

# Agenda Report

May 13, 2019

**TO:** Honorable Mayor and City Council

**FROM:** Department of Public Works

**SUBJECT: CONTRACT AWARD TO NOHO CONSTRUCTORS DBA NOHO GENERAL ENGINEERING CONSTRUCTORS FOR HAMILTON PARK VARIOUS PROJECTS - PHASE II FOR AN AMOUNT NOT TO EXCEED \$713,100 AND AMENDMENT TO FISCAL YEAR 2019 CAPITAL IMPROVEMENT PROGRAM BUDGET**

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find the project proposed herein to be categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1, minor alterations of existing public facilities involving negligible or no expansion of use beyond that previously existing at the time of the lead agency's determination, and that there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances;
2. Amend the Fiscal Year 2019 Capital Improvement Program (CIP) Budget by appropriating \$550,000 in the Residential Impact Fees to Hamilton Park Various Projects - Phase II (78069); and
3. i) Accept the bid dated May 3, 2019 submitted by NoHo Constructors dba Noho General Engineering Constructors in response to the Project Plans and Specifications for Hamilton Park Various Projects - Phase II, ii) reject all other bids received May 3, 2019, and iii) authorize the City Manager to enter into a contract not to exceed \$713,100 which includes the base contract amount of \$637,100 and a contingency of \$76,000 to provide for any necessary change orders.

**BACKGROUND:**

Hamilton Park is an approximately 6.4-acre neighborhood park in East Pasadena located on top of the Jones Reservoir at 3680 Cartwright Street. Amenities consist of baseball playfields, tennis and basketball courts, children's play area, picnic area, restroom facility and a parking lot.

Phase I of the project, constructed in the summer of 2018 consisted of providing a perimeter pathway around the turf area of the park, activity striping at the children's play area, parking lot area improvements, and replacement of the fence along the parking lot edge.

Phase II of the project includes installation of new baseball backstops and dugouts, bleacher shade structures, tennis court perimeter fencing, and concrete walkways at each baseball field. In addition to the scope of work defined in the FY 2019 CIP, repairs and resurfacing of the tennis courts, new LED lighting at the tennis and basketball courts, and minor landscape improvements were added to the project to comprehensively and more effectively address all of improvement needs of the park's recreational amenities. Upon construction, Phase II will fully implement this project.

Due to the added scope of work, additional fund appropriations are necessary to complete the project. Per the FY 2019 CIP, construction of Phase II was not anticipated to begin until FY2020, with additional funding appropriation to be requested as part of the FY 2020 CIP Budget. However, in coordination with the recreation programs scheduled at the park, a limited timeframe is available (July through September) to complete construction and minimize its impact to the park users. Therefore, staff is requesting the recommended budget appropriations originally targeted for FY 2020 CIP budget be made available at this time to award and execute the construction contract this fiscal year and be prepared to mobilize for construction in July 2019.

A finding of compliance with the General Plan was previously made and is shown in the FY 2019-2023 Capital Improvement Program (CIP) on page 9.7 – Hamilton Park Various Projects - Phase II.

The Department of Public Works prepared the project plans and specifications. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids were requested and received. The project was advertised in the *Pasadena Journal* on April 11 and April 18, 2019. In addition, the Notice Inviting Bids was published in two trade publications and listed on the City's website, which generated notices to 1,713 vendors. Seventy-six vendors obtained bid packets and four prime contractors submitted bids for the project. One bid received was deemed non-responsive.

Following advertising, bids were received on May 3, 2019 and are as follows:

Bidder	Amount (\$)
1. NoHo Constructors, Studio City	\$ 637,100
2. Aid Builders, Inc., Los Alamitos	\$ 876,000
3. G2K Construction, Inc., Agoura Hills	\$ 1,080,000
Engineer's Estimate	\$ 500,000

The lowest bid received was 27 percent higher than the Engineer's Estimate of \$500,000. This is attributed to recent increased material costs for steel products and concrete construction, the compressed construction duration due to park programming, and construction equipment size limitations due to working on top of the City's water reservoir.

It is recommended that NoHo Constructors be awarded the contract for this project as they are the lowest responsive and responsible bidder. The proposed contract with NoHo Constructors fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 14, 2014.

The contractor has indicated that the award of this contract will result in six new hires to the present work force, and has committed to hiring two Pasadena residents for this position. A Local Hiring Provision to notify the labor unions of the goal to employ qualified Pasadena residents for 75 percent of the new labor work hours on the project was included in the project specifications.

NoHo Constructors has previously performed work for the City in the past on the Brookside Park Tennis Court Renovations project in FY 2018 for an amount not to exceed \$390,000.

The contract will be set up as follows:

Base Bid	\$ 637,100
Contingency	\$ 76,000
Contract "Not to Exceed" Amount	\$ 713,100

A contingency of 12 percent is allocated to this contract given possible unforeseen conditions that may be encountered given construction will take place atop of a subterranean water reservoir.

In consideration of the programming schedule at Hamilton Park, it is anticipated that construction will begin in July 2019, and the work will be completed in September 2019.

**COUNCIL POLICY CONSIDERATION:**

This project is consistent with the City Council's goal to improve, maintain and enhance public facilities and infrastructure. It also supports the Public Facilities and Land Use Elements of the General Plan.

**ENVIRONMENTAL ANALYSIS:**

The City's Environmental Administrator recommends that the City Council determine the proposed project to be exempt from CEQA in accordance with Title 14, Chapter 3, Article 19, Section 15301, Class 1. This exemption includes the minor alteration of existing public facilities involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination, and there are no features that distinguish this project from others in the exempt class, and therefore, there are no unusual circumstances.

**FISCAL IMPACT:**

Staff recommends amending the FY 2019 CIP budget by appropriating \$550,000 in Residential Impact Fees to the *Hamilton Park Various Projects – Phase II Project* and increasing the total estimated cost by a like amount. There is a sufficient fund balance of \$1,331,270 as of March 31, 2019 in the Residential Impact Fee Fund (East) to support this proposed increase. The additional appropriation of funds is needed to complete the construction phase of the project.

The cost of this contract is \$713,100 and the total cost of this action will be \$733,100. Funding for this action will be addressed by the utilization of existing and recommended budgeted appropriations in the *Hamilton Park Various Projects - Phase II*, CIP project (budget account 78069). It is anticipated that all of the budget will be spent in FY 2020.

The following table represents a project summary.

Base Bid	\$	637,100
Contingency	\$	76,000
Contract Administration/Inspection	\$	20,700
<b>Total Fiscal Impact</b>	<b>\$</b>	<b>733,100</b>

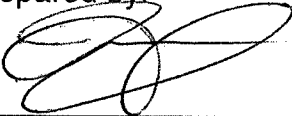
Department of Public Works Parks and Natural Resources staff is responsible for the operation and maintenance efforts at the park. The improvements included in the Hamilton Park Various Projects – Phase II, CIP project will not impact the annual costs budgeted for maintenance.

Respectfully submitted,



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