

**NEW FEES****FISCAL YEAR 2020 GENERAL FEE SCHEDULE**

FY 2020 Fee #	Description	FY 2020 Recommended Fee	Notes
<b>Library</b>			
154	Collections Processing Charge	\$15.00	This amount will be charged to recover cost of collection agency services paid to vendor by Library for collection of monies owed on long overdue items. Library requests to standardize this fee with our Library system partner, Glendale Public Library, for greater efficiency and ease of system use.
<b>Planning</b>			
357	Model Water Efficiency Landscape Plan Review	At Cost	The City adopted regulations in 2018 for Model Water Efficient Landscape but no fee was established to review landscape plans submitted for compliance with the regulations. The Water Efficient Landscape requirements are codified in section 17.44.050 of the City's Municipal Code. The Planning Department does not have the expertise with existing staff and uses a consultant to provide the plan review services. The City has been paying for the consultant services but not collecting fees from the customer using the service.
438	Neighborhood Development Permit	\$6,530.00	The City adopted regulations in 2017 for a neighborhood overlay district (Lower Hastings Ranch) but no fee was established to process the new permit type. A Neighborhood Development Permit is codified in section 17.25.090 of the City's Municipal Code. The application and processing is equivalent to the work involved with a Hillside Development Permit. As such, the Planning Department recommends the same existing fee amount for a Hillside Development Permit be used to establish the fee for a Neighborhood Development Permit. The fee amount is based off the FY19 fee schedule and the CPI increase for FY20.
<b>Public Health</b>			
613	Cannabis Cultivator	\$1,938.00	CANNABIS CULTIVATOR is a new cannabis facility plan check fee. The fee pays for time spent in the office reviewing the site plan and standard operating procedures, and the time spent in the field conducting the preliminary and final inspections.
614	Cannabis Retail	\$1,789.00	CANNABIS RETAIL is a new cannabis facility plan check fee. The fee pays for time spent in the office reviewing the site plan and standard operating procedures, and the time spent in the field conducting the preliminary and final inspections.
650	Host Facility	\$560.00	A Host Facility is a brewery, winery, or commercial building that meets requirements to support a catering operation. Host Facility is a new food permit type. An annual permit fee must be established to cover the cost of conducting routine inspections, re inspections, and complaint investigations.
651	Limited Service Charitable Feeding Operations Registration	\$140.00	Limited Service Charitable Feeding Operations (LSCFO) are charitable operations that provide small-scale, limited food preparation and serving, specifically to feed those in need. Effective January 1, 2019, AB2178 exempts a LSCFO from the definition of a food facility, as defined in the California Health and Safety Code, and downgrades the health permitting requirement to an annual registration. LSCFOs that register with the Environmental Health Division are inspected in response to a consumer complaint or a suspected foodborne illness, but are not subject to routine health inspections.
671	Cultivator (1-9,999) Square Feet	\$1,679.00	CULTIVATOR (1-9,999 SQUARE FEET) is a new cannabis facility annual permit type. An annual permit fee must be established to cover the cost of conducting routine inspections, re inspections, and complaint investigations.
672	Cultivator (10,000-21,999) Square Feet	\$1,790.00	CULTIVATOR (10,000-21,999 SQUARE FEET) is a new cannabis facility annual permit type. An annual permit fee must be established to cover the cost of conducting routine inspections, re inspections, and complaint investigations.

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673	Cultivator (Greater than 22,000) Square Feet	\$1,902.00	CULTIVATOR (GREATER THAN 22,000 SQUARE FEET) is a new cannabis facility annual permit type. An annual permit fee must be established to cover the cost of conducting routine inspections, reinspections, and complaint investigations.
674	Retail (1-999 Square Feet)	\$1,679.00	RETAIL (1-999 SQUARE FEET) is a new cannabis facility annual permit type. An annual permit fee must be established to cover the cost of conducting routine inspections, reinspections, and complaint investigations.
675	Retail (1,000-4,999 Square Feet)	\$1,790.00	RETAIL (1,000-4,999 SQUARE FEET) is a new cannabis facility annual permit type. An annual permit fee must be established to cover the cost of conducting routine inspections, reinspections, and complaint investigations.
676	Retail (Greater than 5,000 Square Feet)	\$1,902.00	RETAIL (GREATER THAN 5,000 SQUARE FEET) is a new cannabis facility annual permit type. An annual permit fee must be established to cover the cost of conducting routine inspections, reinspections, and compliance investigations.
743	Hepatitis B – Hepilisav- B	\$150.00	New Hepatitis B vaccine Heplisav will be stocked in addition to current Hep B vaccine Energix. Heplisav offers a faster shot series and only requires 2 doses instead of the 3 for Energix.
748	Tspot blood TB testing	\$95.00	New TB blood test, Tspot to be offered by Public Health Nurses as an alternative to the TB skin test. Fee amount include cost of laboratory fees as well as staff time and supplies.
792	Cannabis Retail Health Education	\$175.00	The goal is to require all cannabis dispensary employees to participate in one 3-hour annual health education class conducted by the Pasadena Public Health Department to assist staff in understanding and obtaining accurate, updated information on the health effects of cannabis use that will include a summary of the dispensary requirements per the Pasadena Municipal Code.
<b>Transportation</b>			
801	Base (Regular) Fare Monthly Pass	\$30.00 maximum	Adding a new fee to the general fee schedule that is a monthly pass for Base (Regular) fare passengers to ride the Pasadena Transit system. This additional fee in the general fee schedule will provide convenience to frequent regular use passengers.
802	Senior or Disabled Fare Monthly Pass	\$14.00 maximum	Adding a new fee to the general fee schedule that is a monthly pass for Senior or Disabled fare passengers to ride the Pasadena Transit system. This additional fee in the general fee schedule will provide convenience to frequent user passengers.
803	Youth (Grades K-12) Fare Monthly Pass	\$20.00 maximum	Adding a new fee to the general fee schedule that is a monthly pass for Youth (k-12) fare passengers to ride the Pasadena Transit system. This additional fee in the general fee schedule will provide convenience to frequent user passengers.
852	Disabled Placard Misuse	\$404.90	The CVC 4461 allows for issuance of a parking violation for disabled placard misuse. Currently, the City of Pasadena does not have a fee in the general fee schedule for this violation. Adding a fee will serve as a deterrent for offenders and free up parking spaces for disabled patrons. The fee would mirror that of fee "Illegally Parked in Disabled Persons Space."
<b>Housing</b>			
982	Curb Address Painting	\$30.00	MASH receives requests from homeowners to paint their home address on the curb. Increases would be miniscule, and work is infrequent.
<b>Public Works</b>			
1202	7 BINS 2 pick-ups per week CITY account	\$1,225.59	This is a request from a City Department for a 7 bin refuse pick up twice a week. This fee is on the general fee schedule under commercial fee #1253. The Commercial and City fees rates are the same. This fee was developed as part of the rate study conducted in 2010.

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1308	Inspection Fee for pavement work for utility or public improvement permits (each development frontage - half street width only)	\$500.00	Currently, there is no fee collected to inspect pavement work for utility or public improvement permits. The permit applicant is required to restore roadway pavement after extensive utility trenching work and/or heavy truck hauling. This new fee would help recover actual staff cost for the inspection of pavement work as conditioned on private developers for work in the public right-of-way. Proposed fee is based on the estimated average of one day of field inspection time by an inspector. The proposed fee reflects the staff time and costs needed to perform the service.
1312	Non-Refundable Telecom Application Fee (for Telecommunications Facilities Permits) - per location	\$335.00	Currently, there is no processing or application fee collected when applying for a telecommunications permit in the City. The proposed fee would recover the staff costs for intake and processing of one telecommunications application package.
1313	Non-Refundable Telecom Appeal Fee to City Manager (for Telecommunications Facilities Permits) - per location	\$2,250.00	Currently, there is no fee associated with processing an appeal when a telecommunications application has been denied by the Public Works Director. This proposed fee would reflect the actual staff time and expense associated with processing a telecommunications decision appeal to the City Manager's Office
1314	Non-Refundable Telecom Appeal Fee to City Council (for Telecommunications Facilities Permits) - per location	\$4,100.00	Currently, there is no fee associated with processing an appeal when a telecommunications application has been denied by the Public Works Director. This proposed fee would reflect the actual staff time and expense associated with processing a telecommunications decision appeal to the City Council.
<b>Human Services and Recreation</b>			
1362	Day Camp (Specialty), Resident - per session	\$75-\$200	This proposed fee differentiates the normal Day Camp fee from the specialty Day Camp fee. The specialty camps include, but are not limited to, the following activities: soccer, boxing, robotics, and outdoor adventures. The proposed fee accurately represents the fee currently charged to Day Camp specialty experiences.
1363	Day Camp (Specialty), Non-Resident - per session	\$114-\$215	This proposed fee differentiates the normal Day Camp fee from the specialty Day Camp fee. The specialty camps include, but are not limited to, the following activities: soccer, boxing, robotics, and outdoor adventures. The proposed fee accurately represents the fee currently charged to Day Camp specialty experiences.
1369	Late Pickup Fee (per occurrence)	\$20.00	In the event that a child is not picked up by 6:00pm, ASAP staff accompanies the child until a parent or a pre-authorized person arrives. The proposed fee is aimed at deterring habitual late pick up behavior by customers. This fee will apply after a 10-minute grace period.