSI has been awarded \$792,780.69 for miscellaneous parts, Avionics and specialized police equipment installations, component overalls for ongoing helicopter maintenance.

**COUNCIL POLICY CONSIDERATION:**

Approval of this contract award addresses the City Council's goals of maintaining fiscal responsibility and stability and ensuring public safety.

**ENVIRONMENTAL ANALYSIS:**

The action proposed herein is not subject to the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15060 (c)(2), 15060 (c)(3), and 15378. CEQA Guidelines Section 15060 (c) (2) states that an activity is not subject to CEQA if "The activity will not result in a direct or reasonably foreseeable indirect physical change in the environment". For the same reason, the proposed activity is not a CEQA "Project" as defined in State CEQA Guidelines Section 15378 and is, therefore, also not subject to CEQA pursuant to CEQA Guidelines Section 15060 (c)(3).

**FISCAL IMPACT:**

The cost of this action is \$121,285, which includes a 15% contingency for unanticipated costs. Funding for this action will be addressed by utilization of existing budgeted appropriations of \$121,285 in Air Operations account 10132006-850400. It is anticipated that all funds will be spent during the current fiscal year with no indirect or support cost requirements.

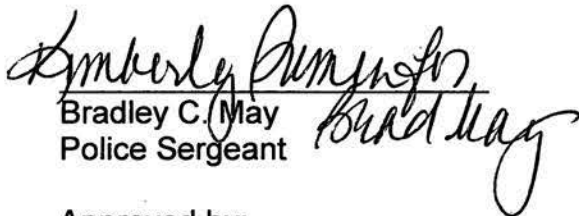
Respectfully submitted,



---

JOHN E. PEREZ  
Chief of Police

Prepared by:



---

Bradley C. May  
Police Sergeant

Concurred by:



---

MATTHEW E. HAWKESWORTH  
Director of Finance  
Finance Department

Approved by:



---

STEVE MERMELL  
City Manager