

# Agenda Report

May 13, 2019

**TO:** Honorable Mayor and City Council

**FROM:** Department of Information Technology

**SUBJECT: EXTENSION OF CONTRACT #30472 WITH VPLS SOLUTIONS, LLC FOR THE PURCHASE OF NETWORK DATA COMMUNICATIONS EQUIPMENT AND SERVICES**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed contract is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Authorize the City Manager to extend the term of Contract No. 30472 with VPLS Solutions, LLC to May 31, 2020; and
3. To the extent this could be considered a separate procurement subject to the Competitive Selection Process, it is recommended that the City Council grant the contract an exemption pursuant to Pasadena Municipal Code (PMC) Section 4.08.049(B), contracts for which the City's best interests are served.

## **BACKGROUND:**

The City has standardized its computer network equipment. Such standardization reduces support and staff training costs, as well as provides component compatibility that ensures a reliable and resilient citywide network. Outdated equipment can lead to system failures, and consume more in staff time to diagnose and fix issues. Because of this, replacement of this equipment is planned and recommended every six to eight years.

In an effort to achieve economies of scale, several years ago, staff recommended leveraging a competitively selected cooperative purchasing agreement with VPLS Solutions, LLC through the Western States Contracting Alliance (WSCA), the National Association of State Procurement Officials (NASPO), a Cooperative Purchasing Organization, and the State of Utah, which established Master Price Agreement

Number AR214 effective June 1, 2014 for the purchase of Brocade Data Communications Equipment and Services.

On January 11, 2016, City Council approved a contract, 30,472, with VPLS Solutions, LLC, for the purchase of network data communications equipment and services as part of the network lifecycle equipment replacement plan in an amount not to exceed \$1,500,000 for a period of three years beginning January 1, 2016 to December 31, 2018. Since that time, corporation restructuring and purchases resulted in some of the product lines regularly purchased by the City to be split between two vendors, Ruckus Network Inc. and Extreme Network Inc., under Master Price Agreement Numbers AR214 and AR1470, respectively. On December 17, 2018 Council approved a contract extension to May 31, 2019 to coincide with the actual expiration dates of these master NASPO agreements.

Since that time, the expiration dates for the aforementioned Master Price Agreement Numbers AR214 and AR1470, which underlies this contract have now been extended to May 31, 2020, and currently there are no other longer-term competitively selected contracts for this equipment. It is anticipated that there will be new multi-year contracts available for this equipment, but not until early 2020.

Therefore, given these circumstances, staff is requesting an extension to contract number 30,472 with VPLS Solutions, LLC through May 31, 2020, in order to continue with planned network equipment replacements. No additional appropriations are needed on the contract, as there is sufficient balance remaining to cover these anticipated equipment costs. Staff will return to Council prior to the extended expiration date with a recommendation for approval on a successor contract.

**COUNCIL POLICY CONSIDERATION:**

This proposed contract extension promotes the City Council's goal to improve, maintain and enhance public facilities infrastructure by providing a high quality of public service, which adds to the quality of life in the City and increases its attractiveness through more efficient management of resources.

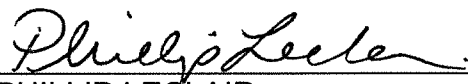
**ENVIRONMENTAL ANALYSIS:**

This contract is exempt from the CEQA per section 15061 (b) (3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action will not result in any new development or physical changes.

**FISCAL IMPACT:**

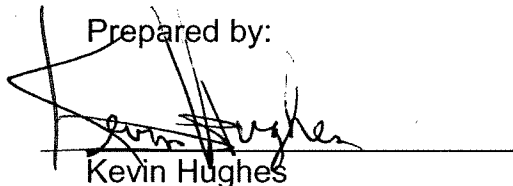
There is no fiscal impact anticipated as a result of this action. Funding for the planned network equipment purchases are already addressed by the utilization of existing budgeted appropriations in the Capital Improvement Program Budget account number 71157 (DoIT Equipment Lifecycle Replacement FY 2015 – FY 2019). No additional budget appropriations are needed as a result of this action. There are no indirect or support costs anticipated as a result of this contract extension.

Respectfully submitted,



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